**NJ OFFICE OF INFORMATION TECHNOLOGY**
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| STATE OF NEW JERSEY TECHNOLOGY CIRCULAR  Enterprise Technology Solution Policy | POLICY NO: 16-03-NJOIT | |
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| | **SUPERSEDES:** N/A | **EFFECTIVE DATE:** 12/12/2016 |
| | **VERSION:** 1.0 | **LAST REVIEWED:** 12/12/2016 |

# 1   POLICY

The Chief Technology Officer (CTO) shall evaluate and select Enterprise Technology Solutions for use by the Executive Branch of State Government, including all ancillary departments and agencies ("Agencies").

The CTO shall review and evaluate the portfolio of Enterprise Technology Solutions annually.

# 2   AUTHORITY

The Policy is established under the authority of New Jersey Statute NJSA C.52:18A-224 through C.52:18A-234 known as *"The Office of Information Technology Reorganization Act."*

# 3   SCOPE

All Executive Branch departments and State agencies are directed to cooperate fully with the NJOIT and the CTO to implement the provisions of NJSA 52:18A-224 through C.52:18A-234, and to ensure effective use of information technology within the Executive Branch of State Government.

# 4   PURPOSE

The Executive Branch of State Government is an enterprise environment of over seventy agencies and 65,000 users. Selecting and implementing Enterprise Technology Solutions maximizes the State's opportunity for cost savings by pooling purchasing power, reducing overhead, and streamlining procurement processes.

Furthermore, this Policy will improve enterprise compliance with security standards, thus reducing cyber risk.

## 4.1 Outcomes

Enterprise Technology Solutions are selected to achieve the following outcomes:

4.1.1 Converge, unify, and harmonize multiple solutions; driving the integration of applications, hardware, core business processes and data across the Agencies;

4.1.2 Enable the rapid planning, implementation, deployment and scaling of integrated applications and processes throughout the Agencies;

4.1.3 Realize a lower investment and achieve lower maintenance costs;

4.1.4 Reduce user interfaces and/or presentation layers for the enterprise and its stakeholders;

4.1.5 Enable business process standardization and ensure best practices across fewer systems, platforms, and applications, thus - improving efficiency and reducing total cost of ownership;

4.1.6 Increase business value through pragmatic stewardship of scarce State resources;

4.1.7 Enable seamless flow of information and transaction processes across diverse business functions, business units and geographic boundaries; and

4.1.8 Enable the adoption and deployment of shared services for Agencies.

# 5 COMPLIANCE AND ENFORCEMENT

The Policy must be reviewed annually, however the CTO reserves the right to change or amend this Policy at any time.

## 5.1 Compliance

The Policy shall be administered and monitored by the Deputy CTO for Policy.

## 5.2    Exceptions

5.2.1    On a case-by-case basis, and if circumstances warrant, the CTO may approve a "Deferment" of migration to the Enterprise Technology Standard.

5.2.2    Any exception to the Policy must be approved by the CTO in advance.

5.2.3    Requests for exceptions to the Standard shall be made to the CTO through the Agency's Commissioner.

5.2.4    Agencies on "Deferment" shall obtain annual approval from the CTO to remain on deferment.

## 5.3    Non-Compliance

5.3.1    Non-compliance is defined as any Agency that has not adopted the Standard within the time period specified in the Standard _and_ has not received a Deferment from the CTO.

5.3.2    Non-compliance will be referred to the CTO for appropriate action.

# 6    DEFINITIONS

The definitions for the following terms can be found in the NJOIT Policy Glossary located at:

http://highpoint.state.nj.us/intranets/oit/policies/glossary.html
http://www.nj.gov/it/business/index.shtml#glossary

**Deferment** – The sanctioned postponement of adoption or compliance to a later, agreed-upon time.

**Enterprise Technology Solution** - A hardware or software platform that has multi-agency applicability.

# 7    DOCUMENT HISTORY

| Version | Published Date | CTO | Sections Modified | Description of Modifications |
|---|---|---|---|---|
| 1.0 | 10/04/2016 | Dave Weinstein | new | Original Effective Date |
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