

PROGRAM OF ACTIVITIES

STEP 1: COMPETING THE PROGRAM OF ACTIVITIES

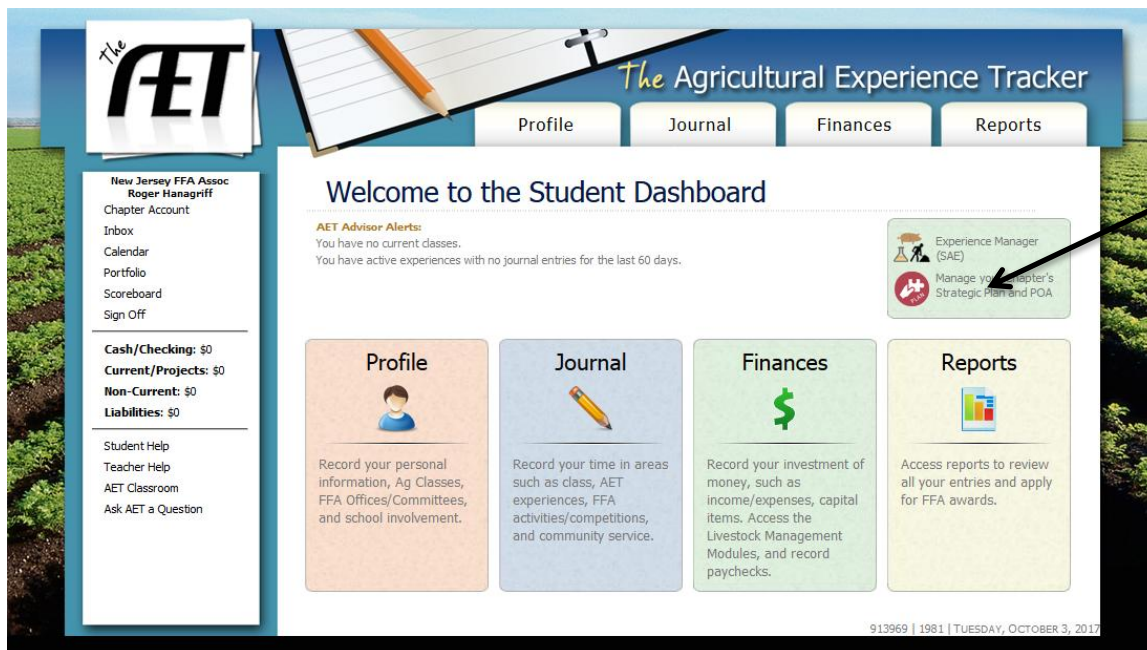
TEACHER VIEW



After you log in, click the "Tracker" tab.

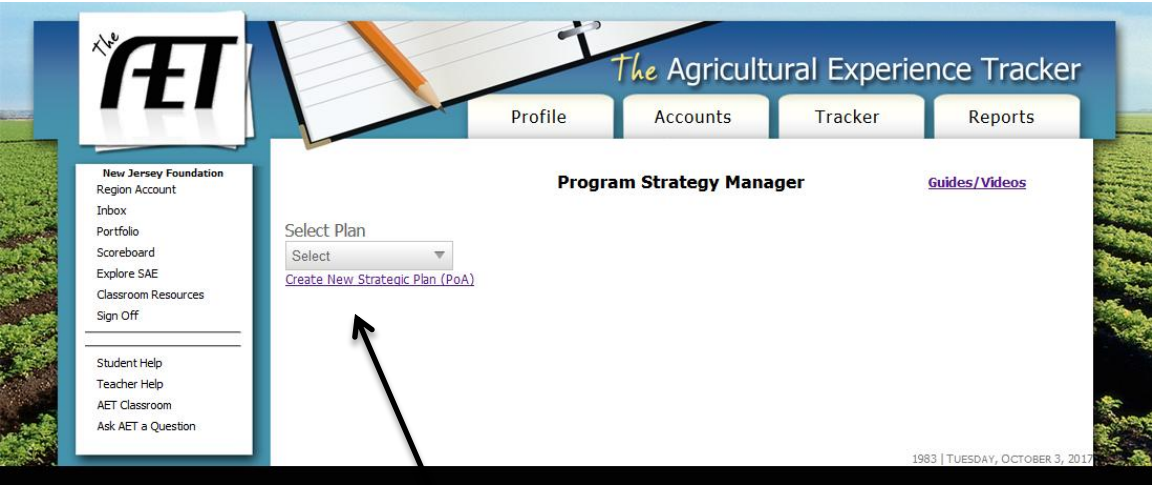
The Chapter Tracker page will appear. Click on "C4: Develop and manage your Chapter Strategic Plan and Program of Activities."

