



New Jersey Department of Agriculture | Office of Food, Agriculture & Natural Resources Education
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In cooperation with the New Jersey Department of Education

NEW JERSEY FFA ASSOCIATION “Radiate”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers, and Members

FROM: Chase Sherburne, State FFA President
Jenny Allen, State FFA Specialist
Erin Noble, State FFA Advisor

DATE: November 21, 2023

RE: State FFA Executive Board Meeting
Monday, December 4, 2023 – 4:00 p.m.
1st Floor NJDA Conference Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at 877-243-3332 and give the reason for receiving an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board and have voting power at each meeting in 2023-2024.

AGENDA FOR THE DECEMBER STATE MEETING

- I. **Opening Ceremonies**
- II. **Minutes from the November State Meeting**
- III. **Treasurer’s Report**
- IV. **Guest Introductions and Attendance**
- V. **Committee Reports**
 - A. Constitution, Bylaws & Program of Activities, State Convention Evaluation & State Applications – Jonathan Finney
 - B. Membership, Chapter & Relations and State Leadership Activities – Chase Sherburne
 - C. Career and Leadership Development Evaluation and Review – Julia Moreno
 - D. Horticultural Exposition Evaluation and Review – Maisie Shimko
- VI. **Parliamentary Procedure Report** – Chase Sherburne
- VII. **Executive Committee Report** – Jonathan Finney
- VIII. **Foundation Report** – Julia Moreno

- IX. State FFA Alumni & Supporters Report** – Chase Sherburne
- X. Food, Agriculture, & Natural Resources Education Advisory Council Report** – Maisie Shimko
- XI. New Jersey Agricultural Society Report** – Jonathan Finney
- XII. Equine Advisory Board** – Maisie Shimko
- XIII. New Jersey Association of Agriculture Educators** – Mr. Dale Cruzan
- XIV. Unfinished Business**
 - A. Fall Career Development Events (November 16, 2023) – Julia Moreno
 - B. Checkpoint #2 (December 1-2, 2023) – Julia Moreno
 - C. Mission Conference “Member Leadership Series” (December 9, 2023) – Chase Sherburne
 - D. Holiday Party (December 18, 2023) – Maisie Shimko
 - E. International Leadership Seminar for State Officers (January 3-15, 2024) – Maisie Shimko
 - F. Banquet Speech Workshop (January 19, 2024) – Chase Sherburne
 - G. State Officer Candidates’ School (January 27, 2024) – Julia Moreno
 - H. Chapter Visit Updates – Chase Sherburne
 - I. Team Goal Action Plan – Chase Sherburne
- XV. New Business**
 - A. Event Cost Analysis – Maisie Shimko
 - 1. Advocacy and Legislative Leadership Day
 - 2. Horticultural Exposition
 - B. New Jersey State Ag Convention (February 7, 2024) – Julia Moreno
 - C. Fuel Up Retreat (February 15-18, 2024) – Chase Sherburne
 - D. National FFA Week (February 17-24, 2024) – Julia Moreno
 - E. Advocacy and Legislative Leadership Day (February 22, 2024) – Julia Moreno
 - F. Agricultural Education/Agricultural Issues Discussion – Chase Sherburne
 - G. Member of the Month – Jonathan Finney
 - H. State Officer Mileage – Julia Moreno
- XVI. Closing Ceremonies**

*Next State Meeting - January 8, 2024
New Jersey Department of Ag Building
9:00 am*

**New Jersey FFA Association
Minutes from the November 13, 2023 Meeting**

I. Opening Ceremonies

Chase Sherburne called the meeting to order at 4:02 pm. The voting members in attendance were Maisie Shimko, Chase Sherburne, Julia Moreno, and Mr. Cruzan. State Staff in attendance were Mrs. Noble, Ms. Allen and Ms. McCluskey.

II. Minutes from October State Meeting

Motion by Julia Moreno to dispense with the reading of the meeting minutes and approve them as distributed.

Motion by Maisie Shimko Motion passed.

III. Treasurer's Report

The opening balance for the month was \$69,387.75 and the closing balance was \$80,630.23.

Motion by Jonathan Finney to accept the treasurer's report pending audit.

Motion passed pending audit.

