



## NEW JERSEY FFA ASSOCIATION

New Jersey Department of Agriculture  
Office of Food, Agriculture &  
Natural Resources Education  
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Dear 2022 State FFA Convention Delegates:

Congratulations on being chosen as a delegate for the 93rd New Jersey State FFA Convention! The role of a delegate is essential to the success of convention. During your time as a delegate, you will be responsible for making decisions that will not only impact your chapter but all of New Jersey's more than 2,600 members from 36 chapters statewide. Your role at convention is to not only contribute to the delegate process but also to showcase your leadership skills and enthusiasm for the FFA. As a delegate you serve as a role model for other members. Whether delegates are dancing in front of the stage at the beginning of sessions, pumping up members with excitement for sessions, or standing and cheering for awesome speakers or FFA members, state convention delegates serve as the heart and soul of the convention with some of the best seats in the house. Your enthusiasm and excitement are what will make this year's convention a success! I ask that you help me show the members how fun and exciting the New Jersey FFA State Convention can truly be.

The materials that are included in this packet will aide in your understanding of the delegate process, so I ask you to review them and discuss them with your advisor. In doing so you will be more informed and better able to make sound decisions at convention. You should also review the rules of parliamentary procedure. This will be crucial to your understanding of what occurs during the business sessions at convention. A summary of the motions has been enclosed for your reference.

**Please find the following items in your delegate packet. Bring this material to the delegate meeting on Wednesday, May 25 at 6:00 pm in Pollak Theatre. See you then!**

### 2022 State Convention Delegate Checklist

- Introductory Delegate letter**
- Schedule for Delegates**
- Chapter Committee Assignments**
- Additional Proposals**
- Useful Information for Delegate Business Session**
- Summary of Motions**

#### **Also Bring:**

- Notebook**
- Pens and Pencils**
- FFA Manual**
- Calendar to mark important dates**

Please review the enclosed material carefully. We encourage you to bring discussion to the delegate business meeting during the convention. If you have any questions, contact Mrs. Kristianne Goodenough, State FFA Specialist, at 877-243-3332 or me at [abbeynbcffa@gmail.com](mailto:abbeynbcffa@gmail.com). The 2021-2022 New Jersey State FFA Officers look forward to your attendance and participation!

Sincerely,

Abigail Goodenough  
2021-22 New Jersey State FFA President

## 2022 DELEGATE SCHEDULE

### Wednesday, May 25, 2022

- Nominating Committee:** 1:00 pm – Pollak Theatre Room 139
- Delegates arrive:** 1:00 pm – Registration
- Dinner:** 5:00 to 5:45 pm – Magill Commons
- Delegate Orientation:** 6:00 pm – Pollak Theatre, Auditorium
- First Session:** **(Delegates in seats at 7:15 pm)**  
7:30 pm – Pollak Theatre, Auditorium  
Keynote Speaker: Mallory White  
Blue Jackets Bright Futures Presentation  
FFA Scholarship Presentations

### Thursday, May 26, 2022

- Second Session:** **(Delegates in seats at 8:15 am)**  
8:30 am – Pollak Theatre, Auditorium

**Committee Meetings: 10:00 am**

- **Constitution, Bylaws and POA and State Convention Evaluation**  
Talia Priore, State FFA Executive Committee  
Location: TBA
- **CDE Review and Evaluation**  
Jonathan Finney, State FFA Treasurer  
Location: TBA
- **Membership and Chapter Relations**  
Emily Sadlon, State FFA Secretary  
Location: TBA
- **State Leadership Activities and State FFA Applications**  
Ivan Moore, State FFA Vice President  
Location: TBA
- **Hort Expo Review and Evaluation**  
Abigail Goodenough, State FFA President  
Location: TBA

**Delegate Business Session\*** 1:00 pm – Pollak Theatre, Auditorium including Committee Reports

**Third Session:** 2:30 pm – Pollak Theatre, Auditorium  
Convention Event Awards

**CDE Awards Ceremony & Talent Review** 4:30 pm – Pollak Theatre, Auditorium  
Career Development Event Awards

**Fourth Session:**       **(Delegates in seats at 7:15 pm)**  
**7:30 pm** – Pollak Theatre, Auditorium  
Keynote Address: Lauren Sisler  
NJ FFA Association Annual Report  
Honorary Garden State FFA Degree Ceremony

**\*Delegate Business Session**   This session will be conducted if needed following the Fourth Convention Session

**Friday, May 27, 2022**

**Fifth Session:**       **(Delegates in seats at 8:15 am)**  
**8:30 am** – Pollak Theatre  
Chapter Evaluation Awards  
Distinguished Service Awards  
State Proficiency Award Presentations  
Garden State Degree Ceremony  
Nominating Committee Report  
Installation of 2022-2023 State FFA Officers