STUDENT VIEW



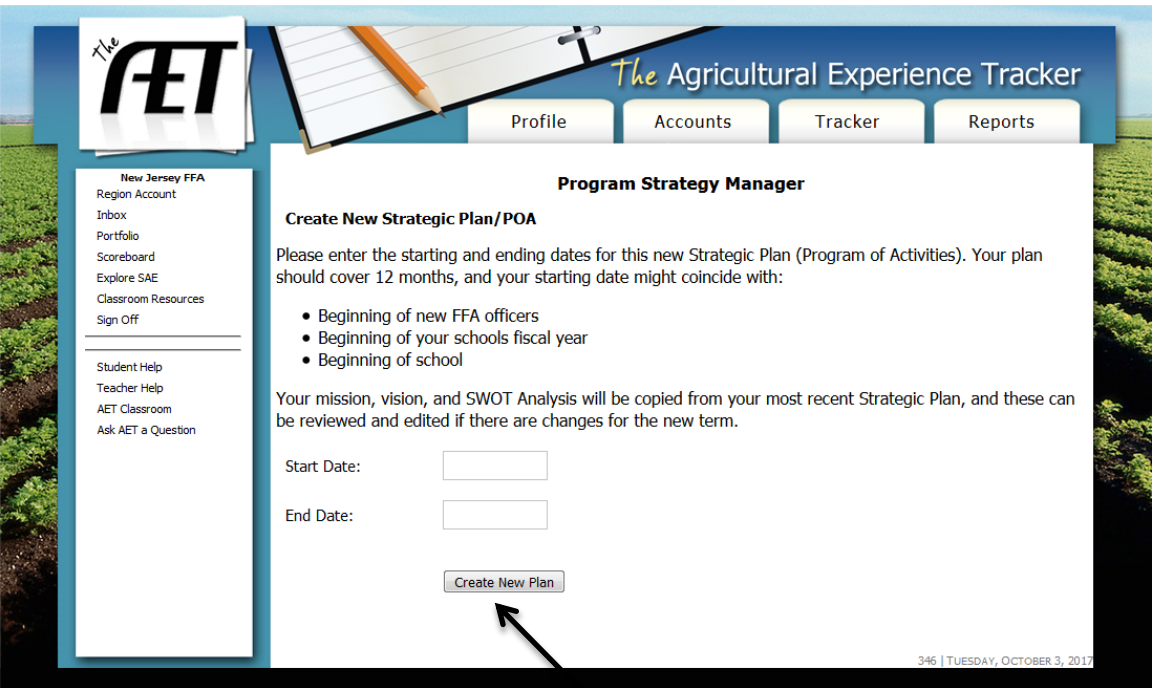
After you log in, click, "Manage your Chapter Strategic Plan and POA."

STEP 2:



Click "Create New Strategic Plan (POA)"

STEP 3:



Enter Dates and Click "Create New Plan"

SPECIAL NOTE: Strategic Planning Tab is a place to record the program's Mission Statement, Vision Statements, SWOT Analysis and Goals/Outcomes.

STEP 4:

Click on the "Student Leadership" tab.

Add FFA Officers (click "New Officer")

Add FFA Committees (click pencil to add chair/co-chair and click "Members" to add members (should prepopulate student names))

The Agricultural Experience Tracker

Profile Accounts Tracker Reports

Program Strategy Manager [Guides/Videos](#)

Select Plan: Sep 2017 - Sep 2018 Start Date: 9/20/2017 End Date: 9/20/2018 [Save Dates](#)

Strategic Planning **Student Leadership** Activities Program Budget

Students can add leadership or committee membership in their record book profile, or it can be added for them on this page. Considering this POA's planning dates, students may appear in multiple POA plans.

FFA Officers [PDF](#)

OFFICE	STUDENT NAME	BIOGRAPHY
State President 5/26/2017 - 5/25/2018	Student Example	
State Vice President 5/26/2017 - 5/25/2018	Example Student	

[+NEW OFFICER](#)

SIDE NOTE: IF STUDENT NAMES DON'T PREPOPULATE...

1. Click Accounts tab
2. Click #1. Manage all accounts
3. Click National Roster Utilities (in lime green box)
4. Click Add to AET tab
5. Add all students that need to be on AET

The Agricultural Experience Tracker

Profile Accounts **Tracker** Reports

Student Accounts

Active Status: ☒ Active ☐ Inactive ☐ Practice AET ☐ Pending Transfers

Last Name Starts With:

Student Finder [Reset](#)

- ☒ All Students
- ☐ Grade Levels
- ☐ FFA Membership
- ☐ Custom Groups

[Add Accounts: One / Multiple](#)

Automatic Operations: [Reset All Student Passwords](#) / [National Roster Utilities](#)

Multi-row Operations: **Use the checkboxes to select one or more students.**

☐	Unique #	Name	Username	Grade	Last Access
☒	14948	Boyko, Mark	MBoyko1		never
☒	14937	Byram, Karis	KByram	15	never

Click on the "Activities" tab.

