



New Jersey Department of Agriculture | Office of Food, Agriculture & Natural Resources Education
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In cooperation with the New Jersey Department of Education

New Jersey FFA Association

“Connect. Engage. Transform.”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers, and Members

FROM: Jonathan Finney, State FFA President
Hannah Owen-Ross, State FFA Specialist
Erin Noble, State FFA Advisor

DATE: January 30, 2023

RE: State FFA Executive Board Meeting
Monday, February 6th, 2023 – 4:00 p.m.

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 290-3212 and give the reason for receiving an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board and have voting power at each meeting in 2022-2023.

AGENDA FOR THE FEBRUARY STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the January State Meeting**
- III. Treasurer’s Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities and State Convention Evaluation - Emily Sadlon
 - B. Membership & Chapter Relations - Loriann De Sousa Rego
 - C. State Leadership Activities and State Applications -
 - D. Career and Leadership Development Evaluation and Review - Chase Sherburne
 - E. Horticultural Exposition Evaluation and Review - Jonathan Finney

- VI. Parliamentary Procedure Report** – Jonathan Finney
- VII. Executive Committee Report-** Emily Sadlon
- VIII. Foundation Report -** Jonathan Finney
- IX. State FFA Alumni & Supporters Report -** Jonathan Finney
- X. Food, Agriculture, & Natural Resources Education Advisory Council Report -** Chase Sherburne
- XI. New Jersey Agricultural Society Report -** Jonathan Finney
- XII. Equine Advisory Board -** Loriann De Sousa Rego
- XIII. New Jersey Association of Agriculture Educators –** Mr. Dale Cruzan
- XIV. Unfinished Business**
 - A. Banquet Speech Workshop (January 20, 2023) – Jonathan Finney
 - B. State Officer Candidates’ School (January 28, 2023) - Chase Sherburne
 - C. New Jersey Agricultural Convention (February 7-9, 2023) – Jonathan Finney
 - D. Fuel Up Retreat (February 16-19, 2023) – Emily Sadlon
 - E. Advocacy and Legislative Leadership Day (February 23, 2023) – Chase Sherburne
 - F. National FFA Week (February 18-25, 2023) – Loriann De Sousa Rego
 - G. Horticultural Exposition/Floral Design CDE (March 10, 2023) – Loriann De Sousa Rego
 - H. National Ag Day (March 21, 2023) – Chase Sherburne
 - I. Winter CDEs (March 23, 2023) – Loriann De Sousa Rego
 - J. Statewide Community Service Project –Chase Sherburne
 - K. Chapter Visits - Loriann De Sousa Rego
 - L. Team Goal Action Plan - Jonathan Finney
- XV. New Business**
 - A. New Jersey Agricultural Society Gala (March 25) - Jonathan Finney
 - B. Horse Evaluation CDE (April 2) – Chase Sherburne
 - C. State Convention Cost Analysis – Jonathan Finney
 - D. Agricultural Education Issues Discussion – Loriann De Sousa Rego
 - E. Member of the Month – Emily Sadlon
 - F. State Officer Mileage– Chase Sherburne
- XVI. Closing Ceremonies**

*Next State Meeting- March 6th, 2023,
New Jersey Department of Ag Building
4:00 pm.*

New Jersey FFA Association
Minutes from the January 9, 2023 Meeting

I. Opening Ceremonies

Jonathan Finney called the meeting to order at 9:14 AM. The voting members in attendance were Jonathan Finney, Emily Sadlon, and Chase Sherburne. State Staff in attendance were Mx. Owen-Ross and Ms. McCluskey.

II. Minutes from October State Meeting

Chase Sherburne moved to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Emily. Motion passes.

III. Treasurer's Report

The opening balance on December 1st, 2022 was \$73,617.01 and the closing balance on December 31st, 2022 was \$86,744.62

Emily Sadlon moved to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions and Attendance

In December, State FFA Treasurer Lexi Stretch-Huff submitted a letter of resignation from State Office due to medical complications.

Chase Sherburne moved to accept Lexi Stretch-Huff's resignation from the State FFA Officer Team.