IV. Guest Introductions and Attendance

William Rutherford and Tyler Murnghan from the Cape May Tech FFA Chapter were present at this month's meeting.

V. Committee Reports

A. Constitution, Bylaws & Program Activities and State Convention Evaluation

This committee met and discussed ways to better promote the community service that happens during State Convention. They also talked about displaying winners of the art competition when they are being announced. Finally, they talked about implementing either the parliamentary procedures quiz or the 10 parliamentary procedures to the State Degree.

Motion by Jonathan Finney to accept the committee report as presented.

Implied Second. Motion passed.

Motion by Jonathan Finney to allow the parliamentary procedure quiz to be part of the state degree application and to accept the new draft of the scrapbook event.

Seconded by Chase Sherburne. Motion passed.

B. Membership, Chapter & Relations, and State Leadership Activities

No report.

C. Career and Leadership Development Evaluation & Review

No report.

D. Horticultural Exposition Evaluation & Review

This committee met twice this past month to discuss the classes that are offered at the Horticultural Expo. They also discussed what classes have low attendance numbers and which classes they could remove or combine.

Motion by Jonathan Finney to accept the committee report as presented.

Implied Second. Motion passed.

Motion by Jonathan Finney to delete the Adult Remember When? and Celebrate classes and to combine the Mardi Gras and Valentine’s Day classes into a general holiday class.

Seconded by Chase Sherburne Motion passed.

Motion by Jonathan Finney to remove Topiary and National Ag Day from the event.

Seconded by Chase Sherburne Motion passed.

Motion by Jonathan Finney to change the Oriental Expressions class to Asian Inspired and in the description list types of designs.

Seconded by Maisie Shimko. Motion passes.

VI. Parliamentary Procedure Report

Chase discussed “limit or extend limits of debate,” this is where you can decide to limit the length of a debate. You can either do this by “I move to limit the debate to not exceed 10 minutes” and “I move to extend debate a blank amount of time.” This requires a 2/3 vote.

VII. Executive Committee Report

Jonathan Finney asked the state officers their word of the month. The state officers took 2 minutes to think about a connection or something they learned at the National Convention to carryout the rest of their year of service and in life.

VIII. Foundation Report

The Foundation discussed the yearly income for the fiscal school year. The Foundation recently received a \$15,000 donation for the Ronald S. Dancer leadership endowment to support leadership events within the FFA. The Foundation also discussed fundraising ideas and what they could do to fundraise. They will meet again January 9 at 6 pm at the NJDA.

IX. State FFA Alumni & Supporters Report

The Alumni met and reviewed an application from Hunterdon County to start an alumni chapter. The Alumni is looking for a leadership chairperson. Discussion was made about inviting chapter alumni members to the state meetings. The Alumni will be hosting the banquet speech workshop for the State Officers on January 19th at the Rutgers Eco Complex. The Alumni will have the first ever Alumni Social Event at Mercer County Oaks Golf Course on February 23rd. The Golf Tournament will be held on Tuesday, June 25th with no honoree this year.

X. Food, Agriculture, & Natural Resources Education Advisory Council Report – Maisie Shimko

No report.

XI. New Jersey Agriculture Society Report

The Agriculture Society has had a few staff changes, board of trustee changes and officer changes. They have been active on social media gaining more followers. They will be having a Thanksgiving packing event this weekend. Farm Voice Studios has been creating content to highlight New Jersey farms and farmers.

XII. Equine Advisory Board

No report.

XIII. New Jersey Association of Agricultural Educators

The NJAAE is continuing their book club and the “New Crop Who Dis” series for the ag teachers. This month their meeting was postponed until Dec. 5. NAAE Convention will be in Phoenix, AZ from November 28th – December 2nd where NJAAE members will participant in various workshops, general sessions and delegate business sessions. Renee Stillwell will be receiving the “Turn the Key” award, Dr. Robin McLean will be running for NAAE President-Elect, and Mrs. Patty Smith, Mr. Dan Delcher, and Ms. Amarylis Olivo will be facilitating workshops.

