



NEW JERSEY FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Agricultural Education
369 South Warren Street
P.O. Box 330
Trenton, NJ 08625

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609-633-2421 (Fax)
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New Jersey FFA Association "Launch Your Potential"

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Hope Cahill, State FFA President
Erin E. Noble, State FFA Specialist
Eric Nelson, State FFA Facilitator
Nancy J. Trivette, State FFA Advisor

DATE: December 1, 2015

RE: State FFA Executive Board Meeting
Monday December 7, 2015 – 4:00 p.m.
1st Floor NJDA Auditorium, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mr. Nelson at (609) 633-8097, and give the reason to receive an excused absence. Mrs. Lisa Ann Moschera-Chernigovets will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2015-2016.

AGENDA FOR THE DECEMBER STATE MEETING

- I. Opening Ceremonies
- II. Minutes from the November State Meeting
- III. Treasurer's Report
- IV. Guest Introductions and Attendance
- V. Committee Assignments
 - A. Constitution, Bylaws & Program of Activities – Hope Cahill
 - B. Membership & Chapter Relations – Hannah Mann
 - C. State Leadership Activities – Alyssa Ferraro
 - D. State Applications – Tyler Kohlhaas
 - E. Career Development Evaluation and Review – Myranda Bond
 - F. Horticultural Exposition Evaluation and Review – Morgan Rutar
 - G. State Convention Evaluation – Kyle Fisher
- VI. Parliamentary Procedure Report – Alyssa Ferraro
- VII. Executive Committee Report – Kelly Gangel

- VIII. **New Jersey FFA Foundation Report** – Tyler Kohlhaas
- IX. **New Jersey FFA Alumni Association Report** – Morgan Rutar
- X. **Agricultural Education Advisory Council Report** – Hope Cahill
- XI. **New Jersey Agricultural Society Report** – Myranda Bond
- XII. Unfinished Business**
 - A. New Jersey Farm Bureau Convention (November 16 - 17, 2015) – Hope Cahill
 - B. Fall Career Development Events (November 19, 2015) – Myranda Bond
 - C. 2015 Calendars & Holiday Cards –Hannah Mann
 - D. 212 Conference (December 12, 2015) – Alyssa Ferraro
 - E. Holiday Party (December 21, 2015)– Tyler Kohlhaas
 - F. International Leadership Seminar for State Officers (January 2-16, 2016) – Myranda Bond
 - G. Banquet Speech Workshop (January 22, 2016) – Morgan Rutar
 - H. State Officer Candidates' School (January 30, 2016) – Hannah Mann
 - I. State Agriculture Convention (February 10-11, 2016) – Hope Cahill
 - J. Advocacy and Legislative Leadership Day (February 25, 2016) – Hannah Mann
 - K. Horticultural Exposition/Floral Design CDE (March 11-12, 2016) – Morgan Rutar
 - L. National Agriculture Day Event (March 13-15, 2016) – Myranda Bond
 - M. Team Goal Action Plan – Tyler Kohlhaas
 - N. Chapter Visits – Hannah Mann

- XIII. New Business**
 - A. National FFA Week (February 20-27, 2016)
 - a) Chapter Events – Alyssa Ferraro
 - B. Fuel Up Retreat (February 25-28, 2016) – Tyler Kohlhaas
 - C. Ceremony Practice Schedule – Morgan Rutar
 - D. Agricultural Education/Agriculture Issues Discussion – Myranda Bond
 - E. Member of the Month – Kelly Gangel
 - F. State Officer Mileage – Tyler Kohlhaas

- XIV. Closing Ceremonies**

Next State Meeting- January 4, 2016

NJDA, Boardroom

9:00AM

New Jersey FFA Association
Minutes from November 9, 2015 Meeting

I. Opening Ceremonies

The meeting was called to order at 4:00 p.m. Voting members in attendance were Hannah Mann, Morgan Rutar, Myranda Bond, Tyler Kohlhaas, Alyssa Ferraro, Ben Wainwright, and Kyle Fisher. State Staff in attendance were Mr. Eric Nelson, Mrs. Nancy Trivette, Ms. Debra McCluskey, and Mrs. Erin Noble.

