



New Jersey Department of Agriculture | Office of Food, Agriculture & Natural Resources Education
200 Riverview Plaza, 3rd Floor | P.O. Box 330 | Trenton, NJ 08625 | 877-AgEdFFA | jerseyageducation.nj.gov

In cooperation with the New Jersey Department of Education

NEW JERSEY FFA ASSOCIATION

Radiate

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers, and Members

FROM: Chase Sherburne, State FFA President
Jenny Allen, State FFA Specialist
Erin Noble, State FFA Advisor

DATE: January 19, 2024

RE: State FFA Executive Board Meeting
Monday, February 5, 2024 – 4:00 pm.
1st Floor NJDA Conference Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Ms. Allen at 609-457-2373, and give the reason for receiving an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board and have voting power at each meeting in 2023-2024.

AGENDA FOR THE FEBRUARY STATE MEETING

- I. **Opening Ceremonies**
- II. **Minutes from the January State Meeting**
- III. **Treasurer's Report**
- IV. **Guest Introductions and Attendance**
- V. **Committee Reports**
 - A. Constitution, Bylaws & Program of Activities, State Convention Evaluation & State Applications – Jonathan Finney
 - B. Membership, Chapter & Relations and State Leadership Activities – Chase Sherburne
 - C. Career and Leadership Development Evaluation and Review – Julia Moreno
 - D. Horticultural Exposition Evaluation and Review – Maisie Shimko
- VI. **Parliamentary Procedure Report** – Chase Sherburne
- VII. **Executive Committee Report** – Jonathan Finney
- VIII. **Foundation Report** – Julia Moreno

- IX. State FFA Alumni & Supporters Report** – Chase Sherburne
- X. Food, Agriculture, & Natural Resources Education Advisory Council Report** – Maisie Shimko
- XI. New Jersey Agricultural Society Report** – Jonathan Finney
- XII. Equine Advisory Board Report** – Maisie Shimko
- XIII. New Jersey Association of Agriculture Educators Report** – Mr. Dale Cruzan
- XIV. Unfinished Business**
 - A. International Leadership Seminar for State Officers (January 3-15, 2024) – Maisie Shimko
 - B. Banquet Speech Workshop (January 19, 2024) – Chase Sherburne
 - C. State Officer Candidates' School (January 27, 2024) – Julia Moreno
 - D. Winter CDEs (February 7, 2024) – Chase Sherburne
 - E. New Jersey Agricultural Convention (February 7, 2024) – Julia Moreno
 - F. Fuel Up Retreat (February 15-18, 2024) – Chase Sherburne
 - G. Advocacy and Legislative Leadership Day (February 22, 2024) – Julia Moreno
 - H. National FFA Week (February 17-24, 2024) – Julia Moreno
 - I. Horticultural Exposition (March 15-16, 2024) – Maisie Shimko
 - J. National Ag Day (March 19, 2024) – Julia Moreno
 - K. Statewide Community Service project – Maisie Shimko
 - L. Chapter Visit Updates – Chase Sherburne
 - M. Team Goal Action Plan – Chase Sherburne
- XV. New Business**
 - A. Selection of Honorary State Degree and Distinguished Service Recipients – Maisie Shimko
 - B. New Jersey Agricultural Society Gala (March 2, 2024) – Chase Sherburne
 - C. Horse Evaluation CDE (April 7, 2024) – Julia Moreno
 - D. PA Day CDEs (April 16, 2024) – Julia Moreno
 - E. Spring CDEs (April 18, 2024) – Julia Moreno
 - F. State Convention (May 22-24, 2024)
 - 1. Cost Analysis – Maisie Shimko
 - 2. Delegate Issues – Maisie Shimko
 - E. Agricultural Education/Agricultural Issues Discussion – Maisie Shimko
 - F. Member of the Month – Jonathan Finney
 - G. State Officer Mileage – Julia Moreno
- XVI. Closing Ceremonies**

*Next State Meeting – March 4, 2024
New Jersey Department of Ag Building
4:00 pm*

**New Jersey FFA Association
Minutes from the January 8, 2024 Meeting**

I. Opening Ceremonies

Chase Sherburne called the meeting to order at 8:59 am. The voting members in attendance were Chase Sherburne, Julia Moreno, and Jonathan Finney. State Staff in attendance were Mrs. Noble, Ms. Allen and Ms. McCluskey.

II. Minutes from November State Meeting

Motion by Julia Moreno to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Jonathan Finney. Motion passes.

III. Treasurer's Report

The opening balance for the month was \$91,838.99 and the closing balance was \$82,954.98.

Motion by Jonathan Finney to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions and Attendance

Maisie Shimko was away on the International Leadership Seminar for State Officers.

Motion by Jonathan Finney to excuse Maisie Shimko from the January meeting for them being on the International Leadership Seminar for State Officers.

Motion seconded by Julia Moreno motion passed.

V. Committee Reports

A. Constitution, Bylaws & Program Activities and State Convention Evaluation

No report.

B. Membership, Chapter & Relations, and State Leadership Activities

No report.

C. Career and Leadership Development Evaluation & Review

No report.

