

**BID SOLICITATION NOTICE**

**TO RECEIVE A BID PACKAGE YOU MUST COMPLETE THIS FORM AND FAX IT TO THE NUMBER BELOW. THIS IS THE ONLY NOTICE OF BIDDING FOR THE FOLLOWING GOODS / SERVICES YOU WILL RECEIVE.**

**THE NEW JERSEY TURNPIKE AUTHORITY**

**PURCHASING DIVISION**

P.O. Box 5042  
Woodbridge, New Jersey 07095-5042

or

New Jersey Turnpike Administrative Offices  
581 Main Street  
Woodbridge, New Jersey 07095-5042

Tel. - 732-750-5300

Fax - 732-750-5399

**INVITATION TO BID**

TITLE: **GLEDHILL SNOW PLOW PARTS**

BID NO: **RM-102537**

DUE DATE: **October 21, 2013**

TIME: **2:00 PM**

**SUBMIT BIDS BEFORE THE DUE DATE AND TIME TO THE ABOVE ADDRESS**

**BIDDER INFORMATION  
(TO BE COMPLETED BY THE BIDDER)**

Please Print

\_\_\_\_\_  
NAME OF BIDDING ENTITY

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY, STATE AND ZIP CODE

\_\_\_\_\_  
E-MAIL ADDRESS

\_\_\_\_\_  
REPRESENTATIVE TO CONTACT-NAME & TITLE

\_\_\_\_\_  
TELEPHONE NO.

\_\_\_\_\_  
FEDERAL TAX I.D. NO. or TAXPAYER I.D. NO.

\_\_\_\_\_  
FAX NO.

# THE NEW JERSEY TURNPIKE AUTHORITY

## PURCHASING DIVISION

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FEDERAL TAX I.D. NO. or TAXPAYER I.D. NO.

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FAX NO.

---

\_\_\_\_BUSINESS CORPORATION\_\_\_\_PARTNERSHIP\_\_\_\_INDIVIDUAL

---

\_\_\_\_OTHER (SPECIFY):\_\_\_\_

## **BIDDER GUIDELINES/CHECKLIST**

PURSUANT TO N.J.S.A. 27:23-6.1 AND N.J.A.C. 19:9-2.1 et seq. BID PROPOSALS WHICH FAIL TO CONFORM TO THE FOLLOWING REQUIREMENTS MAY BE REJECTED:

1. Bid proposals must be received at or before the public opening time stated on the cover page at the following place: New Jersey Turnpike Authority, Administration Building, 581 Main Street, Woodbridge, New Jersey 07095. Telephone or Facsimile proposals will not be accepted. The accompanying self-addressed envelope should contain or be attached to the bid proposal.
2. The bid proposal must include all price information. Proposal prices shall include delivery of all items F.O.B. destination or as otherwise provided. Price quotes must be firm through issuance of contract.
3. All bid proposal prices must be typed or written in ink. Quote the specified unit of measure. If bidding an alternate, provide detailed specifications.
4. All corrections, white-outs, erasures, re-striking of type, or other forms of alteration or the appearance of alteration, to unit and/or total prices must be initialed in ink by the bidder.
5. **See the Authority's Instructions to Bidders for a complete list of the Authority's standard contract Terms and Conditions, as well as items/forms that must be included with the bid proposal or the bid will be rejected. [www.state.nj.us/turnpike/purchasing.html](http://www.state.nj.us/turnpike/purchasing.html)**

### **Have you included the following documents?**

- (a) State of New Jersey Division of Revenue Business Registration Certificate(s)
  - (b) Certification of Registration with the Secretary of State (only if a foreign (non-NJ) corporation)
  - (c) Stockholder/Partnership Disclosure Statement
  - (d) Acknowledgement of Requirement for Disclosure of Political Contributions (ELEC)
  - (e) Public Works Contractor Registration Certificate(s) (if applicable)
  - (f) Affirmative Action Information Sheet with Certificate or Form AA302
  - (g) Signed Mandatory Equal Employment Opportunity Language
  - (h) SBE/WBE/MBE Certificates and Form
  - (i) Vendor Disclosure Form (EO129 - Location of Services)
  - (j) Notice of Set-Off for State Tax (P.L. 1999, c.159)
  - (k) Automobile Waiver
  - (l) Insurance Requirement
6. **This Request for Bids requires the following Mandatory Documents or the bid will be rejected:**