XIV. Unfinished Business

a. Leadership Experience and Development Conference Review

LEAD was helped on October 6-7 at the Somerset Double Tree Hotel. We had a great turn out of chapter members and advisors. Chapter members were split into three different conferences based on registration. There were 57 chapter officers, 18 LOC (Leadership Opportunities Conference) members, 24 SGC (State Greenhand Conference) members and 28 advisors/chaperones present. The state officers facilitated the Impact Conference curriculum from National FFA and past state officers facilitated the SGC curriculum.

b. 96th National FFA Convention and Expo

The National FFA Convention and Expo was held Nov 1-4. At the convention the state officers participated in the delegate process and helped to make decisions to advance National FFA on behalf of NJ’s members. State Officers invited members from the suite down to the delegate floor during each session for them to view convention from a different angle. The state officers also participated in a day of service activity, attended workshops, and explored the Expo.

c. New Jersey Farm Bureau Convention

The New Jersey Farm Bureau Convention was held on November 13-14. Chase Sherburne had the opportunity to speak at this convention. He shared his ag story and how he is going to school to become an agriculture teacher. He met the members of the Farm Bureau and talked to them about agriculture.

d. International Leadership Seminar for State Officers

Maisie is currently still raising money for their trip to Australia. Final payment is due soon and they are awaiting word on a potential scholarship for completed ILSSO coursework.

e. Fall Career Development Events

Fall CDEs are being held on November 16th at Rutgers University. Events include Milk Quality and Products, Turf Management, Land Judging, Fruits and Vegetables, and Forestry. State officers are responsible for helping with registration, organizing students and teachers, proctoring, and taking pictures of the event.

f. Chapter Visits

All the State Officers have been completing chapter visits and have been in contact with the chapters they have not yet visited.

g. Team Goal Action Plan

The State Officer went over the goals and action plans they had set at the beginning of the year and determined which ones they have been doing.

XV. New Business

a. Checkpoint #2

Checkpoint 2 for the State Officers is being held December 1-2 at the Rutgers Eco Complex. More details will be shared when they are available.

b. Mission Conference “Member Leadership Series”

This conference is being held on December 9 at Rutgers University. This conference is for FFA members to gain new knowledge and skills to become confident and capable leaders in their chapters. Officers are to arrive at 7:30 am to set up.

c. Holiday Party

State Officers are having a holiday party at Mrs. Noble’s house on December 18th at 6:00 pm following the month’s work session meeting. They will be having a potluck where officers signed up to bring a side dish or dessert. The state officers agreed to a secret Santa gift exchange with a limit of \$25.

d. Banquet speech workshop

The Alumni is holding a banquet speech workshop for the State Officers on January 19th. This is where the State Officers deliver their speeches and get feedback from the Alumni to better their speeches. State Officers were assigned their introduction of another teammate and chapter banquet greetings.

e. State Officer Candidate School

State Officer Candidate School is being held January 27th at Stonebridge Middle School. This is for members who are looking into becoming State Officers to get familiar with the interview process and for the members interested in the nominating committee to learn the process as well. The theme for this year is “Under the Big Top”. Chase and Julia will set up on January 26th.

f. Agricultural Education/Agricultural Issues Discussion

Agriculture Tourism is on a low right now. With the amount of rain that we have had in New Jersey, pumpkin and apple farmers are struggling to keep up with the growth. Since the apples and pumpkins are at their prime it has been harder for the farmers to sell them. They have been harvesting so many that they have just started letting the apples fall off the trees.

g. Member of the Month

The Executive Board evaluated Member of the Month applications.

Motion by Jonathan Finney to select Lilly Haines of the Allentown FFA Chapter as November’s Member of the Month.

Seconded by Maisie Shimko. Motion passes.

h. State Officer Mileage

Maisie, Jon, and Julia have turned in their mileage for the month of October.

XVI. Closing Ceremonies

The meeting was adjourned at 6:26 pm. The next meeting will be held December 4, 2023, at 4:00 pm.