D. Horticultural Exposition Evaluation & Review

No report.

VI. Parliamentary Procedure Report

Chase discussed "a majority vote versus a 2/3 vote". He reviewed with the board that some motions require a majority vote while others require a 2/3 vote. A majority vote is one that is used most of the time, and a 2/3 vote is required for motions that end or limit debate, suspend the rules and cancel a previous action.

VII. Executive Committee Report

Jonathan Finney asked the state officers their word of the month for how they were currently feeling. He also asked them what they are going to do to change for themselves for the New Year and the rest of their service as State Officers.

VIII. Foundation Report

No report as the next meeting is on January 9th at 6 pm at the NJDA.

- IX. State FFA Alumni & Supporters Report**
They discussed the Blue Corduroy Connection Event happening at Mercer Oaks Golf Course, on February 23rd. There were also chapter alumni present at this meeting and they shared current events happening in their respective chapter.
- X. Food, Agriculture, & Natural Resources Education Advisory Council Report – Maisie Shimko**
No report as the next meeting is on February 7th at the New Jersey State Ag Convention.
- XI. New Jersey Agriculture Society Report**
No report as their next meeting is on January 18th at Rutgers Eco Complex.
- XII. Equine Advisory Board**
They did a recap of the equine world for the year. The Horse’s and Hot Chocolate virtual event went well and mentioned about doing this event again. They discussed the various 4-H events were mentioned that are upcoming. They had elected a new Chair and Vice Chair for the advisory board.
- XIII. New Jersey Association of Agricultural Educators**
The NJAAE is currently working on developing a summer conference for our members. This will be held at Woodstown High School. They are also planning for upcoming events, such as the National Policy Seminar held in Washington DC in March. Their next meeting will be Tuesday, January 16.
- XIV. Unfinished Business**
- A. Mission Conference “Member Leadership Series”**
This conference was held on December 9th at Rutgers University. The conference was facilitated by national facilitators, and state officers acted as hosts/participants during the event. At this conference the members learned all about mission statements and why it is important to have one for themselves, their chapters, and schools. Throughout the day the members went through sessions learning how to create their own mission statement. At the end of the day they left the conference with their own personal mission statement written.
 - B. Teach Ag Recruitment Event**
The teach ag event was for FFA members interested in becoming Agriculture Teachers. At this event Chase Sherburne and Abby Goodenough presented a workshop called “Why Teach Ag” to cover what it's like to be an ag teacher, Ms. Miller as the President of the NJAAE presented a workshop on teacher professional organizations and why it benefits them when they become teachers. Chase, Jon and Ms. England did a question and answer panel with the members on how to balance FFA and college.
 - C. Holiday Party**
The State Officer, Executive Committee, and State Staff had a great time at their Holiday Party. They had a cookie decorating competition, potluck dinner and exchanged gifts.
 - D. International Leadership Seminar for State Officers**
Maisie Shimko arrived in Australia and has been touring their agriculture. Maisie has been posting pictures on their personal social media pages.

E. Banquet Speech Workshop

The State Officers will be attending the banquet speech workshop being hosted by the Alumni to give the State Officers feedback on their speeches. This will be held at the Rutgers Eco Complex on January 19th at 6:00pm.

F. State Officer Candidate School

State Officer Candidates' School will be held on January 27th at Stone Bridge Middle School in Allentown. State Officer Candidate School is for members interested in becoming state officer and for those who would like to serve on the nominating committee. Chase and Julia will set up on January 26th at 4:30pm.

G. New Jersey State Ag Convention

The NJ State Ag Convention will be held February 7th at the Harrah's Waterfront Conference in Atlantic City. All state officers will be present, and Chase Sherburne will be delivering his speech.

H. Fuel Up Retreat

The State Officers will be spending time together on February 15th – 18th in Wildwood. They will be planning for State Convention and begin working on their retiring addresses.

I. Advocacy and Legislative Leadership Day

ALLD will be held on February 22nd at The College of New Jersey, the theme for this year's event is "A New Era in Agriculture." There will be legislators, guest speakers, and a panel of individuals from diverse areas who work with different types of technology that help advance the agricultural industry. The state officers will be presented a large group workshop and their own individual workshops.

J. National FFA Week

National FFA Week is February 17th – 24th, this is where we celebrate FFA. The chapters can create their own themed days and take part in the National FFA themed days on their social media. Chapters have been submitting their requests to have a state officer.

K. Chapter Visits

The State Officers have been completing their chapter visits accordingly and only have a few visits to complete.

L. Team Goal Action Plan

The Board went over each goal and how well each goal was getting completed. They added a new goal to the action plan.

XV. New Business

A. Winter Career Development Events

Winter Career Development Events will be held in person for the first time on February 7th at the Harrah's Waterfront Conference in Atlantic City. The CDEs that are being held are Meat Evaluation and Technology and Farm and Agribusiness Management.

B. Horticultural Exposition

The Horticultural Exposition will take place from March 15th to March 16th at Mercer County Community College. FFA members can participate in creating arrangements for the Horticultural Exposition, participate in the Floral Design CDE, attend industry based workshops and take a campus tour.