Add New Activities (click "New Activity")

These activities will also appear on the chapter calendar.

STEP 5:

The screenshot shows the 'The Agricultural Experience Tracker' (AET) interface. The top navigation bar includes 'Profile', 'Accounts', 'Tracker', and 'Reports'. The 'Tracker' tab is active, displaying the 'Program Strategy Manager'. The 'Activities' sub-tab is selected, showing a list of activities. The 'Activities' section includes a '+New Activity' button and a list of activities with filters. The sidebar on the left contains links for 'New Jersey FFA', 'Region Account', 'Inbox', 'Portfolio', 'Scoreboard', 'Explore SAE', 'Classroom Resources', 'Sign Off', 'Student Help', 'Teacher Help', 'AET Classroom', and 'Ask AET a Question'.

Complete all requested information:

Activity Type, Name of Activity, Beginning Date, Schedule Type, Committee Delegation, etc.

STEP 6:

The screenshot shows the 'Add New Activity' form in the AET interface. The form includes the following fields and options:

- Activity Type:** FFA Activity (dropdown menu)
- Background Color:** (color selection box)
- Name of Activity:** (text input field)
- Beginning Date:** 10/3/2017 (calendar icon)
- Schedule Type:** All Day Event (selected), Time Event (button)
- Duration (Days):** 1 (text input field)
- Committee Delegation:** (None) (dropdown menu)
- Copy Details from a prior Event:** (None) (dropdown menu)
- Buttons:** Save, Cancel

The sidebar on the left contains links for 'New Jersey FFA', 'Region Account', 'Inbox', 'Portfolio', 'Scoreboard', 'Explore SAE', 'Classroom Resources', 'Sign Off', 'Student Help', 'Teacher Help', 'AET Classroom', and 'Ask AET a Question'.

Click on the Activity Name to do the following:
General Information; Goals, Plans and Outcomes; Deadlines & Dates;
Results & Evaluations; Photos; Budget; Participants

STEP 7:

The screenshot shows the AET web application. The header includes the AET logo and navigation tabs: Profile, Accounts, Tracker, and Reports. A sidebar on the left lists options for New Jersey FFA, Region Account, Inbox, Portfolio, Scoreboard, Explore SAE, Classroom Resources, Sign Off, Student Help, Teacher Help, AET Classroom, and Ask AET a Question. The main content area is titled 'Program Strategy Manager 212° Conference'. It features a 'Select Year' dropdown set to 'Sep 2017 - Sep 2018'. Below this are four tabs: Strategic Planning, Student Leadership, Activities, and Program Budget. The 'Activities' tab is active, showing a row of buttons: General, Goals, Plans and Outcomes, Deadlines & Dates, Results & Evaluations, Photos, Budget, and Participants. The 'General Information' section contains fields for Name (212° Conference), Activity Type (FFA Activity), Beginning Date/Time (12/9/2017 8:00 AM), Ending Date/Time (12/9/2017 5:00 PM), Committee (Growing Leaders - Leadership), Allow Student Photos (checked), Publish to AETWeb (unchecked), and Students Responsible (Add: No students are selected.). A 'Details' section with a rich text editor is at the bottom.

Click on “Goals, Plans & Outcomes” to
set goals, create plan of action, and record evaluated outcome

STEP 8:

This screenshot shows the 'Goals, Plans of Action and Outcomes' section of the AET interface. A black arrow points from the 'Goals, Plans and Outcomes' button in the previous screenshot to this section. The 'Goals, Plans of Action and Outcomes' section includes an 'Activity Description' field with a character count (maximum 350 characters - 187 remaining) and a text area containing the description: 'The chapter will participate in the statewide 212° Conference at Rutgers University. This event will promote the development of leadership skills in our students.' Below this is a 'Goal #1' field with a character count and a text area.

