

PROJECT SCHEDULE COUNTY MINOR BRIDGES (V 3.1.1) INSTRUCTIONS

Project Schedule (County Minor Bridges) is an Excel Worksheet created using *Microsoft Excel 2003 Professional or later*. This version consists of Project Schedule as well as Progress reports for STP On-System, STP Off-System and NHPP System bridges (See NJDOT Broadcast Email – “MAP-21 and Changes to the New Jersey NHS network” dated 12/4/2012 by Jack B. Evans). The initial XML file used in this project schedule is created by the NJDOT Modified Proposal program version 2.0m – Build 4.

(Note: No illegal characters such as “&” be used in the project name of proposal file else it will give parsing error.)

I. HOW TO DOWNLOAD THIS EXCEL FILE FOR YOUR PROJECT?

Download the **County Minor Bridges Field Inspection & Report Submission Schedule** file from our webpage at <http://www.state.nj.us/transportation/eng/structeval/downloads.shtm>. After the download is complete, change the name of this file as:

GGGG_YYYYMMDD_PSNN_XX.xls

where, **GGGG** are the four to five characters of **Group Number** (e.g., **ST1R**)

YYYYMMDD is the current **Submission Date** of this schedule (e.g., **20130131**)

PS stands for Project Schedule

NN indicates the **Project Agreement, Mod/Add.** (e.g. “00” for Original Agreement)

XX indicates the **Submission Sequence Number** (e.g., **01, 02...**)

(Note: This name must be **UNIQUE**. The same method is used for naming exported XML files, except extension is changed from “.xls” to “.xml”.)

II. WHAT TO DO WITH THIS EXCEL FILE?

The Excel file contains three main sections, shown and described below:

Button Bar Section: Performs actions necessary to complete the spreadsheet.

Project Schedule	STP-On Progress	STP-Off Progress	NHPP Progress	ADD Row	DELETE Row	SORT	FILTER	EXPORT .xml	IMPORT .xml	PRINT Preview
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Project Information Section: Information common for all inspections in the project.

Project*	1 STP On-System, 1 STP Off-System and 1 NHPP State Bridges					FOR STATE USE ONLY				
Consultant*	ABC Consultants					PDF CD Received by State				
Agreement*	2013BIxxxx					Working Files CD Received by State				
Group*	GGGG					Database CD Received by State				
Total Rows	3					Final Invoice Received by State				
* Required Fields	This Progress Report Date					This Submission Number				

Inspection Schedule Section: Contains one row for each inspection in the project.

Insp Type	Route	Structure Number	Previous Insp Date	Approved Inspection Date	Actual Inspection Date	Initial PDI Submission Date	Prelim and/or 90Days PDI Sub Date	Approved Prelim. Report Submission Date	Actual Prelim. Report Received by State	State Comments Received by Consultant	Final PDI Submission Date	Final Report Received by State	Insp Equip/ MOT/ Diving Services Required	Remarks
A*	B*	C*	D*	E*	F	G	H	I*	J	K	L	M	N	O
Regular	99	9999997	1/1/2013											
Regular	99	9999998	6/15/2009											
Regular	99	9999999	7/9/2009											

STP On-System Project progress sheet:

Project Schedule	STP-On Progress	STP-Off Progress	NHPP Progress	STP ON-SYSTEM PROGRESS REPORT								Print Preview			
Project				1 STP On-System, 1 STP Off-System and 1 NHPP State Bridges								Progress Report Date		1/0/1900	
Consultant	ABC Consultants			Notice to Proceed Date		1/0/1900		This Submission No.		0					
Agreement	2013Blxxxx			Agreement Date		1/0/1900		Preliminary Reports Due Date		1/0/1900		STP On Federal Job No.			
Group	GGGG			Modification/Addendum Code		00		Final Reports Due Date		1/0/1900		STP On State Job No.			
Total STP-On Rows: 1				Modification/Addendum Date		1/0/1900		Authorized Time Extension Date		1/0/1900					
PROJECT PROGRESS FOR STP-ON										<u>Completed</u>					
INSPECTION RELATED TASK										<u>0.00%</u>					
(Field, Calculation, & Report Writing)										# of Insp.		Interim: 0 Regular: 1 Other: 0			
Insp Type	Route	Structure Number	Field Inspection (Mobilization & Field)			Computation (Calculations)			Report Writing (Cadd, Prelim. & Final Rpts)			Percent Total Overall Project Completed (%)	Note1	Note2	
			Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)	Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)	Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)				
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
Regular		9999999	30.99%		0.00%	25.35%		0.00%	43.66%		0.00%	0.00%			
Total			30.99%		0.00%	25.35%		0.00%	43.66%		0.00%	0.00%			


