

New Jersey Department of Transportation

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Baseline Document Change Announcement

**Minority/Female Outreach and Training Program for Wholly State Funded Projects attachment
BDC99S-013**

September 7, 1999

**Subject: Issuance of Minority/Female Outreach and Training Program for Wholly State Funded
Projects Attachment, Dated September 7, 1999.**

The "Minority/Female Outreach and Training Program for Wholly State Funded Projects" attachment, dated September 7, 1999, to the Special Provisions is hereby issued for inclusion in wholly State funded projects over \$1,000,000.

As directed by the Office of Affirmative Action and Civil Rights, this attachment will reinstate the mandatory Affirmative Action obligations of the contractor to provide for on-the-job/off-the-job training for eligible trainees. The above Attachment provides outlines for the Minority/ Female Outreach Training Program for wholly State funded construction contracts in conformance with PL 1975, c.127 and applicable regulations and policies.

In accordance with the above, the pay item, "Training Reimbursement" shall be calculated at one-half of one percent of the total project cost and shall be paid on a lump sum basis. The lump sum amount will be used to reimburse the contractor for training costs incurred during the life of the contract.

To incorporate the above changes, the Standard Input SI98 DOT1 is revised as follows:

On page no. 2 under the heading, INCLUDE THE FOLLOWING FOR WHOLLY STATE FUNDED PROJECTS, the following is added:

**INCLUDE THE PAY ITEM, "TRAINING REIMBURSEMENT" AND THE FOLLOWING
ATTACHMENT FOR WHOLLY STATE FUNDED PROJECTS OVER \$1,000,000.**

Minority/Female Outreach and Training Program for Wholly State Funded Projects attachment, dated September 7, 1999.

The *Baseline Document Change Announcement* dated January 12, 1998, entitled "Revision to the 1989 and 1996 Standard Specifications, Deletion of the requirements for "Training Reimbursement" in the Wholly State Funded projects over \$1,000,000", is hereby superseded.

Instructions to Designers

Effective immediately, these revisions shall be included in all Department wholly State funded projects over \$1,000,000. The Technical Specifications unit will incorporate the specification revision when preparing the Special Provisions; therefore, designers need not insert these specification changes.

Designers shall include the pay item, "Training Reimbursement", Standard Pay Item No. 1G21D, for all wholly State funded construction projects of \$1,000,000 or more. When using the Contractor Payment System for preparation of the Engineer's Estimate, the dollar amount of one half of one percent of the total project cost shall be carried to the Proposal.

The Bureau of Contract Administration Services shall include the "Minority/Female Outreach and Training Program for Wholly State Funded Projects" attachment, dated September 7 1999, in the contract documents for all wholly State funded projects over \$1,000,000. This Attachment shall be in addition to all other attachments to be normally included in the wholly State funded projects.

Distribution to In-House Staff and Various Public Agencies

This memorandum, along with a copy of "Minority/Female Outreach and Training Program for Wholly State Funded Projects" attachment, will be distributed to In-House staff and various Public Agencies in accordance with an established distribution list by the Office of Document Control.

This BDC Announcement file can also be viewed and/or downloaded from the New Jersey Department of Transportation Web Page at <http://www.state.nj.us/transportation/>. Click on "Capital Program Management", located on the left side of the web page. When this page is loaded, select "Capital Program Management Table of Contents" and click on "Go To Selection". Click whatever document you wish to view or download. The download file is in a zip format. If you need an unzipping program, download and install the winzip or pkzip program located at the bottom of the web page prior to downloading any files.

Distribution to other Outside Agencies (Consultants, Contractors, etc.)

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Hard Copies of this BDC memorandum and attachment can be obtained by contacting:

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attachment

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Approved By:

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Assistant Commissioner,
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