Click on “Results & Evaluations” to record how the activity advanced leaders, made an impact, related to the quality standard, as well as any accomplishments and recommendations

STEP 9:

The screenshot displays the 'The Agricultural Experience Tracker' (AET) web application. The header includes the AET logo and navigation tabs: Profile, Accounts, Tracker, and Reports. A sidebar on the left lists user options for 'New Jersey FFA' and 'Region Account', including links to Inbox, Portfolio, Scoreboard, Explore SAE, Classroom Resources, Sign Off, Student Help, Teacher Help, AET Classroom, and Ask AET a Question. The main content area is titled 'Program Strategy Manager 212° Conference' and features a 'Select Year' dropdown set to 'Sep 2017 - Sep 2018'. Below this are four tabs: Strategic Planning, Student Leadership, Activities, and Program Budget. The 'Activities' tab is active, showing a row of buttons: General, Goals, Plans and Outcomes, Deadlines & Dates, Results & Evaluations (highlighted with a black arrow), Photos, Budget, and Participants. The 'Results & Evaluations' section contains three text input areas: 'Advancing Leaders' (with a character count of 425/54), 'Impact', and 'Related to Quality Standard'. The 'Advancing Leaders' text area contains the following text: 'Fifteen students attended the 212° Conference held on December 9. Three of the students immediately applied for member of the month applications as the result of their attendance. Seven additional students wrote letters to Alumni and Advisory Committee members to seek mentorship for the rest of the school year. All fifteen students attended the next chapter meeting.'

Click on "Program Budget" to
record Program Budget, including income and expenses

STEP 10:

The screenshot shows the AET website interface. On the left is a sidebar with navigation links for New Jersey FFA, Region Account, Inbox, Portfolio, Scoreboard, Explore SAE, Classroom Resources, Sign Off, Student Help, Teacher Help, AET Classroom, and Ask AET a Question. The main header includes the AET logo and navigation tabs: Profile, Accounts, Tracker, and Reports. The 'Program Strategy Manager' section is active, showing a 'Select Plan' dropdown set to 'Sep 2017 - Sep 2018', 'Start Date' as '9/20/2017', and 'End Date' as '9/20/2018'. Below these are tabs for Strategic Planning, Student Leadership, Activities, and Program Budget. The 'Program Budget' tab is selected, displaying instructions and two tables: 'Income' and 'Expense'. Both tables have columns for Program Budget, Estimate from Events, Actual Income/Expense, and Differences (Actual - Estimate). The 'Income' table includes rows for Sources of Funding (Beginning Balance, School Funding, FFA Funding, Other Sources, SUB TOTAL) and GROWING LEADERS, BUILDING COMMUNITIES, and STRENGTHENING AGRICULTURE. The 'Expense' table includes rows for Uses of Funding (School Activities, FFA Activities, Other Sources, SUB TOTAL) and GROWING LEADERS. All values are currently set to \$0.

Program Strategy Manager

Select Plan: Sep 2017 - Sep 2018 | Start Date: 9/20/2017 | End Date: 9/20/2018 | Save Dates

Strategic Planning | Student Leadership | Activities | **Program Budget**

The budget can be used for your whole program or FFA-only areas. It is designed to align to Strategy/POA planning dates. A new year begins a new budget. Once your Budget is complete, you may wish to [Send to FFA.org](#) a final Budget report (PDF).

Income

Sources of Funding	Program Budget	Estimate from Events	Actual Income	Differences (Actual - Estimate)
Beginning Balance				
School Funding (School Budget and other Funds)	\$0		\$0	
FFA Funding (Dues and Other)	\$0		\$0	
Other Sources of Funding	\$0		\$0	
SUB TOTAL	\$0		\$0	
GROWING LEADERS	\$0	\$0	\$0	\$0
BUILDING COMMUNITIES	\$0	\$0	\$0	\$0
STRENGTHENING AGRICULTURE	\$0	\$0	\$0	\$0
INCOME TOTAL	\$0	\$0	\$0	\$0

Expense

Uses of Funding	Program Budget	Estimate from Events	Actual Expense	Differences (Actual - Estimate)
School Activities	\$0		\$0	
FFA Activities	\$0		\$0	
Other Sources	\$0		\$0	
SUB TOTAL	\$0		\$0	
GROWING LEADERS	\$0	\$0	\$0	\$0

How to Submit Your POA

On **December 1st**, Ms. Allen will be going through POAs to ensure each activity listed has well thought-out goals and action plans.

Please do not email your POAs to the office.