STP Off-System Project progress sheet:

Project Schedule	STP-On Progress	STP-Off Progress	NHPP Progress	STP OFF-SYSTEM PROGRESS REPORT								Print Preview			
Project				1 STP On-System, 1 STP Off-System and 1 NHPP State Bridges								Progress Report Date		1/0/1900	
Consultant	ABC Consultants			Notice to Proceed Date		1/0/1900		This Submission No.		0					
Agreement	2013Blxxxx			Agreement Date		1/0/1900		Preliminary Reports Due Date		1/0/1900		STP Off Federal Job No.			
Group	GGGG			Modification/Addendum Code		00		Final Reports Due Date		1/0/1900		STP Off State Job No.			
Total STP-Off Rows: 1				Modification/Addendum Date		1/0/1900		Authorized Time Extension Date		1/0/1900					
PROJECT PROGRESS FOR STP-OFF										<u>Completed</u>					
INSPECTION RELATED TASK										<u>0.00%</u>					
(Field, Calculation, & Report Writing)										# of Insp.		Interim: 0 Regular: 1 Other: 0			
Insp Type	Route	Structure Number	Field Inspection (Mobilization & Field)			Computation (Calculations)			Report Writing (Cadd, Prelim. & Final Rpts)			Percent Total Overall Project Completed (%)	Note1	Note2	
			Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)	Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)	Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)				
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
Regular		9999998	50.79%		0.00%	0.00%		0.00%	49.21%		0.00%	0.00%			
Total			50.79%		0.00%	0.00%		0.00%	49.21%		0.00%	0.00%			

NHPP System Project progress sheet:

Project Schedule	STP-On Progress	STP-Off Progress	NHPP Progress	NHPP PROGRESS REPORT								Print Preview			
Project				1 STP On-System, 1 STP Off-System and 1 NHPP State Bridges								Progress Report Date		1/0/1900	
Consultant	ABC Consultants			Notice to Proceed Date		1/0/1900		This Submission No.		0					
Agreement	2013Blxxxx			Agreement Date		1/0/1900		Preliminary Reports Due Date		1/0/1900		NHPP Federal Job No.			
Group	GGGG			Modification/Addendum Code		00		Final Reports Due Date		1/0/1900		NHPP State Job No.			
Total NHPP Rows: 1				Modification/Addendum Date		1/0/1900		Authorized Time Extension Date		1/0/1900					
PROJECT PROGRESS FOR NHPP										<u>Completed</u>					
INSPECTION RELATED TASK										<u>0.00%</u>					
(Field, Calculation, & Report Writing)										# of Insp.		Interim: 0 Regular: 1 Other: 0			
Insp Type	Route	Structure Number	Field Inspection (Mobilization & Field)			Computation (Calculations)			Report Writing (Cadd, Prelim. & Final Rpts)			Percent Total Overall Project Completed (%)	Note1	Note2	
			Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)	Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)	Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)				
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
Regular		9999997	33.33%		0.00%	33.33%		0.00%	33.33%		0.00%	0.00%			
Total			33.33%		0.00%	33.33%		0.00%	33.33%		0.00%	0.00%			

Instructions:

1. The FIRST step is to import .XML Proposal file by clicking on this button:

2. Input appropriate dates and other relevant data in the cells that are not locked. (Note: DO NOT enter any data in the shaded red area marked “**FOR STATE USE ONLY**”.)
3. After completing the Project Information Section, complete the Inspection Schedule Section. Each separate inspection will require its own row.
4. The Initial XML data file is created by the NJDOT Modified Proposal Program version 2.0m – Build 4 given by the Department.

