ANNOUNCEMENT
WINTER CAREER DEVELOPMENT EVENTS

NEW JERSEY FFA ASSOCIATION, INC.
New Jersey Department of Agriculture
P.O. Box 330
Trenton, NJ 08625-0330
Telephone: 1-877-AgEd FFA, Fax: 609-633-2421

Attendance and Registration

Students and teachers from all schools with agriculture, agriscience, agribusiness, and horticulture courses should attend and participate in the educational activities provided. FFA activities are an integral part of the instructional program in agriculture education.

Preregistration is required for participation using the online registration form. Please email your completed registration form to ag.ed.registration@ag.state.nj.us by **February 27, 2004**. Please forward payment or purchase order IMMEDIATELY! Final registrations, including additions or deletions, will be completed by the chapter advisor by 3:30 p.m. in the Auditorium on **Wednesday, March, 10, 2004.** Four members may participate in the Agricultural Business Management CDE and up to seven members may participate in the Agricultural Issues Forum. The scores of the three highest individual's constitute the score of the official team, **except in Ag Issues Forum where the final score is a team score**. There will be no alternate teams or individuals in the FFA Winter Events.

Results

Official results will be available on the NJ FFA website at http://www.state.nj.us/agriculture/rural/ag_ed/business.htm
PLEASE DO NOT CALL THE STATE OFFICE FOR RESULTS.

Registration and Payment

A registration fee is assessed for each Career Development Event a school/chapter enters. Payment is due no later than the day of the event. Registration fees are used to pay Career Development Event expenses and to provide awards to FFA members. Please make checks payable to: **Treasurer, State of New Jersey and send to the Office of Agricultural Education, New Jersey Department of Agriculture, P.O. Box 330, Trenton, NJ 08625-0330. Please be prepared to pay prior to or at the registration desk in the Auditorium.**

*(**EFFECTIVE 12/08/03:** According to New Jersey's FFA Registration Policy, registration received after the due date will incur a $10 late fee per event. Registration will not be accepted any later than one week prior to the event.)*

(Remember, your payment is non-refundable since your registration is what we use to pay for event expenses. NOTE: The only exception, according to New Jersey's FFA Conference Refund Policy, is a doctor's note or proof of death in the immediate family along with a cover letter explaining the circumstance. This must be sent to the state executive board within one month of the event.)

Parking

You MUST sign in at the security desk upon arrival. The security guard will give you a temporary parking pass that must be displayed in your windshield. Please observe parking regulations.

Schedule of Events

SCHOOLS REGISTER in the AUDITORIUM **3:30 PM until 3:45 PM**

Events will start promptly at 4:00 PM as scheduled. Those who arrive late or leave early will risk disqualification. The Career Development Event Coordinator has the right to disqualify those who arrive 15 minutes into the event.

Agricultural Issues Forum - 4:00 PM-7:00 PM, Auditorium, NJDA

Agricultural Business Management- 4:00 PM-7:00 PM, Training Room, NJDA

Rules

(Please review these rules with your students)

1. The school with the highest team score (combined scores of three individuals) in the Agricultural Business Management CDE will represent New Jersey in that particular event in regional competition at Eastern States Exposition, Springfield, Massachusetts, in September, and in national competition at the National FFA Convention, Louisville, Kentucky, in October. The Ag Issues team will compete at the national convention. Each first place team in all events will receive a state recognition plaque or banner. The five individuals with the highest scores in practicum areas in the Agricultural Business Management contest will receive an H.O. Sampson Certificate of Achievement and the top three individuals overall will receive a gold, silver or bronze medal.

2. Chapters participating in the Agricultural Issues Forum must submit **FOUR portfolios** by **Friday, February 27, 2004**.

3. Chapters participating in the Agricultural Issues Forum may be required to supply their own equipment (TV/VCR, easels, slide projectors, etc.) depending on the location and availability of supplies at the event location. Props are the team's responsibility.

4. The Agricultural Issue topic will be selected by the team from the issue categories provided in the national rules.

5. Individuals participating in the Agricultural Business Management Career Development Event may use calculators. Calculators used can only have the following functions – addition, subtraction, multiplication, division, equals, percent, square roots, +/- key, and one memory register. NO other calculators are allowed to be used during the event.

6. Members of a first place team in a New Jersey FFA State Career Development Event may not compete in that particular New Jersey FFA CDE again.

7. Official teams must be at the contest location at the starting time. Teams who arrive late or leave early will be disqualified, unless there is a just reason for their lateness. The Career Development Event Coordinator will disqualify those who arrive late or leave early.

8. No individuals from the same school/chapter shall talk, confer, or judge together. Penalty will be the loss of score for that section of the event.

9. All individuals participating will judge in a cooperative manner and will follow the rules set forth by the event chairperson/coordinator.

10. Events will not be conducted if less than five teams preregister. Preregistration must be made with payment.

11. **Note: Requesting Assistance for a Career Development Event** – If a student needs assistance during a career development event, the Office of Agricultural Education must be notified at the time of registration – February 27, 2004- by identifying the student and their specific need.

    The following types of assistance will be provided:

    Reader - The reader will assist a student by reading aloud to them any written instructions for the CDE, exam questions, etc. without providing any interpretation of the questions/information or helping that student come to a conclusion.

    Scribe - The scribe will provide assistance to a student by writing down information such as the answer to a question. The scribe will not provide a student with direction or additional information that would help that student solve a problem or come to a conclusion.

    In order to conduct a state level career development event efficiently, **no additional time will be provided** to a student to complete portions of that career development event.

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