Steps to Submitting your POA

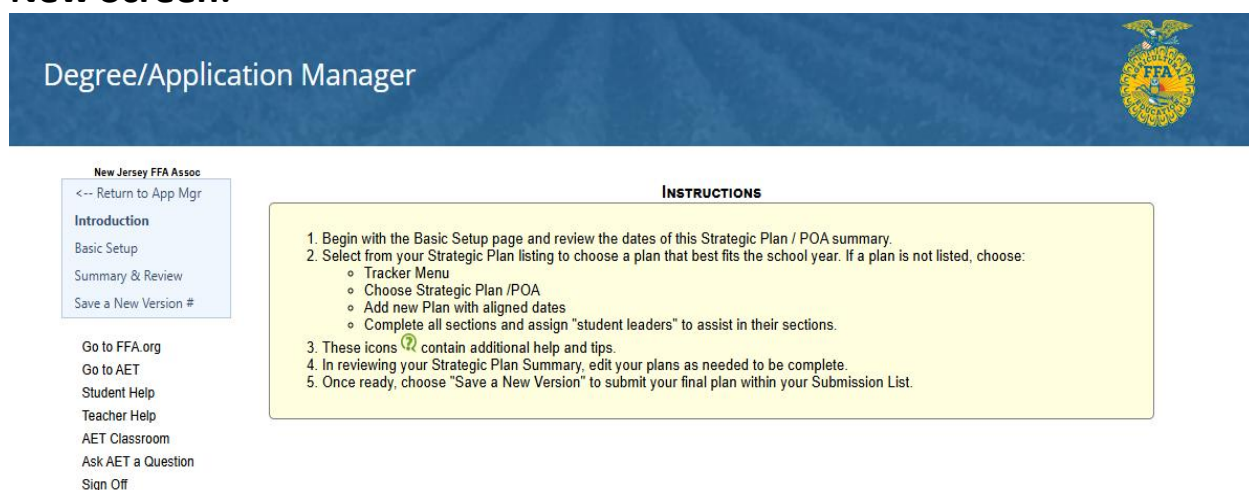
Go to Degree/Application Manager.

**In the top box where it says “Add New Chapter-Level Application”
Choose AET Strategic Plan/POA, click “Add”**

This will now appear in the Application List in the middle of the screen.

Click “Application”

New Screen:



Select “Basic Setup” in the small blue box to the left.

In the new screen you will then follow the prompt: “Choose the Strategic Plan you would like to submit. (Select the current year)”

Click “Save”

Select “Save a New Version #” in the small blue box to the left.

The latest one you just created will be highlighted in green.

Click “Get PDF”

Go to back to the Reports tab.

Click “Submission List & Feedback”

Under the AET Strategic Plan/POA, Click “Edit List”

School Year: 2024-2025 ▾

Submission Lists 

<-- Back to Deg/App Mgr

ACRS21 High School Certificate

List Name	Host	# Apps	Date Closes (CST)	Submission List
NJ ACRS21 High School Certificate	New Jersey FFA	0		Edit List

AET Star Award

List Name	Host	# Apps	Date Closes (CST)	Submission List
NJ 2025 State Stars	New Jersey FFA	0	3/15/2025 11:59:00 PM	Edit List
NJ 2025 Chapter Stars	New Jersey FFA	0	11/1/2024 11:59:00 PM	Edit List
NJ 2025 Greenhand Stars	New Jersey FFA	0	11/1/2024 11:59:00 PM	Edit List

AET State Degree

List Name	Host	# Apps	Date Closes (CST)	Submission List
NJ 2025 State Degrees	New Jersey FFA	0	4/21/2025 11:59:00 PM	Edit List

AET Strategic Plan/PoA

List Name	Host	# Apps	Date Closes (CST)	Submission List
NJ 2025 AET Strategic Plan/PoA Submission	New Jersey FFA	0	5/31/2025 12:00:00 AM	Edit List

New Screen:

Submission List for NJ 2025 AET Strategic Plan/PoA Submission 🔍				
<-- Back to Deg/App Mgr	Filter: Show Everything ▾			
Add Applications by Version #: (Scan barcode, key-in Version #, or browse to select applicants)			By Version #	Select Apps: Browse
Award	Added	# Not Met	Chk In / Status / Winner Notes	Options

Click “Browse”

Find the latest Version # of your POA and click “add”

Your POA will appear in the Award section of the Submission List.
You are all set for this Chapter Charter Requirement.

Other Perks to Using AET!

POA activities populate into a chapter calendar you can share with your students!!

Step 1: Click Tracker Tab

Step 2: Click C1. Chapter Tracker Calendar

You can copy event information from the previous year!

Create a FREE chapter website to keep members informed!

Electronic record books for SAEs!