II. Minutes from October State Meeting

Motion by Morgan Rutar to accept the October Minutes as read.
Second by Tyler Kohlhaas. Motion passes.

III. Treasurer's Report

The starting balance as of October 1, 2015 is \$272.57. After deposits and expenses for the month, the ending balance as of October 31, 2015 is \$5858.27.

Motion by Myranda Bond to accept the treasurer's report pending audit.
Motion passes pending audit.

IV. Guest Introductions and Attendance

Motion by Ben Wainwright to excuse Kelly Gangel and Lisa Ann Moschera-Chernigovets from the November state meeting due to school obligations.

Second by Kyle Fisher. Motion passes.

Motion by Tyler Kohlhaas to excuse Alyssa Ferraro's absence due to an automobile accident.
Second by Myranda Bond. Motion passes.

Hannah Mann assumed the duties of the chair.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

No report.

B. Membership & Chapter Relations

No report.

C. State Leadership Activities

No report.

D. State Applications

The committee is in search of a new advisor.

E. Career Development Evaluation and Review

An email was sent to the committee's advisor in order to schedule the next meeting.

F. Horticulture Exposition Evaluation and Review

Motion by Hope Cahill to accept the proposed changes to the Floral Design CDE.
Second by Myranda Bond. Motion passes.

Motion by Morgan Rutar to insert "Beverage glassware is acceptable" into the Horticulture Exposition Rulebook.

Second by Hope Cahill. Motion passes.

G. State Convention Evaluation

No report.

Hope Cahill reassumed the duties of the chair.

VI. Parliamentary Procedure Report

No report.

VII. Executive Committee Report

The State Officers are reminded that they have the opportunity to network at every event they attend in order to promote FFA and agricultural education, as well as establish meaningful connections.

VIII. Foundation Report

The NJ FFA Foundation has decided to reconstruct parts of their constitution to open membership to more people. They are exploring conducting a luncheon at ALLD to network, promote their organization, and gain members.

IX. Alumni Report

The NJ FFA Alumni Association sent Kyle Clement as the NJ Alumni Delegate at the National FFA Alumni Convention in Louisville, KY. The Annual Alumni 5K has been temporarily cancelled. The NJ FFA Alumni will be holding a regional conference on March 12 at Mercer County Community College.

X. Agricultural Education Advisory Council Report

No report.

XI. New Jersey Ag Society

The New Jersey Ag Society will meet on December 2, 2015 at 6 p.m. at the Rutgers EcoComplex.

XII. Unfinished Business

A. Leadership Experience and Development Evaluation

A completed tally of the LEAD Evaluation sheets was provided.

B. World Food Prize New Jersey Youth Institute

The World Food Prize New Jersey Youth Institute Discussion will be held March 4, 2016 at Rutgers University and is open to all students in grades 9 through 12. This is the first year the event is being held in New Jersey and will allow students to give oral presentations regarding

current world food issues. The winner of this event will have the opportunity to participate on the National Level. Visit worldfoodprize.org for more information.

C. New Jersey State Grange Annual Meeting

Hannah Mann attended the Annual NJ State Grange Meeting to discuss NJ FFA and current issues in the agriculture industry. The meeting was educational and interesting.

D. Chapter Challenge

The Chapter Challenge is an opportunity for NJ FFA chapters to advocate on behalf of FFA, agricultural education, career and technical education, and the agriculture industry. The challenge encourages chapters to tell their story through social media, school and community outreach, media interview, and online videos. The New Jersey Ag Society is a potential sponsor.