## Committee Assignments

<b>Chapter</b>	<b>Region</b>	<b>Delegate #1</b>	<b>Delegate #2</b>
Allentown	Central	B	C
Bankbridge Regional	Southern	A	E
BCIT- West Vet	Central	A	D
Belvidere	Northern	B	C
Bergen County Academies	Northern	B	D
Bergen Tech Paramus	Northern	A	D
Buena Regional	Southern	C	D
Camden Penn Tech	Southern	A	D
Camden Tech East	Southern	A	E
Cape May County Tech	Southern	A	B
Cumberland Regional	Southern	B	E
Delsea Regional	Southern	D	E
Essex County VTS Agriscience	Northern	C	D
Freehold	Central	A	C
High Tech	Northern	A	C
Hunterdon County ESEA	Northern	B	C
Hunterdon County PolyTech	Northern	B	D
MCTS Sypek Center	Central	A	E
Middlesex East Brunswick	Central	B	E
Monmouth County	Central	A	E
Montague Township Middle	Northern	A	B
Newton	Northern	B	C
North Warren	Northern	D	E
Northern Burlington	Central	C	E
Northern Burlington Middle	Central	D	E
Pemberton Township	Central	A	C
Penns Grove	Southern	C	D
Phillipsburg	Northern	A	E
Salem Tech	Southern	B	C
Somerset	Northern	C	E
South Hunterdon	Northern	A	C
South Hunterdon Middle	Northern	B	D
Sussex County	Northern	B	E
Union County	Northern	D	E
Warren Hills	Northern	B	E
Woodstown	Southern	B	D

### KEY TO COMMITTEES:

- A. Constitution, Bylaws & Program of Activities & State Convention Evaluation
- B. Career Development Event Review & Evaluation
- C. State Leadership Activities & State Applications
- D. Membership & Chapter Relations
- E. Horticultural Exposition Review & Evaluation

## Preview of Proposals

### **National FFA Organization Constitution & Bylaws**

Amendment #1: Modifications of the National FFA Constitution to expand membership eligibility for middle school agricultural education students.

### **Membership Fee Proposals**

New Jersey FFA Association: No fee increase to Program Affiliation

### **Degree Application Proposals**

New Jersey FFA Association: Utilize new AET application formats.

**2022 Proposed Amendments  
for the Constitution & By-Laws of the National FFA Organization**

**Submitted by the 2021-2022 National FFA Officers and the National Board of Directors**

**AMENDMENT #1: Change grade requirements for FFA membership.**

**PROPOSED:** Move to amend the National FFA Constitution: **Article V. Membership, Section B** by striking out, “**secondary agricultural education program. State associations may consider “secondary agricultural education programs” to be grades 7-12**” and replacing with, “**state approved school-based agricultural education program**”.

**RATIONALE FOR AMENDMENT:**

- The delegates of the Membership Experience Committee of the 94<sup>th</sup> National FFA Convention and Expo encouraged the National FFA Board of Directors to examine expanding membership and opportunities for middle school students.
- Currently there are students enrolled in agricultural education at the 5<sup>th</sup> and 6<sup>th</sup> grade levels across the nation, however, are not able to access the full benefits of a total school-based agricultural education program, as FFA membership is only available to students in grades 7 – 12.
- Expanding access and alignment with Perkins V funds to support the expansion of Career and Technical Education (CTE) and career exploration in state approved CTE programs.

**Effect:** The proposal would cause **Article V. Membership, Section B** of the constitution to read: Student Membership- To be eligible for membership in a chartered FFA chapter, a student must be enrolled in a **state approved school-based agricultural education program** ~~secondary agricultural education program. State associations may consider “secondary agricultural education programs” to be grades 7-12.~~

**STATE FFA EXECUTIVE BOARD RECOMMENDATION:**

The State FFA Executive Board recommends voting in favor of this proposal with the amendment that school-based agricultural educations only be open to grades 5-12.

## Additional Proposals

**1. No Program Affiliation Fee Increase – New Jersey FFA Association**

There are no changes to the fee structure for the 2022-2023 year.

**STATE FFA EXECUTIVE BOARD RECOMMENDATION:** It is recommended that the delegates vote in favor of this proposal.

## 2. Utilize new AET application format – New Jersey FFA Association

**PROPOSED:** To utilize the new format for Garden State Degrees and Star Awards, Proficiency Awards and Star State Greenhand and Chapter Award Applications. This format is utilized by many other states across the country.

**RATIONALE FOR CHANGE:** States across the country have transferred to a new format for online degree applications through the AET. The new formats lock these applications to a student's AET records and will automatically transfer the information to the application making for a streamlined process for students. Through the supporting records feature of the new applications, journal entries will better explain a project's connection to agriculture helping to prevent common issues for applications needing to be resubmitted for the American and Garden State Degree. Other benefits of the new formats include:

- electronic signatures
- removing the use of Excel applications for the State Star Greenhand and Chapter awards
- integrating the State Star application into the Garden State FFA Degree application
- removing the need for a manual review sheet for Garden State FFA Degree applications

**STATE FFA EXECUTIVE BOARD RECOMMENDATION:** It is recommended that the delegates vote in favor of this proposal.





## ***Useful Information for the Delegate Business Session***

### ***The Meaning of “Motion”***

The primary purpose of the delegate business session is for the delegates to make decisions. To begin the process of making any decision, a member offers a proposal by “making a motion.” A **motion** is a formal proposal by a member, in a meeting, that the group take a certain action.