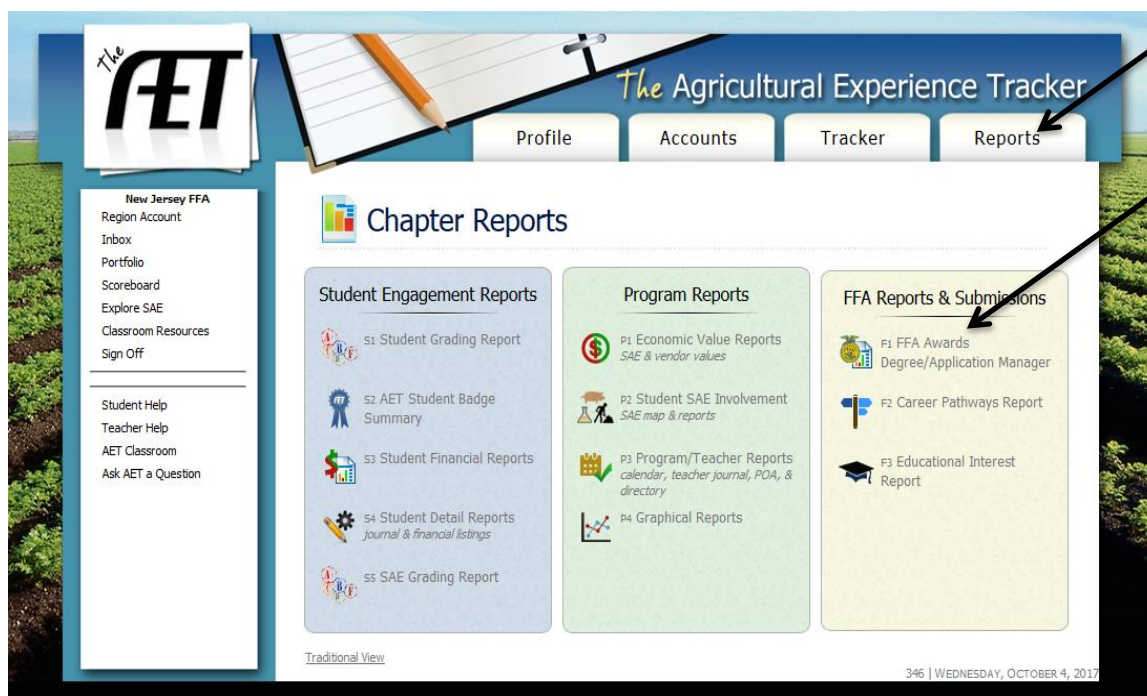
Record books are connected to degree applications!

**National & Superior Chapter Application is connected to your POA!
(see the following pages for application instructions)**

**Visit: <http://learn.theaet.com/default.aspx?ID=7450> for additional help
and resources when using AET**

NATIONAL & SUPERIOR CHAPTER APPLICATION INSTRUCTIONS

**STEP 1: COMPLETING THE SUPERIOR CHAPTER/NATIONAL CHAPTER APPLICATION
(MUST BE COMPLETED IN TEACHER/PROGRAM PORTAL FIRST, STUDENTS CAN BE
ADDED ONCE THE APPLICATION IS CREATED)**



Click on the
"Reports" tab

Then click on
"FFA Awards
Degree/Application
Manager"

STEP 2: (AUTOMATICALLY BRINGS YOU TO THE MANAGER)



Select
"National
Chapter
Award" and
Add new
application

New Jersey FFA

Go to FFA.org
Go to AET
Student Help
Teacher Help
AET Classroom
Ask AET a Question
Sign Off

Degree/Application Manager

Add New Chapter-level Application: [?](#)

Review Existing Applications by Type:
 or Ending Date:

Submission Lists & Feedback

Student Finder

☒ All Students
☐ Grade Levels
☐ FFA Membership
☐ Custom Groups

Interactive Application				Last Saved		
Application	Created	Student	Type	Version #	Date	Not Met
Application	3/25/2022	(Chapter Application)	National Chapter Award (Starting 2021-22)			

New
Application
appears
below. Click
"Application"
to begin the
process.

STEP 3:

1. Read Introduction.

2. Assign Students

3. Complete Cover Page

Degree/Application Manager

New Jersey FFA

- <-- Return to App Mgr
- Introduction
- Assign Students
- Cover Page
- Form I - Growing Leaders
- Form I - Building Comm
- Form I - Strengthening Ag
- Form I Indicators
- Form I Summary
- Checksheet
- Electronic Signatures
- Save/Print Your App

Go to FFA.org
Go to AET
Student Help
Teacher Help
AET Classroom
Ask FFA a Question
Ask AET a Question
Sign Off

Instructions
National Chapter Award Application
READ THIS FIRST!!

- Read this entire page of instructions before you begin.
- On most web browsers, the pages will automatically save as you go. You'll see this icon as your information is saved.
- JavaScript must be enabled on your web browser. Your javascript is enabled.
- Use the "Tab" key to go to the next cell that will accept information.
- Additional information about the National Chapter Award Program is available [here](#).
- These icons contain additional help and tips. Touch or move your mouse over the icon to try it!
- These icons contain tips from the rubric for achieving maximum points.
- All Checksheet items must indicate "MET" or "YES" to qualify.

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STEP 4:

Enter a brief description of activities into each quality standard.