E. 88th National FFA Convention Review

Hope Cahill, Hannah Mann, Myranda Bond, and Tyler Kohlhaas served as delegates and advocated on behalf of NJ FFA during committee meetings and business sessions. Morgan Rutar received 7th Place Individual in the Environmental and Natural Resources CDE. The Executive Committee, Alyssa Ferraro, and Morgan Rutar assisted running the State Booth with Allentown.

F. New Jersey Farm Bureau Convention

Hope Cahill will attend the NJ Farm Bureau Convention on November 16 to present a speech regarding the hidden superheroes in FFA members.

G. Fall Career Development Events

Hope Cahill and Hannah Mann will attend Turf Management. Morgan Rutar, Tyler Kohlhaas, and Kyle Fisher will attend Fruit and Veggie. Myranda Bond and Kelly Gangel will attend Milk Quality and Products. Alyssa Ferraro and Benjamin Wainwright will attend Land Judging.

H. 2016 Calendars

One hundred calendars for the 2016 year featuring the State Officers will be mailed to those who assist the NJ FFA at the December State Executive Board meeting.

I. International Leadership Seminar for State Officers

The International Leadership Seminar for State Officers (ILSSO) will be held from January 2 to January 17, 2016 in South Africa and will provide an international experience for state officers to discover agriculture across the globe. Myranda Bond will be attending and has currently fundraised \$3,570.

J. Chapter Visits

State Officers must complete one Chapter Visit by the National FFA Convention and must have all Chapter Visits completed by December 23, 2015.

XII. New Business

A. 212 Conference

The 212 Conference will be held on December 12, 2015 from 8 a.m. to 7:30 p.m. at the Cook Campus Center at Rutgers University. This conference is designed to bring students above their boiling points with leadership skills. Dane Grossnickel and Kyle Rohrmann from National FFA will facilitate the conference.

B. Holiday Party

The Executive Board Holiday Party will be held immediately following the December Work Session on December 21, 2015 at the Trivette residence. All Board members will be participating in Secret Santa, an Ugly Christmas Sweater Contest, as well as bringing a dish for the night.

C. State Officer Challenge

The National FFA Organization has decided to disband the State Officer Challenge for 2016.

D. Banquet Speech Workshop

The Banquet Speech Workshop will be held on January 22, 2016 at 6 p.m. at Northern Burlington High School. Each State Officer's parents and advisors will be invited to attend the evening, during which State Officers will practice a dry-run of their banquet speeches.

E. State Officer Candidate School

State Officer Candidate's School (SOCS) will be held on January 30, 2016 from 9 a.m. to 3:30 p.m. Registration is due by January 15, 2016. This event will help prepare those interested in running for State Office or serving on the Nominating Committee.

F. State Agriculture Convention

The State Agriculture Convention will be held from February 10 to February 11, 2016. Hope Cahill will attend to speak about NJ FFA. State Officers have the opportunity to attend a youth reception on February 10, 2016.

G. Advocacy and Legislative Leadership Day

Advocacy and Legislative Leadership Day will be held on February 26, 2016 during FFA Week. The event's program is being developed.

H. Agricultural Education/Agriculture Issues Discussion

According to agweb.com more families will be purchasing ham over turkey for the Thanksgiving holiday because of an increase in price due to the avian flu.

I. Member of the Month

Motion by Ben Wainwright to nominate Allison Finn from the Allentown FFA Chapter as the November Member of the Month.

Seconded by Kyle Fisher. Motion passes.

Congratulations, Allison!

J. State Officer Mileage

The mileage report was provided in the folders. State officers are reminded that miles are due by 2 p.m. prior to each State Board meeting in order to be eligible for compensation.

K. Meal Voucher

State Officers must hand in meal vouchers with itemized receipts from National Convention immediately following adjournment for compensation.

L. National Ag Day

National Ag Day will be held from March 13 to March 15, 2016 in Washington D.C. This is an opportunity for the State Officers to speak with legislative big wigs, members in FFA, AFA, and 4H.

