



Document Change Announcement

2007 Procedures Manual

DCA2012-PM-04

DATE: June 20, 2012

Subject: Revisions to Procedures Manual

Description of Change

Modifications to Section 3.4.6.3-Shop Drawing Review- to clarify shop and working drawing review scope and work roles of the Design Engineer and Construction Manager.

Instructions to Staff, Designers and Consultants

Effective immediately, the revisions contained in this announcement shall be applied to all projects where design and construction supervision services have not been procured. Contact your NJTA Project Manager for instructions. Attached revision is noted in italics.

Designers and Consultants may access these revisions in the NJTA Procedures Manual, which is available on the Authority's Web Page: <http://www.state.nj.us/turnpike/NJTA-Procedure-Manual.htm> .

Information for In-House Staff

The revisions have been incorporated into the Procedures Manual, which is available on the S: / drive @ S:\Project Files\Design-Procedures Manual. Please distribute the information to your respective Project Managers and have them direct their consultants appropriately.

Recommended By:

Handwritten signature of Robert J. Fischer, P.E.

Robert J. Fischer, P.E.
Assistant Chief Engineer, Design

Approved By:

Handwritten signature of Richard J. Raczynski, P.E. with the date 7/5/12 written next to it.

Richard J. Raczynski, P.E.
Chief Engineer