Degree/Application Manager

New Jersey FFA

- <-- Return to App Mgr
- Introduction
- Assign Students
- Cover Page
- Form I - Growing Leaders
- Form I - Building Comm
- Form I - Strengthening Ag
- Form I Indicators
- Form I Summary
- Checksheet
- Electronic Signatures
- Save/Print Your App

Go to FFA.org
Go to AET
Student Help
Teacher Help
AET Classroom
Ask FFA a Question
Ask AET a Question
Sign Off

Special Notes for this page:

- Include a brief description of an activity within each quality standard.
- Activity Descriptions are limited to 350 characters of text per activity.
- The PDF report will display up to 3 lines of text per activity.
- The form saves as you go.
- If you are completing Form II, please checkmark THREE activities for the detailed write-up on Form II.

Growing Leaders - Leadership - Activities that help the individual develop technical, human relations and decision-making skills to grow leaders.

Activity Name: ☐ Select for Form 2

Description: maximum 350 characters 185 remaining

Growing Leaders - Healthy Lifestyle - Activities that promote the well-being of students mentally and physically, in achieving the positive evolution of the whole person.

Activity Name: ☐ Select for Form 2

Description: maximum 350 characters 350 remaining

Growing Leaders - Scholarship - Activities that develop a positive attitude toward lifelong learning experiences.

Activity Name: ☐ Select for Form 2

Description: maximum 350 characters 350 remaining

Growing Leaders - Personal Growth - Activities conducted that improve the identity and self-awareness of members. These activities should reflect members' unique talents and potential by reinforcing their human and employability skills. The activities should strive to enhance the quality of life and contribute to members' life goals and development.

Activity Name: ☐ Select for Form 2

Description: maximum 350 characters 350 remaining

Growing Leaders - Career Success - Activities that promote student involvement and growth through agriculture-related experiences and/or

Select three activities you want to utilize in Form II.

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STEP 5:

Rank each indicator based on the agricultural education program at your school. (MUST earn 51 points or more to be eligible for the Superior Chapter Award and to qualify to fill out Form 2: National Chapter Application. Form 2 is ONLY available when the minimum qualifications are met.)

Degree/Application Manager

New Jersey FFA

<-- Return to App Mgr

Introduction

Assign Students

Cover Page

Form I - Growing Leaders

Form I - Building Comm

Form I - Strengthening Ag

Form I Indicators

Form I Summary

Checksheet

Electronic Signatures

Save/Print Your App

Special Notes for this page:

- The form saves as you go.
- After completing this page, see the next page of this application "Form I Summary" for your Superior Chapter Award results.

INDICATOR 1:
All students enrolled in the agricultural education program have the opportunity to be a member of FFA.

☐ 5	☐ 4	☐ 3	☐ 2	☐ 1
All students are FFA members.	The majority of enrolled students have chosen to be FFA members.	All students have been provided the opportunity to be a member of FFA.	A limited number of students are aware of FFA and its opportunities.	No FFA chapter exists to complement the classroom component of the program.

INDICATOR 2:
Students build a progressive leadership and personal development plan.

☐ 5	☐ 4	☐ 3	☐ 2	☐ 1
Students are continuously working toward achieving their goals, reflecting, and setting new goals to progress their leadership and personal development.	Students are actively pursuing their goals.	Students have written goals for leadership and personal development and can articulate these goals in conversation.	Students can articulate something they strive for pertaining to leadership and personal development but lack a progressive plan.	Student goals specifically pertaining to leadership and personal development are limited or non-existent.

INDICATOR 3:
All students participate in meaningful leadership and personal development activities in each component of the agricultural education program:

- Classroom and laboratory instruction
- Experiential, project, and work-based learning through SAE
- Leadership and personal development through FFA

☐ 5	☐ 4	☐ 3	☐ 2	☐ 1
Students document leadership and personal development skill attainment and artifacts.	Students receive coaching and feedback on their leadership and personal development performance in all three components.	Student participation in leadership and personal development takes place in all three components.	Student participation in leadership and personal development takes place in only two of the three components.	Student participation in leadership and personal development is limited or only takes place in one of the three components.

STEP 6:

Enter information for 3 activities in each division. Information includes: Name of Activity, Quality Standard, Activity Description, Goal #1-3, Plan of Action #1-3, Outcome Evaluated and Reported #1-3, Advancing Leaders, Impact, Related to Quality Standard, Photo & Photo Caption.

Degree/Application Manager

New Jersey FFA

<-- Return to App Mgr

Introduction

Assign Students

Cover Page

Form I - Growing Leaders

Form I - Building Comm

Form I - Strengthening Ag

Form I Indicators

Form I Summary

GL - Leadership

BC - Environmental

SAE - Support Group

Checksheet

Electronic Signatures

Save/Print Your App

Special Notes for this page:

- This form saves as you go.
- Please complete each blank, and click Tab to move to the next blank.
- By pressing enter within a box, it will begin a new line.
- Although no specific photo dimensions are required, a landscape photo with a 4x3 aspect ratio works best (eg. 1024x768, 1280x560, 4000x3000, etc).
- Edits to Activity Name and Description must be done on Form I.

