

March 2008

SPECIAL NOTICE TO ALL CONSTRUCTION CONTRACTORS CONCERNING E MAIL ADDRESS

If you are reading this message, chances are you recently received a postcard in the mail concerning an upcoming initiative by the Division of Property Management and Construction (DPMC). This initiative, which we will launch during the spring 2008, involves the electronic mailing of all Contractor Classification “Renewal Notices” and “Notices of Classification”. You will also receive information concerning bidding opportunities and bid notices. In order for these programs to be successful we require a valid/accurate e mail address for each company classified with the DPMC. Therefore, it is critical that you check the e mail address on the front of the postcard. If it is incorrect, needs to be updated or, if an email address has not been provided please e mail the information to the contractor classification unit as soon as possible at the following e mail address: cclass@treas.state.nj.us If the information is correct you need do nothing.

Classification and bidding information sent electronically will be sent via the cclass@treas.state.nj.us address. Therefore, it is critical that each contractor and/or firm set their servers or browsers to allow this address to reach the intended recipient. If the address is treated as spam you will not receive the information from the DPMC. Also, do not delete any information received from this e mail address without opening and reading the message.

Your anticipated cooperation in this matter is extremely important. **Failure to comply with the above may result in missed bidding opportunities on public works projects requiring a contractor classification issued by the DPMC.**