Seconded by Emily Sadlon. Motion passes.

Lori De Sousa Rego was not present at the meeting due to illness.

Chase Sherburne moved to excuse Lori De Sousa Rego's absence. **Seconded by Emily Sadlon. Motion passes.**

V. Committee Assignments

A. Constitution, Bylaws & Program Activities and State Convention Evaluation

No report.

B. Membership & Chapter Relations

No report.

C. State Leadership Activities and State Applications

No report.

E. CDE and LDE Evaluation & Review

No report.

F. Horticulture Exposition Evaluation & Review

No report.

VI. Parliamentary Procedure Report

Jonathan Finney went over the meaning and usage of “Recess”.

VII. Executive Committee Report

Emily Sadlon led the state officers in a short discussion to see how the team was feeling about upcoming events.

VIII. Foundation Report

The next Foundation meeting is scheduled for Tuesday, January 10 at 6pm.

IX. State FFA Alumni & Supporters Report

Jonathan Finney shared about the Alumni meeting that was held on Wednesday, December 16th via Zoom. At the meeting, the Alumni board talked about fundraising ideas, possibly including a SkyZone trampoline park fundraiser event. Ms. McCluskey shared about her time representing the Alumni at national convention. The board discussed the banquet speech workshop on January 20th and the possibility of an FFA Week social media scavenger hunt.

X. Agricultural Education Advisory Council Report

The next meeting is scheduled for Wednesday, February 8 at 1:30pm and will take place in Atlantic City, NJ during the New Jersey Agricultural Convention and Trade Show.

XI. New Jersey Agriculture Society Report

Jonathan Finney has been selected as our new representative on the council. The next meeting is scheduled for Saturday, February 18.

XII. Equine Advisory Board

No report.

XIII. New Jersey Association of Agricultural Educators

No report.

XIV. Unfinished Business:

A. Connect Conference (December 10, 2022)

The Connect Conference took place on Saturday, December 10, 2022 at Rutgers University. The conference was facilitated by national facilitators, and state officers acted as hosts/participants during the event. While that was going on

Chase Sherburne and Emily Sadlon participated in and delivered workshops for the Teach Ag Recruitment event.

B. Holiday Party (December 12, 2022)

The State Executive Board met to have a night of holiday fun. There was a potluck dinner, some games, and a gift exchange.

C. Banquet Speech Workshop (January 20, 2023)

State officers will be presenting their banquet speeches to a crowd consisting of alumni members, state staff, advisors, and their families. Dinner will be served, and the event will start at 6:00 pm.

D. State Officer Candidates' School (January 28, 2023)

There are two tracks at this conference.

1. State Officer Candidates' School, where members will learn from the state officers what qualities they should have as state officers/state officer candidates, what it's like to be a state officer, and why they should run for state office.
2. Nominating Committee, where members see what the nominating committee process looks like and what qualities they should look for in candidates.

E. New Jersey Agricultural Convention (February 7-9, 2023)

Jonathan Finney and Chase Sherburne will be present on the 8th. Chase will be attending the Agricultural Education Advisory Council Meeting, and Jon will be addressing the delegates. Both will be attending the dinner and youth reception later that evening.

F. Fuel Up Retreat (February 16-19, 2023)

The State Executive Board will be staying together to plan state convention, work on retiring addresses, work on playlists for sessions, and set dates for video shoots.

G. Advocacy and Legislative Leadership Day (February 23, 2023)

Members will visit The College of New Jersey to learn about advocacy, specifically in the agricultural industry. State officers will present workshops discussing sustainability, different sustainable practices, as well as media literacy and finding credible sources.

H. National FFA Week (February 18-25, 2023)

State Officer requests from Chapters for FFA Week events are due on February 1. Assignments will be discussed and finalized at the February State meeting.

I. Chapter Visits

The board reviewed their progress on chapter visits and reassigned chapters previously assigned to Lexi Stretch-Huff.

J. Team Goal Action Plan

The team reviewed their progress on their goals, some are going better than others.