### **Stockholder/Partnership Disclosure Statement**

7. **Bidder must sign the Bid**

**REQUEST FOR BIDS**  
**THIS IS NOT AN ORDER**

**DATE OF REQUEST October 4, 2013**

Sealed Bid RM-102537 will be received at the New Jersey Turnpike Authority Administrative Offices, 581 Main St., Woodbridge, New Jersey, as stated on the cover page at which time and place said proposal will be publicly opened and read. Bidders mailing Bids should allow for their normal mail delivery time to ensure timely receipt of their Public Bids. Please be advised that using overnight / next-day delivery service does not guarantee overnight/next-day deliveries to our location. The Authority will not be responsible for any bid not being received by the required date and time.

**INTENTION**

It is the intention of the Authority to issue a Price Agreement for the purchase of **Gledhill, Snow Plow Parts or Approved Equivalent per Attached Specifications.** Items purchased under this Agreement will be delivered as directed by the Authority. The term of the contract shall be for one year with the option to extend for two additional one-year terms at the Authority's discretion and Vendor's concurrence. Please contact Regina Parker with any questions regarding this procurement contract at 732-750-5300 X 8633.

**BID SHEET INSTRUCTIONS**

Prospective Bidders should follow all instructions in this Request for Bids and in the standard Instructions to Bidders issued by the Authority, and any other documents issued by the Authority in connection with this Request for Bids (collectively, "Bid Documents"). Prospective Bidders must examine the Bid Documents carefully before bidding and must ask the Director of Procurement and Materials Management in writing for any interpretation or correction of any apparent ambiguity, inconsistency, or apparent error therein. Any written request for interpretation or correction shall be directed to the Director of Purchasing. Written requests can be submitted by FAX at 732-750-5399. If necessary, an interpretation or correction shall be issued by the Director of Purchasing as an Addendum and FAXED to prospective Bidders who have obtained the Bid Documents. Upon the issuing of an Addendum, the content of the Addendum shall become part of the Bid Documents. **Requests for interpretation or correction shall be considered only if received at least 5 business days prior to the bid opening date.**

Only written interpretations or corrections issued by Director of Procurement and Materials Management by Addendum shall be binding.

The submission of the Bid is conclusive evidence that the Bidder is fully aware of the conditions, requirements, and details as stated in the Bid Documents. If the Bidder, prior to submitting its Bid, fails to notify the Director of Procurement and Materials Management of the existence of an ambiguity, inconsistency in the Bid Documents, a Bid will conclusively be presumed to have been based upon the interpretation of such ambiguity or inconsistency.

All erasures, interpolations or other physical changes on the Bid form shall be signed or initialed by the bidder. Bids containing any conditions, omissions, erasures, alterations, or items not called for in this Request for Bids, or irregularities of any kind, may be rejected by the Authority, in its sole discretion, as being incomplete. The bidders shall not attach conditions, limitations or provisos to their Bid, except in cases where "Exceptions" are permitted.

**The Authority will accept Approved Equivalent items on this bid.** If a bidder is basing the proposal on items other than what is specified, and wishes the items he proposes to be considered as an "Approved Equivalent," the Bidder shall enter a price on the bid sheet then submit on the Exception Sheet in the exact format of the line item on the Request for Bids contained herein, the item number, an item description, including manufacturers name, model number, and packaging quantities of those Items which the Bidder proposes to substitute.

**Bidders must supply a unit and total price for all item bid. Bids not having a unit price and total price for all item bid may be rejected.** The bid will be awarded to the vendor who supplies the lowest total cost.

Bidders must quote only one price per line item. If a bidder quotes multiple prices per line item, the bid proposal may be rejected.

The Authority will purchase amounts of any given item as needed, at the sole discretion of the Authority and shall not be bound by any quantities listed,. All items are to be bid FOB Destination. All shipping, handling, and other costs should be considered in the bid price.