XIV. The meeting was adjourned at 6:09 p.m.

9:07 AM
December 7, 2011
Cash Basis

Monthly State Meetings - General Ledger

As of November 30, 2015

9:07 AM
December 7, 2015
Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
As of November 30, 2015

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
Payment	11/20/2015	Bethelere High School			108.00	108.00	-1,702.00
Payment	11/20/2015	Union County Vac. Te...			10.00	10.00	-1,692.00
Payment	11/20/2015	Penns Grove High Sc...			81.00	81.00	-1,611.00
Payment	11/20/2015	S. Hunterdon Reg. Mi...			54.00	54.00	-1,557.00
Deposit	11/20/2015	Union County Vac. Te...			-10.00	-10.00	-1,567.00
Deposit	11/20/2015	Bethelere High School			-108.00	-108.00	-1,675.00
Deposit	11/20/2015	Penns Grove High Sc...			-81.00	-81.00	-1,756.00
Deposit	11/20/2015	S. Hunterdon Reg. Mi...			-54.00	-54.00	-1,810.00
Payment	11/23/2015	N. Burlington County ...			1,590.00	1,590.00	-220.00
Payment	11/23/2015	Middlesex - East Brun...			1,659.00	1,659.00	-220.00
Deposit	11/23/2015	Deposit			-1,659.00	-1,659.00	-1,810.00
Deposit	11/24/2015	N. Burlington County ...			-1,590.00	-1,590.00	-1,810.00
					54.00	54.00	-1,810.00
Total Undeposited Funds					-62,563.84	-62,563.84	
Opening Balance							
Total Opening Balance					-12,307.00	-12,307.00	
P1 Dues/Memberships (Income)					-450.00	-450.00	
Deposit	11/06/2015	MCTS Sypek Center			FFA	FFA	
Deposit	11/06/2015	Cape May County Te...			FFA	FFA	
Deposit	11/06/2015	Salem County Vocat...			FFA	FFA	
Deposit	11/06/2015	North Warren Region...			FFA	FFA	
Deposit	11/06/2015	Hunterdon County Pol...			FFA	FFA	
Deposit	11/18/2015	Woodstown High Sch...			FFA	FFA	
Deposit	11/18/2015	Phillipsburg High Sch...			FFA	FFA	
Deposit	11/20/2015	Penns Grove High Sc...			FFA	FFA	
Deposit	11/24/2015	Woodstown High Sch...			FFA	FFA	
Deposit	11/24/2015	Ocean County Vacati...			FFA	FFA	
					-11,300.00	-11,300.00	
Total P1 Dues/Memberships (Income)					-23,607.00	-23,607.00	
P2 CDE's (Income)					-2,392.00	-2,392.00	
Invoice	11/04/2015	Warren Hills Reg. Hig...			Accounts Receivable	Accounts Receivable	
Invoice	11/04/2015	Warren Hills Reg. Hig...			Accounts Receivable	Accounts Receivable	
Invoice	11/04/2015	Bankbridge Regional ...			Accounts Receivable	Accounts Receivable	
Invoice	11/04/2015	Buena Regional High ...			Accounts Receivable	Accounts Receivable	
Invoice	11/20/2015	Bethelere High School			Land Judging Fall CDE	Land Judging Fall CDE	
Invoice	11/20/2015	Bethelere High School			Milk Quality & Products Fall CDE	Milk Quality & Products Fall CDE	
Invoice	11/20/2015	Penns Grove High Sc...			Fruits & Vegetables Fall CDE	Fruits & Vegetables Fall CDE	
Invoice	11/20/2015	Penns Grove High Sc...			Fruits & Vegetables Fall CDE	Fruits & Vegetables Fall CDE	
Invoice	11/20/2015	S. Hunterdon Reg. Mi...			Fruits & Vegetables Fall CDE	Fruits & Vegetables Fall CDE	
Invoice	11/20/2015	S. Hunterdon Reg. Mi...			Fruits & Vegetables Fall CDE	Fruits & Vegetables Fall CDE	
Deposit	11/24/2015	Cumberland Regional...			Summer CDE's	Summer CDE's	
					-405.00	-405.00	
Total P2 CDE's (Income)					-2,797.00	-2,797.00	
P4 State Officers (Income)					-107.11	-107.11	
Total P4 State Officers (Income)					-107.11	-107.11	
P5 LEAD (Income)					-7,880.00	-7,880.00	
Invoice	11/20/2015	Union County Vac. Te...			Accounts Receivable	Accounts Receivable	
Invoice	11/23/2015	N. Burlington County ...			Accounts Receivable	Accounts Receivable	
Invoice	11/23/2015	N. Burlington County ...			Accounts Receivable	Accounts Receivable	
Invoice	11/23/2015	N. Burlington County ...			FFA	FFA	
					-10.00	-10.00	
Total P5 LEAD (Income)					-1,210.00	-1,210.00	
P6 Officers (Income)					-7,890.00	-7,890.00	
Total P6 Officers (Income)					-1,028.83	-1,028.83	
Total P4 State Officers (Income)					-55.00	-55.00	
Total P5 LEAD (Income)					-110.00	-110.00	
Total P6 Officers (Income)					-457.64	-457.64	
Total P7 Officers (Income)					-93.53	-93.53	