XV. New Business

A. Horticultural Exposition/ Floral Design CDE (March 10-11, 2023)

Judging of student arrangements, the Floral Design CDE, and leadership workshops will take place on March 10. State Officers will be present as assistants to the judges and to help run the event overall. The event will be open to the public on the 11th for people to come see the arrangements.

B. National Ag Day (March 21, 2023)

National Ag Day is celebrating its 50th Birthday! The theme for this year is Growing a Climate for Tomorrow. There is an essay contest for students in high school. There will be a social media post made on the state association's social media accounts promoting the contest for members. The prize for the contest winner is \$1,000.

C. Winter CDEs (March 22, 2023)

Farm and Agribusiness Management will be held virtually on March 22nd, 2023 from 10:00-4:30

D. Statewide Community Service Project

State officers brainstormed some ideas including bee hives, gardening supply kits, and flower boxes for Habitat for Humanity. Members from around the state will collect supplies and give them to the state association to be prepared at state convention.

E. Agricultural Education/Agricultural Issues Discussion

Jonathan shared that the American Farm Bureau Federation signed a deal so that John Deere will now have their repair supplies/ technology readily available to the public so that farmers can repair their own equipment without having the dealerships have to repair it for them.

F. State Convention Backstage Crew Application

There will be an application for backstage crew members, consisting of recently graduated students who are still FFA members.

Emily Sadlon moved to approve the creation of the application.

Seconded by Chase Sherburne. Motion passes.

G. Member of the Month

Emily Sadlon moved to accept Catherine Giovenelli from Allentown as the January Member of the Month.

Seconded by Chase Sherburne. Motion passes.

H. State Officer Mileage

State Officers have submitted mileage for the month of December.

XVI. Closing Ceremonies

The meeting was adjourned at 11 AM.

The next meeting will be held on February 6, 2023 at 4:00 P.M.

NJ FFA Association FFA Monthly Budget Summary December 2022

	Dec 22	Jul - Dec 22	\$ Under / Over Budget	Annual Budget
Income				
P1 Dues/Memberships (Income)	9,825.00	41,470.00	-10,705.00	52,175.00
P2 CDEs (Income)	124.00	1,016.00	-1,019.00	2,035.00
P3 General Supplies (Income)	0.00	0.00	0.00	0.00
P4 State Officers (Income)	0.00	100.00	100.00	0.00
P5 LEAD (Income)	15,449.67	27,605.29	-9,347.71	36,953.00
P6 State Convention (Income)	0.00	4,863.00	-56,157.00	61,020.00
P7 National Convention (Income)	0.00	1,500.00	-1,460.00	2,960.00
P8 Horticulture Expo (income)	0.00	0.00	-3,400.00	3,400.00
P9 SO Continnum (Income)	0.00	0.00	0.00	0.00
P10 ALLD (Income)	0.00	336.00	-3,565.00	3,901.00
P11 Mission Conf (Income)	1,744.00	1,849.00	-1,901.00	3,750.00
P12 SOCS (Income)	0.00	0.00	-11.00	11.00
Total Income	27,142.67	78,739.29	-87,465.71	166,205.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	16,428.30	4,178.30	12,250.00
P2 (CDEs - Expense)	2,174.10	2,174.10	-9,698.90	11,873.00
P3 (General Supplies - Expense)	31.00	3,507.00	1,082.00	2,425.00
P4 (State Officers - Expense)	3,717.56	6,208.09	151.09	6,057.00
P5 (LEAD - Expense)	0.00	36,581.39	-180.61	36,762.00
P6 (State Convention - Expense)	0.00	61,702.26	-1,672.74	63,375.00
P7 (National Conven. - Expense)	1,705.80	5,719.39	-1,800.61	7,520.00
P8 (Hort Expo - Expense)	0.00	0.00	-8,760.00	8,760.00
P9 (SO Continnum - Expense)	0.00	2,000.00	-2,384.00	4,384.00
P10 (ALLD-Expense)	2,385.00	2,385.00	-4,400.00	6,785.00
P11 (Mission Conf-Expense)	696.60	696.60	-4,897.40	5,594.00
P 12 (SOCS-Expense)	0.00	0.00	-420.00	420.00
Total Expense	10,710.06	137,402.13	-28,802.87	166,205.00
Net Income	16,432.61	-58,662.84	-60,915.84	0.00