**NJ FFA Association
Monthly State Meetings - General Ledger**

As of October 31, 2023

Cash Basis

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							69,387.75
Deposit	10/03/2023		Deposit	-SPLIT-	9,975.00	9,975.00	79,362.75
Check	10/03/2023	DJ Nebbs Entertain...	DJ services at LEAD	P5 (LEAD - Expense)	-425.00	-425.00	78,937.75
Check	10/03/2023	First Coast Promotions	LEAD t-shirts	P5 (LEAD - Expense)	-1,268.75	-1,268.75	77,669.00
Check	10/03/2023	Bank of America	annual 990 tax filing	P3 (General Supplies - Expense)	-41.00	-41.00	77,628.00
Check	10/03/2023	Bank of America	Rutgers Gardens - CDE rental	P2 (CDEs - Expense)	-705.00	-705.00	76,923.00
Check	10/04/2023	Doubletree Somerse...	second deposit	P5 (LEAD - Expense)	-12,000.00	-12,000.00	64,923.00
Deposit	10/05/2023		Deposit	-SPLIT-	5,730.00	5,730.00	70,653.00
Check	10/05/2023	Davison, Eastman & ...	legal work	P3 (General Supplies - Expense)	-740.00	-740.00	69,913.00
Deposit	10/24/2023		Deposit	-SPLIT-	20,300.00	20,300.00	90,213.00
Deposit	10/24/2023		Deposit	-SPLIT-	6,232.00	6,232.00	96,445.00
Check	10/24/2023	Emily Sadlon	SGC supplies	P5 (LEAD - Expense)	-23.42	-23.42	96,421.58
Check	10/25/2023	National FFA Org	annual membership dues	P1 (Dues/Memberships-Expense)	-15,791.35	-15,791.35	80,630.23
Total FFA						11,242.48	80,630.23
TOTAL						11,242.48	80,630.23

1. Opening Balance on October 1, 2023 was \$69,387.75

2. Closing Balance on October 31, 2023 was \$80,630.23

Thursday, October 12, 2023



Committee Report

New Jersey FFA Association Standing Committees

Email

mcshimko@gmail.com

Committee Name

Horticultural Exposition Evaluation & Review

Date

Thursday, October 12, 2023

Committee Members Present

Maisie Shimko
Jon Finney
Mrs. Naylor

Committee Members Absent

Julia Moreno

Purpose of Meeting

Discuss participation in different classes
discuss ideas for workshops

Recommended Actions

Delete Adult remember when?, MCCC Freestyle and Celebrate! categories.
Combine Adult Mardi Gras and Valentine's day to make a Misc. Holiday Category
Oriental expressions, split into moribana nagieri classes
<https://docs.google.com/document/d/1VF00RnzkFplSX3r00C4ifjcd-eUdNyVFy4QVhyWjN4Y/edit?usp=sharing>

Comments

Next meeting 10/26 at 4:30 PM

Chairperson

Maisie Shimko

Secretary

Maisie Shimko

Chairperson Signature



Monday, November 13, 2023

Committee Report

New Jersey FFA Association Standing Committees

Email

mcshimko@gmail.com

Committee Name

Horticultural Exposition Evaluation & Review

Date

Monday, November 6, 2023

Committee Members Present

Maisie Shimko
Julia Moreno
Mrs. Naylor

Committee Members Absent

Jonathan Finney

Purpose of Meeting

review and evaluate participation in different horticulture exposition categories.

Recommended Actions

Remove topiary class, administrative professionals day, and national agriculture day.
Change oriental expressions to moribana and ikebana to better fit industry standards.

Comments

will most likely meet again sometime in january/february to discuss more and finalize the event.

Chairperson

Maisie Shimko

Secretary

jonathan finney

Chairperson Signature



Monday, November 13, 2023

Committee Report

New Jersey FFA Association Standing Committees

Email

jontfinney@gmail.com

Committee Name

Constitution, Bylaws & POA, State Convention Evaluation,
and State Applications

Date

Tuesday, October 24, 2023

Committee Members Present

Jonathan Finney
Chase Sherburne
Maisie Shimko
Mrs. Keely DiTizio

Purpose of Meeting

Met to discuss topics concerning State Convention, the State Officer Process, and the AET.

Recommended Actions

- Better promote the community service project and ensure there is action for all members there
- Display winners during announcement of art competitions
- Videos to assist in entering/applying if not already provided
- Either/or Parli Pro Quiz to acquire degrees with
- Accept the new draft of the scrapbook event

Comments

Ensure that Convention stays as enjoyable as possible
Constitution/Bylaws
State Officer Process Analysis

Chairperson

Jonathan Finney

Secretary

N/A

Chairperson Signature