9:07 AM
December 7, 2015
Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
As of November 30, 2015

Type	Date	Name	Memo	Original Amount	Paid Amount	Balance
Total P5 LEAD (Income)				-1,600.00		-9,480.00
P6 State Convention (Income)						
Invoice	11/23/2015	Middlesex - East Brun...	Complete Registration Package - student	-1,550.00	-1,255.49	-8,044.95
Invoice	11/23/2015	Middlesex - East Brun...	Complete Registration Package - advisor	-155.00	-126.55	-9,310.44
Invoice	11/23/2015	Middlesex - East Brun...	Single Occupancy Fee	-14.00	-11.43	-9,326.99
Invoice	11/23/2015	Middlesex - East Brun...	Convention T-shirts	-130.00	-106.14	-9,448.42
Invoice	11/23/2015	Middlesex - East Brun...	Official Ceremonies	-36.00	-29.39	-9,564.56
				-1,599.00		-9,563.95
Total P6 State Convention (Income)						
P7 National Convention (Income)						
Deposit	11/18/2015	Salem County Vocati...	Big E CDE	-35.00	-35.00	-3,790.00
Deposit	11/18/2015	Salem County Vocati...	Nat Con housing deposit - Heider	-50.00	-50.00	-3,825.00
Total P7 National Convention (Income)						-3,875.00
P8 Horticulture Expo (Income)						
Total P8 Horticulture Expo (Income)						-180.00
P10 Leadership Event (Income)						-180.00
Invoice	11/23/2015	Middlesex - East Brun...	fee for students that ate a no-show at 212...	-120.00	-120.00	-1,970.20
Total P10 Leadership Event (Income)						-1,970.20
P11 (Expense)						
Total P1 (Expense)						2,440.00
P2 (Expense)						
Invoice	11/04/2015	Buena Regional High ...	Blue Affiliation Discount	36.00	36.00	2,335.00
Check	11/01/2015	Clay Ewell Educational...	Fall CDE - Judging Card	333.50	333.50	2,371.00
Check	11/01/2015	Debra L. McCluskey	Judges gifts for CDE's	61.85	61.85	2,704.50
Check	11/02/2015	NASCO	FFA	2,766.39	2,766.39	
Check	11/07/2015	Rutgers University	milk quality & products supplies	77.79	77.79	2,844.18
Check	11/07/2015	Dan Wunderlich	meeting space fee	112.50	112.50	2,956.68
Check	11/08/2015	Halo Branded Solutions	CDE supplies - milk quality	111.98	111.98	3,068.66
Check	11/20/2015	Rutgers University	thank you gifts	346.87	346.87	3,416.53
			adult fee for meeting space	152.50	152.50	3,568.03
Total P2 (Expense)						3,568.03
P3 (Expense)						
Check	11/10/2015	Vista Print	wall calendars	732.12	732.12	5,018.20
Check	11/23/2015	Vista Print	holiday cards	83.44	83.44	5,018.20
Check	11/23/2015	Vista Print	holiday cards	40.85	40.85	5,018.20
Total P3 (Expense)						5,018.20
P4 (Expense)						
Total P4 (Expense)						5,018.20
P5 (Expense)						
Check	11/10/2015	Hope L Cahill	reimbursement - LEAD supplies	13.27	13.27	11,918.31
Total P5 (Expense)						11,918.31
P6 (Expense)						
Total P6 (Expense)						66,937.23
P7 (Expense)						66,937.23
						1,725.00