NJ FFA Association Monthly State Meetings - General Ledger As of December 31, 2022

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							73,617.01 1
Check	12/01/2022	Clay Ewell Eduational ...	Fall CDE scantrons	P2 (CDEs - Expense)	-181.00	-181.00	73,436.01
Check	12/01/2022	Canva	Holiday Cards	P4 (State Officers - Expense)	-160.50	-160.50	73,275.51
Check	12/01/2022	Rutgers Gardens	Fall CDE room rental - Forestry	P2 (CDEs - Expense)	-375.00	-375.00	72,900.51
Check	12/01/2022	Acme	Checkpoint II meal supplies	P4 (State Officers - Expense)	-42.63	-42.63	72,857.88
Check	12/01/2022	Paypal	annual submission of 990 form	P3 (General Supplies - Expense)	-31.00	-31.00	72,826.88
Check	12/01/2022	Shoprite	Milk Quality CDE	P2 (CDEs - Expense)	-88.10	-88.10	72,738.78
Check	12/02/2022	The College of New Jer...	deposit for 2023 event	P10 (ALLD-Expense)	-2,385.00	-2,385.00	70,353.78
Deposit	12/06/2022		Deposit	-SPLIT-	8,169.00	8,169.00	78,522.78
Deposit	12/06/2022		Deposit	-SPLIT-	15,668.67	15,668.67	94,191.45
Check	12/07/2022	Loriann v De Sousa Re...	July - December travel mileage reim	P4 (State Officers - Expense)	-1,038.16	-1,038.16	93,153.29
Check	12/07/2022	Jonathan Finney	July - December travel mileage reim	P4 (State Officers - Expense)	-1,236.10	-1,236.10	91,917.19
Check	12/07/2022	Chase Sherburne	July - December travel mileage reim	P4 (State Officers - Expense)	-315.18	-315.18	91,602.01
Check	12/07/2022	Alexis J Stretch-Huff	July - December travel mileage reim	P4 (State Officers - Expense)	-313.96	-313.96	91,288.05
Check	12/07/2022	Emily Sadlon	July - December travel mileage reim	P4 (State Officers - Expense)	-143.35	-143.35	91,144.70
Check	12/09/2022	Twin Oaks Caterer	conference lunches	P11 (Mission Conf-Expense)	-452.05	-452.05	90,692.65
Check	12/13/2022	Debra L. McCluskey	connect conference supplies	P11 (Mission Conf-Expense)	-66.35	-66.35	90,626.30
Check	12/15/2022	Hampton Inn	lodging - retuning home from National Conv...	P7 (National Conven. - Expense)	-217.56	-217.56	90,408.74
Check	12/15/2022	The Westin	National Convention lodging	P7 (National Conven. - Expense)	-1,488.24	-1,488.24	88,920.50
Check	12/15/2022	Rutgers, Univ Inn & Co...	facilitator lodging - connect conference	P11 (Mission Conf-Expense)	-178.20	-178.20	88,742.30
Check	12/15/2022	Hampton Inn	Checkpoint II lodging	P4 (State Officers - Expense)	-116.92	-116.92	88,625.38
Check	12/15/2022	Hampton Inn	Checkpoint II lodging	P4 (State Officers - Expense)	-116.92	-116.92	88,508.46
Check	12/15/2022	Hampton Inn	Checkpoint II lodging - facilitator	P4 (State Officers - Expense)	-233.84	-233.84	88,274.62
Check	12/15/2022	Rutgers University	room rental for Fall CDEs	P2 (CDEs - Expense)	-1,530.00	-1,530.00	86,744.62
Total FFA						13,127.61	86,744.62
TOTAL						13,127.61	86,744.62 2

11:37 AM

January 3, 2023

Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
As of December 31, 2022

1. Opening Balance on December 1, 2022 was \$73,617.01

2. Closing Balance on Decembe 31, 2022 was \$86,744.62