

DIVISION OF  
PURCHASE AND PROPERTY

STATE OF NEW JERSEY  
DEPARTMENT OF THE TREASURY  
PO-230  
TRENTON, NEW JERSEY 08625

PROCUREMENT BUREAU

**IMPORTANT NOTICE TO BIDDERS**

Effective October 7, 1991, in accordance with N.J.S.A. 52:32-1.4 and N.J.A.C. 17:12-2.11, the State of New Jersey will invoke reciprocal action against an out-of-State bidder whose state or locality maintains a preference practice for their bidders.

For states having preference laws, regulations, or practices, New Jersey will use the annual surveys compiled by the Council of State Governments, National Association of State Purchasing Officials, or the National Institute of Governmental Purchasing to invoke reciprocal actions. The State may obtain additional information anytime it deems appropriate to supplement the above survey information.

Any bidder may submit information related to preference practices enacted for a local entity outside the State of New Jersey. This information may be submitted in writing as part of the bid response proposal, and should be in the form of resolutions passed by an appropriate governing body, regulations, a Notice to Bidders, laws, etc. It is the responsibility of the bidder to provide the documentation with the bid proposal or submit it to the Director, Division of Purchase and Property within five (5) working days of the public bid opening. Written evidence for a specific procurement that is not provided to the Director within five working days of the public bid opening will not be considered in the evaluation of that procurement, but will be retained and considered in the evaluation of subsequent procurements.

Any bidder having evidence of out-of-State local entities invoking preference practices should complete the form below, with a copy of appropriate documentation. The form and documentation may be submitted with your bid response proposal.

Name of Locality having preference practices

City/Town/Authority \_\_\_\_\_

County \_\_\_\_\_ State \_\_\_\_\_

( ) Documentation attached

( ) Resolution

( ) Regulations/Laws

( ) Notice to Bidder

( ) Other \_\_\_\_\_

Name of Firm Submitting this Information \_\_\_\_\_  
(Please Print)

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