### **How a motion gets before a group**

#### **How to make a main motion**

1. Raise your delegate card.
2. Be recognized by the chair.
3. State your name and chapter.
4. State **“I move that . . .”** or **“I move to . . .”** and then clearly describe the proposal. It is important to say precisely what the words of the motion are to be. The group votes on exact language, not a vague idea.

#### **How to second a motion**

Once a member makes a main motion, it must be seconded to be considered by the group. This shows that at least two members want the motion considered. If there is no second, the motion dies and is not put before the group for discussion.

1. Raise your delegate card.
2. Be recognized by the chair.
3. State your name and chapter.
4. State **“I second the motion”** or **“Second”**

#### **Some other motions you may hear in the delegate business session**

##### **Amendments**

Amendments are used to modify the wording, and within limits, the meaning of the motion on the floor. Amendments should say exactly where the change is to be made and precisely what words to use. To make this motion, you would state **“I move to amend the main motion by . . .”** and then you would identify what you want to do. This action can include adding words, striking out words or adding and striking out words. An amendment may not change the original intent of the motion. The vote on the amendment *does not* decide whether the motion will be adopted, only whether the wording in the motion will be changed. After an amendment is adopted, the motion as amended can be further debated. If an amendment is adopted, a vote will be taken on the main motion as amended. Only if the motion as amended passes will the group decide to do what was proposed.

## Previous Question

The adoption of previous question immediately closes debate and also prevents the making of any amendments. It may be made at any time while a debatable amendment is on the floor. Since it limits a member's rights, the motion for previous question requires a two-thirds vote. It is not debatable. The proper wording to close debate and immediately vote on the motion on the floor is to say, **"I move the previous question."** If previous question passes, the main motion will get voted on immediately. If previous question fails, discussion may continue on the main motion before voting on it.

## Division of the House

When you, as a delegate, reasonably doubt the result of a voice vote, you have the right to demand that the vote be re-taken as a counted vote, by calling division of the house. Immediately following the vote and prior to the next action of the chair, you would call out **"Division of the house."** No second is needed and once called the chair proceeds to give directions for a counted vote.

## Voting

### Majority

A **majority vote** is normally required to adopt a motion or to elect office. It is defined as "one more than half of the votes cast by persons legally entitled to vote." The result of a majority vote is decided through a voice vote.

### Two-thirds

A two-thirds vote is required in particular circumstances, most notably to suspend the rules or to limit, extend, or close debate. It is defined as "at least two-thirds of the votes cast by persons legally entitled to vote." Whenever a two-thirds vote is required to pass a motion, the chair will take a standing vote.



## Summary of Motions

<b>TABLE OF MOTIONS</b>						
	Interrupt?	Second?	Debate?	Amend?	Vote?	Reconsider?
<b>PRIVILEGED MOTIONS</b>						
Fix the Time to Which to Adjourn	No	Yes	No	Yes	Maj	Yes
Adjourn	No	Yes	No	No	Maj	No
Recess (12)	No	Yes	No	Yes	Maj	No
Raise a Question of Privilege	Yes	No	No	No	(1)	No
Call for the Orders of the Day	Yes	No	No	No	(15)*	No
<b>SUBSIDIARY MOTIONS</b>						
Lay on the Table	No	Yes	No	No	Maj	(3)*
Previous Question	No	Yes	No	No	2/3	Yes
Limit or Extend Limits of Debate (12)	No	Yes	No	Yes	2/3	Yes
Postpone to a Certain Time (or Definitely) (12)	No	Yes	Yes	Yes	Maj	Yes
Commit or Refer (12)	No	Yes	Yes	Yes	Maj	Yes
Amend (12)	No	Yes	(5)	Yes	Maj	Yes
Postpone Indefinitely (12)	No	Yes	Yes (16)	No	Maj	(4)
<b>MAIN MOTIONS</b>						
Main Motion	No	Yes	Yes	Yes	Maj	Yes
<b>INCIDENTAL MOTIONS (11)</b>						
Suspend the Rules	No	Yes	No	No	(9)*	No
Withdraw a Motion	*	*	No	No	Maj (13)*	(3)
Objection to the Consideration of a Question (10)	Yes	No	No	No	2/3 Neg.	(3)
Point of Order	Yes	No	No*	No	(1)*	No
Parliamentary Inquiry	Yes	No	No	No	(1)	No
Appeal	Yes	Yes	Yes*	No	(7)	Yes
Request for Information	Yes	No	No	No	(1)	No
Division of the Assembly	Yes	No	No	No	(14)	No
Division of a Question	No	Yes	No	Yes	Maj	No
<b>MOTIONS THAT BRING A QUESTION AGAIN BEFORE THE ASSEMBLY (8)</b>						
Reconsider* (2)	No*	Yes	(5) (16)	No	Maj	No
Rescind	No	Yes	Yes (16)	Yes	(6)	(3)
Take from the Table	No	Yes	No	No	Maj	No
Discharge a Committee	No	Yes	Yes (16)*	Yes	(6)	(3)
Amend Something Previously Adopted	No	Yes	Yes (16)	Yes	(6)	(3)