



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
PURCHASE BUREAU
P.O. BOX 230
TRENTON, NEW JERSEY 08625-0230

JON S. CORZINE
Governor

R. DAVID ROUSSEAU
State Treasurer

AMENDMENT #6

M-0002

TO: All Using Agencies
DATE: November 24, 2009
FROM: George Jones
SUBJECT: Industrial/MRO Supplies and Equipment
CONTRACT PERIOD: November 1, 2008 to November 30, 2010

This amendment to the Method of Operation defines requirements for State agencies that use the vendor sourcing service available under contract #72605 awarded to W. W. Grainger Inc. for non-catalog items.

State agency users must note that while sourcing for non-catalog items (not otherwise sourced in an existing State contract) is included in the contract, vendor-sourced purchases should be competitively tested in the marketplace prior to issuing purchase orders. State agencies must also be mindful of adhering to the limitations on purchases to infrequently purchased items and not to exceed the dollar limit specified in the Method of Operation.

Cooperative Purchasing participants should use sound business judgment and follow their guidelines for such purchases.

The revised Method of Operation has been uploaded to the Purchase Bureau website.