**Award will be made to the lowest, responsible bidder for the total items bid.**

## REQUEST FOR BIDS

### MATERIAL AND SERVICE DESCRIPTION

### GLEDHILL SNOW PLOW PARTS

ITEM	QUAN.	UNIT OF MEAS.	DESCRIPTION	UNIT PRICE	TOTAL DOLLAR AMOUNT
1.	50	EACH	BOLT ASSY, MANUFACTURER GLEDHILL PLOW PART # 5308-A-125 <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
2.	50	EACH	BUMPER CURB, MANUFACTURER GLEDHILL PLOW PART # 6511-LH <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
3.	50	EACH	BUMPER CURB, MANUFACTURER GLEDHILL PLOW PART # 6511-RH <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
4.	6	EACH	CRANK W/KNOB MANUFACTURER GLEDHILL PLOW PART # 351-C <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
5	2	EACH	FRAME PUSH MANUFACTURER GLEDHILL PLOW PART # 5722-C <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
6	20	EACH	MARKER SET MANUFACTURER GLEDHILL PLOW PART # 116-683 <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
7.	150	EACH	MUSHROOM SHOE MANUFACTURER GLEDHILL PLOW PART # SP-185-HI <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
8.	8	EACH	PIN CONTROL ASSY MANUFACTURER GLEDHILL PLOW PART # 5394-A <b>OR AN APPROVED EQUIVALENT</b>	\$	\$

ITEM	QUAN.	UNIT OF MEAS.	DESCRIPTION	UNIT PRICE	TOTAL DOLLAR AMOUNT
9.	10	EACH	PIN PIVOT ASSY MANUFACTURER GLEDHILL PLOW PART # 1214A <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
10.	6	EACH	PUSH EAR ADJUSTABLE MANUFACTURER GLEDHILL PLOW PART # 5412C-LT <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
11.	6	EACH	PUSH EAR ADJUSTABLE MANUFACTURER GLEDHILL PLOW PART # 5412C-RT <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
12.	2	EACH	SEMI-CIRCLE MANUFACTURER GLEDHILL PLOW PART # 12342-D <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
13.	6	EACH	SHOE HOUSING 3" MANUFACTURER GLEDHILL PLOW PART # 7623-A <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
14.	6	EACH	SHOE 2-1/2" MANUFACTURER GLEDHILL PLOW PART # 9748-AB <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
15.	50	EACH	SHOE WEAR MOLDBOARD MANUFACTURER GLEDHILL PLOW PART # 15647 <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
16.	6	EACH	SPRING TRIP MANUFACTURER GLEDHILL PLOW PART # 1980 D-3 <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
17.	6	EACH	LINK CONNECTING MANUFACTURER GLEDHILL PLOW PART # 13466-B <b>OR AN APPROVED EQUIVALENT</b>	\$	\$

ITEM	QUAN.	UNIT OF MEAS.	DESCRIPTION	UNIT PRICE	TOTAL DOLLAR AMOUNT
18.	15	EACH	CYLINDER REVERSING MANUFACTURER GLEDHILL PLOW PART # CS-250 <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
19.	6	EACH	BAR-PIVOT MANUFACTURER GLEDHILL PLOW PART # 13679-C <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
20.	2	EACH	SEMI - CIRCLE MANUFACTURER GLEDHILL PLOW PART # 16701-D <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
21.	2	EACH	A- FRAME MANUFACTURER GLEDHILL PLOW PART # 16750-C TO INCLUDE ITEMS 12 THRU 20 AS PER DRAWING PD -1237 <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
22.	300	EACH	BOLT -PLOW 5/8 X2 2-1/4 GLEDHILL MUSHROOM MANUFACTURER GLED HILL PLOW PART # 5308-A35 <b>OR AN APPROVED EQUIVALENT</b>	\$	\$
Award will be based on the lowest "Grand Total" for Items 1 Through 22 = \$					
23.	Discount off <b>Gledhill Manufacturers List Price</b> or approved equivalents for miscellaneous Items. The discount given will be applied to all other items purchased by the Authority under this contract. This item does not determine in the award of the bid.			Gledhill : % Disc _____	

**ANY INQUIRIES CONCERNING THIS BID MUST BE SENT VIA FAX NO LATER THAN FIVE (5) BUSINESS DAYS BEFORE BID OPENING**

DELIVERY DATE \_\_\_\_\_, to sites as specified in the bid specifications.  
Discount Terms Based On Net 30 Days Only.