C. National Ag Day (March 19,2024)

The National Ag Day is March 19, 2024. This year's theme is Agriculture: "Growing a Climate for Tomorrow."

D. Statewide Community Service Project

The project for this year is Confidence Closets, we are looking for chapters to collect items that are on the flyer posted on social media. The confidence closets will be built and filled with personal hygiene items at State Convention.

E. Agricultural Education/Agricultural Issues Discussion

Agricultural business have been struggling this winter in the North and Midwest. These areas haven't been able to sell as much commodities.

F. Member of the Month

The Executive Board evaluated Member of the Month applications.

Motion by Jonathan Finney to select Trisha Casady of the Woodstown FFA Chapter as January's Member of the Month.

Seconded by Julia Moreno. Motion passes.

G. State Officer Mileage

Maisie and Julia have turned in their mileage for the month of December.

XVI. Closing Ceremonies

The meeting was adjourned at 10:18 am. The next meeting will be held on February 5, 2024 at 4:00 pm in the 1st Floor Conference room, New Jersey Department of Agriculture Building.

8:21 AM

January 4, 2024

Cash Basis

NJ FFA Association Monthly State Meetings - General Ledger As of December 31, 2023

| Type | Date | Name | Memo | Split | Original Amount | Paid Amount | Balance | |
|--------------|------------|---------------------------|--|---------------------------------|-----------------|-------------|--------------------|---------------------------|
| FFA | | | | | | | 91,838.99 1 | |
| Check | 12/01/2023 | Davison, Eastman & M... | additional legal work (November) | P3 (General Supplies - Expense) | -500.00 | -500.00 | 91,338.99 | |
| Deposit | 12/05/2023 | | Deposit | -SPLIT- | 3,490.00 | 3,490.00 | 94,828.99 | |
| Check | 12/06/2023 | Twin Oaks Caterer | participant meals | P11 (Mission Conf-Expense) | -465.30 | -465.30 | 94,363.69 | |
| Check | 12/06/2023 | Rutgers, The State Uni... | Fall CDE room rental | P2 (CDEs - Expense) | -1,530.00 | -1,530.00 | 92,833.69 | |
| Deposit | 12/07/2023 | | Deposit | P6 State Convention (Income) | 676.27 | 676.27 | 93,509.96 | |
| Deposit | 12/11/2023 | | Deposit | -SPLIT- | 762.00 | 762.00 | 94,271.96 | |
| Check | 12/12/2023 | Jonathan Finney | July - Dec mileage reim | P4 (State Officers - Expense) | -310.20 | -310.20 | 93,961.76 | |
| Check | 12/12/2023 | Chase Sherburne | July - Dec mileage reim | P4 (State Officers - Expense) | -527.34 | -527.34 | 93,434.42 | |
| Check | 12/12/2023 | Jullia Moreno | July - Dec mileage reim | P4 (State Officers - Expense) | -741.66 | -741.66 | 92,692.76 | |
| Check | 12/12/2023 | Maisie Shimko | July - Dec mileage reim | P4 (State Officers - Expense) | -1,413.76 | -1,413.76 | 91,279.00 | |
| Check | 12/13/2023 | National FFA Org | LEAD (2800) and December (3000) Confere... | -SPLIT- | -5,800.00 | -5,800.00 | 85,479.00 | |
| Check | 12/14/2023 | Bank of America | lodging on way home | P7 (National Conven. - Expense) | -108.78 | -108.78 | 85,370.22 | |
| Check | 12/14/2023 | Bank of America | lodging on way home | P7 (National Conven. - Expense) | -108.78 | -108.78 | 85,261.44 | |
| Check | 12/14/2023 | Bank of America | facilitator lodging | P11 (Mission Conf-Expense) | -213.84 | -213.84 | 85,047.60 | |
| Check | 12/14/2023 | Bank of America | facilitator lodging | P11 (Mission Conf-Expense) | -213.84 | -213.84 | 84,833.76 | |
| Check | 12/14/2023 | Bank of America | VistaPrint - holiday cards | P3 (General Supplies - Expense) | -213.24 | -213.24 | 84,620.52 | |
| Check | 12/14/2023 | Bank of America | VistaPrint - holiday cards | P3 (General Supplies - Expense) | -97.55 | -97.55 | 84,522.97 | |
| Check | 12/14/2023 | Bank of America | checkpoint 2 lunch | P4 (State Officers - Expense) | -121.99 | -121.99 | 84,400.98 | |
| Check | 12/14/2023 | Wells Fargo | return check (Bankbridge) | P3 (General Supplies - Expense) | -44.00 | -44.00 | 84,356.98 | |
| Check | 12/27/2023 | National FFA Org | Hort Expo plaques | P8 (Hort Expo - Expense) | -1,402.00 | -1,402.00 | 82,954.98 | |
| Total FFA | | | | | | | -8,884.01 | 82,954.98 |
| TOTAL | | | | | | | -8,884.01 | 82,954.98 2 |

8:21 AM

January 4, 2024

Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
As of December 31, 2023

1. Opening Balance on December 1, 2023 was \$91,838.99

2. Closing Balance on December 31, 2023 was \$82,954.98