III. HOW TO CREATE AN XML DATA FILE USING EXCEL SPREADSHEET?

Once all required information has been entered in the Excel spreadsheet, generate an ***XML*** data file for State submission using following instructions.

- a. Create ***XML*** data file for your Project Schedule by clicking this Button:



- b. The ***XML*** file is saved as same name as Excel file except with **.xml** extension:

GGGG_YYYYMMDD_PSNN_XX.xml

where, ***GGGG*** is the four character Group Number (e.g., ***ST1R***)

YYYYMMDD is the current submission date in this schedule (e.g. ***20130215***)

PS stands for Project Schedule

NN indicates the **Project Agreement, Mod/Add.** (e.g. “00” for Original Agreement)

XX indicates the Submission Sequence Number (e.g., ***01, 02...***)

(Note: This name must be **UNIQUE**.)

- c. Email this ***XML*** data file as an attachment to the Department Project Manager.
Include file name in the subject of this email.

See sample below.

Excel Sample – Project Schedule

SAMPLE-Project Schedule Bridge 2013 Version 3-1-1.XLS [Compatibility Mode] - Microsoft Excel

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Project Schedule		STP-On Progress	STP-Off Progress	NHPP Progress	ADD Row	DELETE Row	SORT	FILTER	EXPORT .xml	IMPORT .xml	PRINT Preview			
3	Project* Bridge Group STIR Inspection Proposal											FOR STATE USE ONLY			
4	Consultant* Advantage Engineering Associates, P.C.											*Notice to Proceed Date			
5	Agreement* 2011B1819F											*Preliminary Reports Due Date			
6	Group* STIR											*Final Reports Due Date			
7	Total Rows: 46											Authorized Time Extension Date			
8	* Required Fields This Progress Report Date											This Submission Number			
9	Insp Type	Route	Structure Number	Previous Insp Date	Approved Inspection Date	Actual Inspection Date	Initial PDI Submission Date	Prelim. and/or 90Days PDI Sub Date	Approved Prelim. Report Submission Date	Actual Prelim. Report Received by State	State Comments Received by Consultant	Final PDI Submission Date	Final Report Received by State	Insp Equip/ MOT/ Diving Services Required	Remarks
10	A*	B*	C*	D*	E*	F	G	H	I*	J	K	L	M	N	O
11	Regular	5	0207150	6/29/2011											
12	Regular	287	0235170	6/29/2011											
13	Regular	287	0235171	7/13/2011											
14	Regular	287	0235172	7/13/2011											
15	Regular	280	0728152	4/21/2011											
16	Regular	280	0728157	6/1/2011											
17	Regular	280	0728158	6/1/2011											
18	Regular	280	0728159	5/16/2011											
19	Regular	280	0729150	6/6/2011											
20	Regular	280	0729151	6/6/2011											
21	Regular	280	0729152	6/7/2011											
22	Regular	280	0729158	6/22/2011											
23	Regular	280	0729159	6/22/2011											
24	Regular	280	0730150	5/23/2011											
25	Regular	280	0730151	5/23/2011											
26	Regular	280	0730152	5/11/2011											
27	Regular	280	0730153	5/19/2011											
28	Regular	280	0730155	5/12/2011											
29	Regular	280	0730157	5/20/2011											
30	Regular	280	0730159	4/22/2011											
31	Regular	280	0730160	4/25/2011											
32	Regular	280	0730164	4/25/2011											
33	Regular	280	0730167	5/2/2011											
34	Regular	280	0730168	7/5/2011											
35	Regular	280	0730172	5/24/2011											
36	Regular	280	0730181	5/25/2011											
37	Regular	280	0730185	7/7/2011											
38	Regular	280	0730188	7/12/2011											
39	Regular	280	0730190	5/26/2011											
40	Regular	280	0731151	6/20/2011											
41	Regular	280	0731152	6/20/2011											
42	Regular	1+9	0903152	5/3/2011											
43	Regular	280	0914150	6/15/2011											
44	Regular	280	0914152	5/31/2011											
45	Regular	280	0914154	6/9/2011											
46	Regular	280	0914156	6/13/2011											
47	Regular	280	0914161	6/14/2011											
48	Regular	21	1603184	6/28/2011											
49	Regular	21	1603185	6/28/2011											
50	Regular	46	1606186	6/13/2011											
51	Regular	78	2113158	5/5/2011											
52	Regular	80	2114151	5/9/2011											
53	Regular	80	2114160	5/10/2011											
54	Regular		-NHPP												
55	Regular		-STPOFF												
56	Regular		-STPON												