9:07 AM
December 7, 2015
Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
As of November 30, 2015

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
Total P7 (Expense)							1,725.00
P9 (Expense)							2,258.64
Total P9 (Expense)							2,258.64
P10 (Expense)							1,314.45
Check	11/24/2015	Welcome Hotel Group	ALLD deposit	FFA	500.00	500.00	1,814.45
Total P10 (Expense)							1,814.45
TOTAL					0.00	0.00	0.00

9:07 AM
December 7, 2015
Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
As of November 30, 2015

1. Opening Balance on November 1, 2015
2. Closing Balance on November 30, 2015

4:35 PM
12/04/17
Cash B.

NJ FFA Association
FFA Monthly Budget Summary
November 2015

	Nov 15	Jul - Nov 15	YTD Budget	\$ Over Budget	Annual Budget
Income					
Opening Balance	0.00	62,563.84		-26,393.00	50,000.00
P1 Dues/Memberships (Income)	11,300.00	23,607.00	50,000.00	-1,703.00	4,500.00
P2 CDE's (Income)	405.00	2,797.00	4,500.00	0.00	0.00
P3 General Supplies (Income)	0.00	0.00	0.00	-997.89	1,105.00
P4 State Officers (Income)	0.00	107.11	1,105.00	-10,410.00	19,890.00
P5 LEAD (Income)	1,600.00	9,480.00	19,890.00	-58,666.05	68,250.00
P6 State Convention (Income)	1,539.00	9,583.95	68,250.00	-1,030.00	4,905.00
P7 National Convention (Income)	85.00	3,875.00	4,905.00	-5,320.00	5,500.00
P8 Horticulture Expo (Income)	0.00	180.00	5,500.00	0.00	0.00
P9 NLCSO (Income)	0.00	0.00	0.00	-3,154.80	5,125.00
P10 Leadership Event (Income)	120.00	1,970.20	5,125.00	-45,110.90	159,275.00
Total Income	15,049.00	114,164.10	159,275.00	-45,110.90	159,275.00
Expense					
P1 (Expense)	0.00	2,440.00	14,530.00	-12,090.00	14,530.00
P2 (Expense)	1,233.03	3,568.03	8,176.00	-4,607.97	8,176.00
P3 (Expense)	866.41	2,030.41	5,258.00	-3,227.59	5,258.00
P4 (Expense)	0.00	5,018.20	11,423.00	-6,404.80	11,423.00
P5 (Expense)	13.27	11,931.58	22,215.00	-10,283.42	22,215.00
P6 (Expense)	0.00	66,937.23	71,268.00	-4,330.77	71,268.00
P7 (Expense)	0.00	1,725.00	9,603.00	-7,878.00	9,603.00
P8 (Expense)	0.00	0.00	7,570.00	-7,570.00	7,570.00
P9 (Expense)	0.00	2,258.64	2,370.00	-111.36	2,370.00
P10 (Expense)	500.00	1,814.45	6,862.00	-5,047.55	6,862.00
Total Expense	2,602.71	97,723.54	159,275.00	-61,551.46	159,275.00
Net Income	12,446.29	16,440.56	0.00	16,440.56	0.00

