



New Jersey Department of Agriculture | Office of Food, Agriculture & Natural Resources Education
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In cooperation with the New Jersey Department of Education

NEW JERSEY FFA ASSOCIATION

Radiate

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers, and Members

FROM: Chase Sherburne, State FFA President
Jenny Allen, State FFA Specialist
Erin Noble, State FFA Advisor

DATE: December 15, 2023

RE: State FFA Executive Board Meeting
Monday, January 8, 2024 – 9:00 am.
3rd Floor NJDA Conference Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Ms. Allen at 609-457-2373, and give the reason for receiving an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board and have voting power at each meeting in 2023-2024.

AGENDA FOR THE JANUARY STATE MEETING

- I. **Opening Ceremonies**
- II. **Minutes from the December State Meeting**
- III. **Treasurer's Report**
- IV. **Guest Introductions and Attendance**
- V. **Committee Reports**
 - A. Constitution, Bylaws & Program of Activities, State Convention Evaluation & State Applications – Jonathan Finney
 - B. Membership, Chapter & Relations and State Leadership Activities – Chase Sherburne
 - C. Career and Leadership Development Evaluation and Review – Julia Moreno
 - D. Horticultural Exposition Evaluation and Review – Maisie Shimko
- VI. **Parliamentary Procedure Report** – Chase Sherburne
- VII. **Executive Committee Report** – Jonathan Finney
- VIII. **Foundation Report** – Julia Moreno

- IX. State FFA Alumni & Supporters Report** – Chase Sherburne
- X. Food, Agriculture, & Natural Resources Education Advisory Council Report** – Maisie Shimko
- XI. New Jersey Agricultural Society Report** – Jonathan Finney
- XII. Equine Advisory Board Report** – Maisie Shimko
- XIII. New Jersey Association of Agriculture Educators Report** – Mr. Dale Cruzan
- XIV. Unfinished Business**
 - A. Mission Conference “Member Leadership Series” (December 9, 2023) – Maisie Shimko
 - B. Teach Ag Event (December 9, 2023) – Chase Sherburne
 - C. Holiday Party (December 18, 2023) – Maisie Shimko
 - D. International Leadership Seminar for State Officers (January 3-15, 2024) – Maisie Shimko
 - E. Banquet Speech Workshop (January 19, 2024) – Chase Sherburne
 - F. State Officer Candidates’ School (January 27, 2024) – Julia Moreno
 - G. New Jersey Agricultural Convention (February 7, 2024) – Julia Moreno
 - H. Fuel Up Retreat (February 15-18, 2024) – Chase Sherburne
 - I. Advocacy and Legislative Leadership Day (February 22, 2024) – Julia Moreno
 - J. National FFA Week (February 17-24, 2024) – Julia Moreno
 - K. Chapter Visit Updates – Chase Sherburne
 - L. Team Goal Action Plan – Chase Sherburne
- XV. New Business**
 - A. Winter CDEs (February 7, 2024) – Chase Sherburne
 - B. Horticultural Exposition (March 15-16, 2024) – Maisie Shimko
 - C. National Ag Day (March 19, 2024) – Julia Moreno
 - D. Statewide Community Service Project – Maisie Shimko
 - E. Agricultural Education/Agricultural Issues Discussion – Chase Sherburne
 - F. Member of the Month – Jonathan Finney
 - G. State Officer Mileage – Julia Moreno
- XVI. Closing Ceremonies**

*Next State Meeting - February 5, 2024
New Jersey Department of Ag Building
4:00 pm*

**New Jersey FFA Association
Minutes from the December 4, 2023 Meeting**

I. Opening Ceremonies

Chase Sherburne called the meeting to order at 4:02 pm. The voting members in attendance were Maisie Shimko, Chase Sherburne, Julia Moreno, Jonathan Finney and Mr. Cruzan. State Staff in attendance were Mrs. Noble, Ms. Allen and Ms. McCluskey.