Excel Sample – STP Off-System Progress

SAMPLE-Project Schedule Bridge 2013 Version 3-1-1.XLS [Compatibility Mode] - Microsoft Excel

A	B	C	E	F	G	I	J	K	M	N	O	P	Q	R		
1	Project	STP-On	STP-Off	NHPP	STP OFF-SYSTEM PROGRESS REPORT										Print	
2	Schedule	Progress	Progress	Progress											Preview	
3	Project	Bridge Group STIR Inspection Proposal										Progress Report Date				1/0/1900
4	Consultant	Advantage Engineering Associates, P.C.					Notice to Proceed Date		1/0/1900	This Submission No.		0				
5	Agreement	2011BI819F		Agreement Date		1/0/1900	Preliminary Reports Due Date		1/0/1900	STP Off Federal Job No.						
6	Group	STIR		Modification/Addendum Code		0	Final Reports Due Date		1/0/1900	STP Off State Job No.						
7	Total STP-Off Rows		4	Modification/Addendum Date		1/0/1900	Authorized Time Extension Date		1/0/1900							
8	PROJECT PROGRESS FOR STP-OFF								Completed		Interim		Regular	Other		
9	INSPECTION RELATED TASK								0.00%		# of Insp.		0	4	0	
10	(Field, Calculation, & Report Writing)															
11	Insp Type	Route	Structure Number	Field Inspection (Mobilization & Field)			Computation (Calculations)		Report Writing (Cadd, Prelim. & Final Rpts)			Percent Total Overall Project Completed (%)	Note1	Note2		
12				Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)	Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)	Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)				
13	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
14	Regular	280	0730157	9.62%		0.00%	0.00%		0.00%	15.38%		0.00%	0.00%			
15	Regular	78	2113158	9.62%		0.00%	0.00%		0.00%	15.38%		0.00%	0.00%			
16	Regular	80	2114160	9.62%		0.00%	0.00%		0.00%	15.38%		0.00%	0.00%			
17	Regular		-STPOFF	9.62%		0.00%	0.00%		0.00%	15.38%		0.00%	0.00%			
18	Total			38.46%		0.00%	0.00%		0.00%	61.54%		0.00%	0.00%			

Excel Sample – NHPP System Progress

SAMPLE-Project Schedule Bridge 2013 Version 3-1-1.XLS [Compatibility Mode] - Microsoft Excel																
	A	B	C	E	F	G	I	J	K	M	N	O	P	Q	R	
1	Project	STP-On	STP-Off	NHPP		NHPP PROGRESS REPORT									Print	
2	Schedule	Progress	Progress	Progress											Preview	
3	Project	Bridge Group STIR Inspection Proposal										Progress Report Date 1/0/1900				
4	Consultant	Advantage Engineering Associates, P.C.							Notice to Proceed Date 1/0/1900		This Submission No. 0					
5	Agreement	2011BI819F			Agreement Date 1/0/1900		Preliminary Reports Due Date 1/0/1900		NHPP Federal Job No.							
6	Group	STIR		Modification/Addendum Code 0			Final Reports Due Date 1/0/1900		NHPP State Job No.							
7	Total NHPP Rows	28		Modification/Addendum Date 1/0/1900			Authorized Time Extension Date 1/0/1900									
8	PROJECT PROGRESS FOR NHPP										Completed		Interim Regular Other			
9	INSPECTION RELATED TASK										0.00%		# of Insp. 0 28 0			
10	(Field, Calculation, & Report Writing)															
11				Field Inspection (Mobilization & Field)			Computation (Calculations)			Report Writing (Cadd, Prelim. & Final Rpts)			Percent Total Overall Project Completed (%)	Note1	Note2	
12	Insp Type	Route	Structure Number	Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)	Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)	Estimated Percentage of Overall Project (%)	Part of This Task Completed (%)	Part of Overall Project Completed (%)				
13	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
14	Regular	5	0207150	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
15	Regular	287	0235170	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
16	Regular	287	0235171	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
17	Regular	287	0235172	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
18	Regular	280	0728152	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
19	Regular	280	0728157	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
20	Regular	280	0728158	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
21	Regular	280	0728159	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
22	Regular	280	0729150	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
23	Regular	280	0729151	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
24	Regular	280	0729158	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
25	Regular	280	0729159	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
26	Regular	280	0730150	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
27	Regular	280	0730151	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
28	Regular	280	0730152	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
29	Regular	280	0730153	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
30	Regular	280	0730172	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
31	Regular	280	0730185	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
32	Regular	280	0914150	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
33	Regular	280	0914152	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
34	Regular	280	0914154	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
35	Regular	280	0914156	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
36	Regular	280	0914161	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
37	Regular	21	1603184	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
38	Regular	21	1603185	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
39	Regular	46	1606186	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
40	Regular	80	2114151	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
41	Regular		-NHPP	1.37%		0.00%	0.00%		0.00%	2.20%		0.00%	0.00%			
42	Total			38.46%		0.00%	0.00%		0.00%	61.54%		0.00%	0.00%			