[Check Spelling](#)

Name of Activity ⓘ (from Form I)	Mission Conference
Quality Standard ⓘ (from Form I)	☒ Leadership Activities that help the individual develop technical, human relations and decision-making skills to grow leaders.
Activity Description ⓘ (from Form I)	The chapter will participate in the statewide Mission Conference at Rutgers University. This event will promote the development of leadership skills in our students.

Goal #1 ⓘ maximum 225 characters - 225 remaining	
Plan of Action #1 ⓘ maximum 450 characters - 450 remaining	

STEP 7:

Degree/Application Manager



New Jersey FFA
<-- Return to App Mgr
Introduction
Assign Students
Cover Page
Form I - Growing Leaders
Form I - Building Comm
Form I - Strengthening Ag
Form I Indicators
Form I Summary
GL - Leadership
BC - Environmental
SA - Support Group
Checksheet
Electronic Signatures
Save/Print Your App
Go to FFA.org
Go to AET
Student Help
Teacher Help
AET Classroom
Ask FFA a Question
Ask AET a Question
Sign Off

Instructions for saving and submitting your National Chapter Award Application

READ THIS FIRST!!

- Use this screen to retrieve an official PDF version of your application.
- For all official rules and policies, review the 2017-2021 National Chapter Award [Handbook](#).
- Follow your local, regional and state rules and requirements for submission of the application.
- Carefully review every page of the PDF application. Double check for spelling and grammatical errors. If text overflows a text box, it will not be scored. The electronic PDF document is your official application.
- All text boxes in the application are character counted. All text boxes allow unlimited text during the editing process, but a character count is available to help the chapter understand the parameters. The Checksheet will provide validation on missing or too-long responses. Characters beyond the character limit will be truncated.
- A user can hard-return. By pressing enter within a box, it will begin a new line. Excess verbiage that is within the character limit in Form II may cause an activity to flow over onto the photo page. This happens when a chapter uses hard-returns to begin new lines within boxes. This is permitted as long as all rules are followed including the character limit.
- Font type, size and length of sections are limited by the online application. Altering the application will result in the application being disqualified. Altering the application includes: copying the application into a word document, altering the space given or character limits, altering the font type or size including bold, underline, italicize or change in color of the text in the application.
- Additional information about the National Chapter Award Program is available [here](#).

Version Saved - Please see below for PDF

Most Recent Versions Generated/Saved				
Version #	Date Saved (CST)	# Checklist Not-Mets	Form I Points	Get PDF
1317068	3/25/2022 1:49:29 PM	15	64	Form I Only Complete Application

Superior Chapter Application ONLY

Superior Chapter & National Chapter Application

Applications are due April 1st.

Please do not email your applications to the office.

Steps to Submitting your Superior and National Chapter Applications

Go to back to the Reports tab.

Click “Submission List & Feedback”

Under National Chapter Award (NJ 2026 National Chapter Award),
Click “Edit List”

FFA Region Account New Jersey FFA, NJ				
List Name	Host	# Apps	Date Closes (CST)	Submission List
NJ 2026 AET Strategic Plan/PoA Submission	New Jersey FFA	0	2/1/2026 11:59:00 PM	Edit List

Agriscience Fair

List Name	Host	# Apps	Date Closes (CST)	Submission List
NJ 2026 Agriscience Fair	New Jersey FFA	0	4/1/2026 11:59:00 PM	Edit List

American Degree

List Name	Host	# Apps	Date Closes (CST)	Submission List
NJ 2026 American Degree Candidates	New Jersey FFA	0	3/15/2026 11:59:00 PM	Edit List
NJ 2026 American Star	New Jersey FFA	0	3/15/2026 11:59:00 PM	Edit List

National Chapter Award

List Name	Host	# Apps	Date Closes (CST)	Submission List
NJ 2026 National Chapter Award (Form II)	New Jersey FFA	0	4/1/2026 11:59:00 PM	Edit List

New Screen:

FFA Region Account New Jersey FFA, NJ						
Profile Accounts Tracker Reports						
Submission List for NJ 2026 National Chapter Award (Form II)						
<-- Back to Deg/App Mgr		Filter: Show Everything				
Add Applications by Version #: (Scan barcode, key-in Version #, or browse to select applicants)			By Version #	Select Apps: Browse		
Ver #	Student Name	Award	Added	# Not Met	Chk In / Status / Winner Notes	Options
No records to display.						
Count :						

Click “Browse”

Find the latest Version # of your National Chapter Award Application
and click “add”

Your National Chapter Award Application will appear in the Award
section of the Submission List.