**NEW JERSEY TURNPIKE AUTHORITY**

\_\_\_\_\_  
**AUTHORIZED SIGNATURE**

\_\_\_\_\_  
Name of Company and / Authorized Signature of Bidder



**SIGNATURE PAGE**

**ADDENDA / INQUIRIES:** COMPLETE (if applicable) BEFORE SUBMITTING BID:

Receipt of Addendum / Inquiries # \_\_\_\_\_ dated \_\_\_\_\_ is hereby acknowledged.

Receipt of Addendum / Inquiries # \_\_\_\_\_ dated \_\_\_\_\_ is hereby acknowledged.

**CHECK BOX IF NO ADDENDA/INQUIRY ISSUED**

(All Addenda / Inquiries must be acknowledged as indicated above.)

**BID IRREVOCABLE:** This offer shall be irrevocable for ninety (90) working days after the date on which the Authority publicly opens this bid except in those instances where an unsuccessful bidder has filed a Protest pursuant to N.J.A.C. 19:9-2.12. Upon notification of a Protest, Bidders are required to hold their prices for an additional 90 days. All bidders will be notified in writing of the action taken by the Authority.

**OFFER/CERTIFICATION:** The undersigned offers and agrees to furnish to the New Jersey Turnpike Authority the services and/or materials in compliance with all terms, conditions, specifications and addenda of the RFB, Bid Documents, and resulting contract. The undersigned further certifies understanding and compliance with the requirements of the standard terms and conditions as stated in the Instructions to Bidders included with the Bid Documents. The undersigned certifies that he or she executes this bid with full authority so to do; and that all statements contained in this bid and in this certification are true and correct, and made with full knowledge that the Authority relies upon the truth of the statements contained herein and in any statements requested by the Authority showing evidence of qualifications in awarding the contract.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Bidding Entity: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax: \_\_\_\_\_

Date: # \_\_\_\_\_

NEW JERSEY TURNPIKE AUTHORITY

**NO RESPONSE BID SURVEY**

**BID REQUISITION NUMBER: RM-102537**

**PROPOSAL TITLE: GLEDHILL SNOW PLOW PARTS**

If you do not choose to respond to this Bid, please complete the form below:

Name of Company\_\_\_\_\_

Reason you did not respond (Check all that apply)

- Cannot supply product or service
- Cannot meet technical specifications
- Cannot meet delivery specifications
- Cannot meet legal requirements  
(i.e. bid/performance/security/insurance, etc.)
- Cannot provide a competitive price at this time
- Interested in receiving specifications for informational purposes only.
- Insufficient lead-time to respond
- Other :(please be specific)

Do you wish to remain on our mailing list?

Yes     No

Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed :(optional)\_\_\_\_\_

Company:\_\_\_\_\_

**CERTIFICATION AND REQUEST FOR WAIVER  
OF THE COMPREHENSIVE AUTOMOBILE LIABILITY  
INSURANCE REQUIREMENT**

**Purchase Requisition # RM-102537**

I hereby request an exemption from the New Jersey Turnpike Authority's Comprehensive Automobile Liability Insurance policy for the above reference Purchase Requisition. I certify that if the company referenced below (hereinafter, "the Company") is the successful low bidder the Company will utilize a recognized, commercial third party shipper (i.e. UPS, Federal Express, DHL, U.S. Postal Service, Air Borne Express, etc..) to deliver all Goods to the New Jersey Turnpike Authority. By signing this certification, a representation is made that no vehicle either owned, rented or leased by the Company will be used for the delivery of any goods to the New Jersey Turnpike Authority, and that, any delivery made will be restricted to the use of third parties providing package delivery service in the ordinary course of business. Accordingly, a waiver of Comprehensive Automobile Liability Insurance is hereby requested.

\_\_\_\_\_  
The Company (insert name of Company)

By: \_\_\_\_\_  
(Print and sign name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date