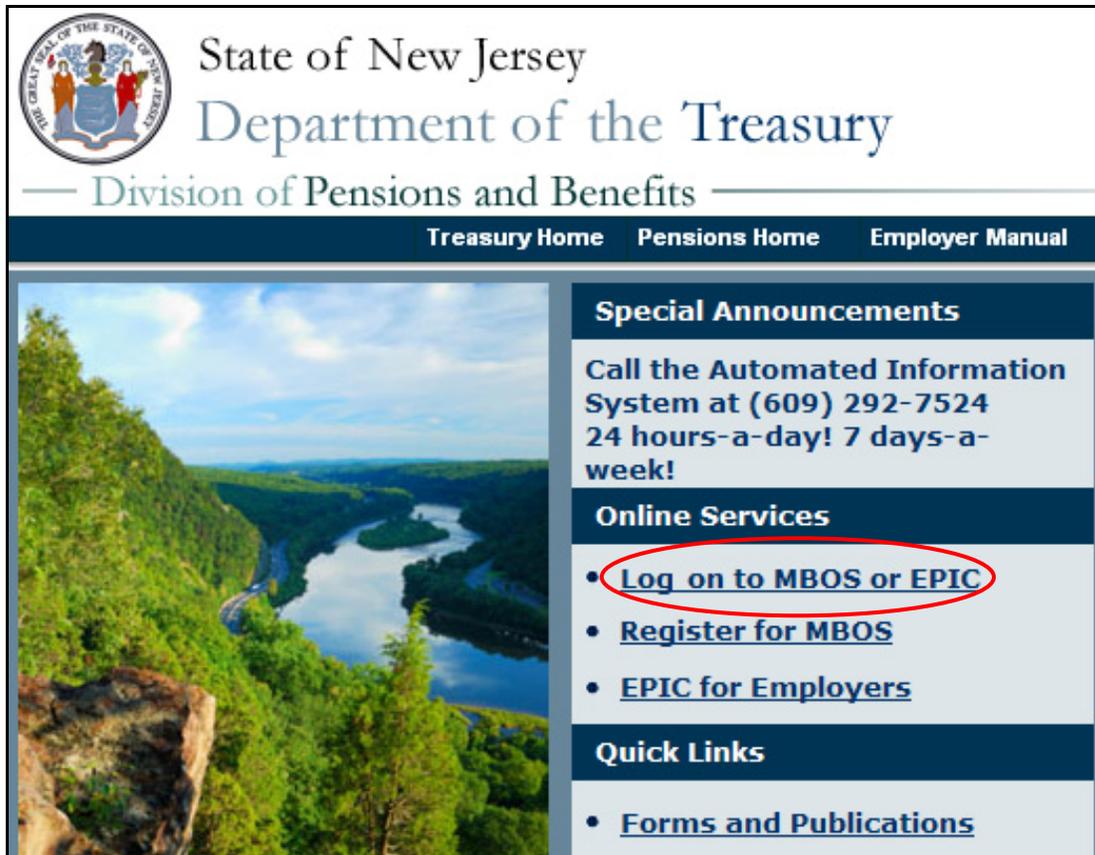


# LOGGING ON TO THE MEMBER BENEFITS ONLINE SYSTEM (MBOS) AND YOUR PENSION ACCOUNT INFORMATION

## FOR REGISTERED USERS

After you are registered with MBOS, following these instructions to **Log On to *myNewJersey*** and access to your MBOS Home Page

1. Go to the Division of Pensions and Benefits Web site at: [www.state.nj.us/treasury/pensions](http://www.state.nj.us/treasury/pensions)
2. On the Pensions and Benefits home page click the link “Log on to MBOS or EPIC”.



3. The *myNewJersey* “Log On Page” will open.

Log On to My New Jersey

Log On ID:

Password:

Log On

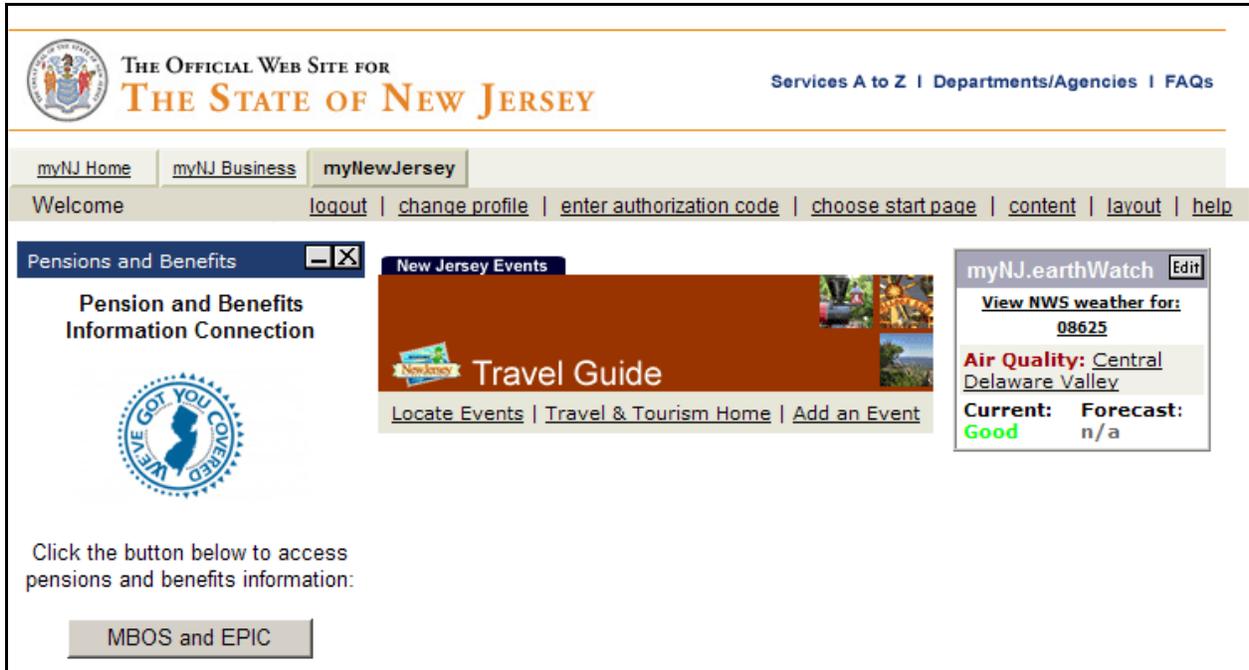
[Sign Up to Become a Member](#)

[Forgot your password?](#)

[Help](#)

4. Enter your *myNewJersey* Log On ID and Password. Then click the “Log On” button.

- Your *myNewJersey* Home Page will open. The *myNewJersey* home page is the *secured entry point* for your MBOS account.



- On the left side of your *myNewJersey* home page you will see the “Pensions and Benefits Channel.” Click the “MBOS and EPIC” button to continue to MBOS.

**Note:** If you do not see the *Pensions and Benefits Channel* on your *myNewJersey* home page, be sure that the *MyNewJersey* tab at the top of the page is selected.



If you still do not see the *Pensions and Benefits Channel*, additional help is available in the “*MBOS Registration Help Page*” at:

[www.state.nj.us/treasury/pensions/mbos-registration-help.htm](http://www.state.nj.us/treasury/pensions/mbos-registration-help.htm)

### **Members with Multiple User Roles**

If you have MBOS access to other pension fund accounts or employer access to the *Employer Pensions and Benefits Information Connection* (EPIC), you will need to select the “user role” you wish to open each time you log on to MBOS or EPIC.

After you log on to MBOS or EPIC you can click the “*Select Different Role*” button to leave the current MBOS or EPIC session and access your other accounts or user roles.

7. Your “MBOS Home Page” will open.

The screenshot shows the MBOS Home Page. At the top, there is a blue navigation bar with the text "njhome | my new jersey | people | business | government | departments". Below this is the logo for "new jersey division of pensions and benefits member benefits online system". The main content area is titled "Your MBOS Home Page" and includes a "Logout" button. Member information is displayed: "Member Name : JANE A. MEMBER", "Member Number : PERS - 0123456", and "jane.member@email.com". A welcome message reads: "WELCOME TO THE MEMBER BENEFITS ONLINE SYSTEM. Please update your e-mail address by clicking the e-mail address link to the left." Below this is a section titled "Member Account Applications" which is divided into two columns: "Pension Account Information and Calculators" and "Other Benefits Programs". The first column contains buttons for "Payroll Certifications", "Personal Benefit Statement", "Pension Loan", "Retirement", and "Additional Information". The second column contains buttons for "Application for Withdrawal", "Designation of Beneficiary", "Purchase Service Credit", "Purchase Calculator", and "Electronic Funds Transfer (EFT)". The "Other Benefits Programs" column contains buttons for "SHBP / SEHBP", "Application Help", and "MBOS User Guide".

8. From the MBOS Home Page you can access the MBOS Applications that are currently available to active or retired members. MBOS Applications provide information about your pension account and link you to benefit calculators and online application forms.

Additional information about using MBOS Applications is provided online in the *MBOS User's Guide* — just click the “Search Help” button on the MBOS Home Page.

***If you need help, call the MBOS Help Desk at: (609) 292-7524.***