

New Jersey Department of Transportation

1035 Parkway Avenue, PO Box 600, Trenton, New Jersey 08625-0600



Baseline Document Change Announcement

NJDOT Procedures Manual Revisions

Design Visits to Construction Projects 70-90 Percent Complete

BDC01PR-1

March 23, 2001

Subject: Revisions Subsection 5.8 of the NJDOT Procedures Manual, Design Visits to Construction Projects 70-90 Percent Complete

Subsection 5.8 of the *NJDOT Procedures Manual*, "Design Visits to Construction Projects 70-90 Percent Complete", has been revised to assign Quality Management Services the responsibility of running and taking minutes of the 70-90 percent completion meeting.

Subsection **5.8, Design Visits to Construction Projects 70-90 Percent Complete**, has been rewritten to incorporate the following changes:

- QMS will contact the Project Manager, Resident Engineer and Field Manager to schedule the meeting.
- The Resident Engineer and Project Manager will each provide QMS with a list of major issues to be discussed.
- QMS will develop the agenda.
- QMS will record the issues arising from the meeting.

To incorporate these changes to the *NJDOT Procedures Manual*, replace the following pages:

Replace existing **pages 5.8-1 and 5.8-2** with new **pages 5.8-1 through 5.8-3**.

Instructions to Designers

This BDC supercedes CAN030, dated June 13, 2000. This BDC along with the new Subsection 5.8 of the NJDOT Procedures Manual will have an effective date of April 3, 2001.

Distribution and Announcement Access Information

This announcement is being distributed electronically only to our in-house staff and various public agencies based on our NJDOT Procedures Manual distribution list maintained by the Engineering Documents Unit.

Internet access to this BDC Announcement along with all necessary files and web links can be downloaded and viewed from the following New Jersey Department of Transportation Web Page:

<http://www.state.nj.us/transportation/cpm/BaselineDocuments/bdcdownloadpr.htm>

In-house staff can copy or view the above-mentioned files in the QQM shared area on the NJDOT-FA-NTS7 server. To access this area, open Windows Explorer on an NJDOT Network Computer. Go to the drop down menu labeled **T**ools, and then pick **M**ap **N**etwork **D**rive. In the path box type in \\NJDOT-FA-NTS7\QM, then click on the OK button. All files are located in the QM\BDC Announcements\BDC 01 Folder.

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Attachment pages 5.8-1 through 5.8-3 available upon request
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☐ BDC01PR-1.doc

Approved By:

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