XML Sample

```
<?xml version="1.0" encoding="UTF-8" standalone="no" ?>
- <root>
-   <project_info>
      <project_type>R</project_type>
      <project_name>Bridge Group ST1R Inspection Proposal</project_name>
      <consultant>Advantage Engineering Associates, P.C.</consultant>
      <agreement>2011BI819F</agreement>
      <group_number>ST1R</group_number>
      <mod_add_code />
    </project_info>
-   <schedule_row>
      <insp_type>Regular</insp_type>
      <userbrdg_route>5</userbrdg_route>
      <actual_route />
      <direction />
      <milepost />
      <bridge_structure_number>0207150</bridge_structure_number>
      <on_off_system>3</on_off_system>
      <interchange />
      <county_structure_number />
      <previous_insp_date>2011-06-29</previous_insp_date>
    </schedule_row>
-   <schedule_row>
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      <userbrdg_route>287</userbrdg_route>
      <actual_route />
      <direction />
      <milepost />
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      <on_off_system>3</on_off_system>
      <interchange />
      <county_structure_number />
      <previous_insp_date>2011-06-29</previous_insp_date>
    </schedule_row>
  .
  .
  .
```



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    </schedule_row>
- <onsys_info>
    <onsys_proj_task_estimated>182</onsys_proj_task_estimated>
  </onsys_info>
- <offsys_info>
    <offsys_proj_task_estimated>52</offsys_proj_task_estimated>
  </offsys_info>
- <nonsys_info>
    <nonsys_proj_task_estimated>364</nonsys_proj_task_estimated>
  </nonsys_info>
- <onsys_row>
    <onsys_insp_type>Regular</onsys_insp_type>
    <onsys_user_brdg_route />
    <onsys_bridge_structure_number>-STPON</onsys_bridge_structure_number>
    <onsys_field_insp_estimated>5</onsys_field_insp_estimated>
    <onsys_calc_estimated>0</onsys_calc_estimated>
    <onsys_report_writing_estimated>8</onsys_report_writing_estimated>
  </onsys_row>
- <onsys_row>
    <onsys_insp_type>Regular</onsys_insp_type>
    <onsys_user_brdg_route>1+9</onsys_user_brdg_route>
    <onsys_bridge_structure_number>0903152</onsys_bridge_structure_number>
    <onsys_field_insp_estimated>5</onsys_field_insp_estimated>
    <onsys_calc_estimated>0</onsys_calc_estimated>
    <onsys_report_writing_estimated>8</onsys_report_writing_estimated>
  </onsys_row>
- <onsys_row>
    <onsys_insp_type>Regular</onsys_insp_type>
    <onsys_user_brdg_route>280</onsys_user_brdg_route>
    <onsys_bridge_structure_number>0729152</onsys_bridge_structure_number>
    <onsys_field_insp_estimated>5</onsys_field_insp_estimated>
    <onsys_calc_estimated>0</onsys_calc_estimated>
    <onsys_report_writing_estimated>8</onsys_report_writing_estimated>
  </onsys_row>
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