

(LOCAL – MILESTONE – 2006)

**FALL 2006 SHBP OPEN ENROLLMENT MILESTONE CHART
for Participating Local Employers**

Note: If the event is underlined, you should be accomplishing the event.

| <u>PROJECTED DATE</u> | <u>EVENT</u> |
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| Late-September | <i>SHBP Health Capsule</i> newsletter shipped to employers. <u>Distribute to employees.</u> |
| October 1 | <u>Open Enrollment Begins.</u> |
| October 31 | <u>Open Enrollment Ends.</u> |
| November 6 | <u>Employer certified applications due at the Health Benefits Bureau.</u> |
| January 1, 2006 | Open Enrollment changes effective. |