II. Minutes from November State Meeting

Motion by Julia Moreno to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Maisie Shimko. Motion passes.

III. Treasurer's Report

The opening balance for the month was \$80,630.23 and the closing balance was \$91,838.99.

Motion by Jonathan Finney to accept the treasurer's report pending audit.

Motion passes pending audit.

Motion by Maisie Shimko to utilize Preferred Party for the Horticultural Expo and Monmouth University for the 95th State FFA Convention as they were the lowest bid vendors.

Seconded by Jonathan Finney. Motion Passes.

IV. Guest Introductions and Attendance

Niccolo Conte and Lilly Haines from the Allentown FFA Chapter were present at this month's meeting.

Maisie Shimko assumed the duties of the chair.

V. Committee Reports

A. Constitution, Bylaws & Program Activities and State Convention Evaluation

No report.

B. Membership, Chapter & Relations, and State Leadership Activities

No report.

C. Career and Leadership Development Evaluation & Review

No report.

D. Horticultural Exposition Evaluation & Review

No report.

Chase Sherburne re-assumed the duties of the chair.

VI. Parliamentary Procedure Report

Chase discussed "appeal." This is where you can make a motion to appeal the chair's decision right after it is made, and a member does not need to be recognized by the chair. You would say "I appeal the decision of the Chair." It requires a second, it is debatable (in most situations), it is not amendable, and requires a majority vote.

VII. Executive Committee Report

Jonathan Finney asked the state officers their word of the month for how they were currently feeling. He also asked them what they have learned from going to their chapter visits and how they will carry that out their State Officer year and life.

VIII. Foundation Report

No report as the next meeting is on January 9th at 6 pm at the NJDA.

IX. State FFA Alumni & Supporters Report

No report as the next meeting is on December 13th at 6:00 pm via zoom. The alumni sent out information for the 1st Annual Blue Corduroy Event on February 23rd at 6:00 pm at Mercer Oaks Golf Course.

X. Food, Agriculture, & Natural Resources Education Advisory Council Report – Maisie Shimko

No report as the next meeting is on February 7th at the New Jersey State Ag Convention.

XI. New Jersey Agriculture Society Report

No report as their next meeting is on January 18th at Rutgers Eco Complex.

XII. Equine Advisory Board

The Equine Advisory Board is having a virtual event called Horse’s and Hot Chocolate. This event will be held December 12th and their guest speaker is from England. The Paint Horse Association will be having their banquet on January 4th. there have been 2 cases of equine encephalitis in 2023, and the equine with the case of herpes was released from quarantine on November 1st. NJ State 4-H is getting ready for the upcoming equine contests.

XIII. New Jersey Association of Agricultural Educators

NAAE Convention was held in Phoenix, AZ. A few highlights included Renee Stillwell receiving the “Teachers Turn the Key” award, Dr. Robin McLean ran for NAAE President-Elect, Mrs. Patty Smith presented a workshop at NAAE as the Teacher Agriculture Ambassador, and Mr. Dan Delcher and Ms. Amarylis Olivo facilitated workshop for ACTE and NAAE. The NJAAE is continuing their book club and the “New Crop Who Dis” series for the ag teachers. Their next meeting will be on January 16th at 5:00 pm via zoom.

XIV. Unfinished Business

A. Fall Career Development Events

Fall CDE’s were held on November 16, 2023 at Rutgers University. The first-place teams include: Allentown for Forestry, Monmouth County for Fruits and Vegetables, Allentown for Land Judging, Woodstown for Milk Quality and Products and Union County for Turf Management.

B. Checkpoint #2

State Officer Checkpoint #2 was held December 1-2 at the Rutgers Eco Complex. Taylor Curtis was the facilitator. State officers learned about team dynamics, speech writing and delivery, and relearned the magic formula. They also began the process of writing their banquet speeches.

C. Mission Conference “Member Leadership Series”

This conference is being held on December 9th at Rutgers University. State Officers are to arrive at 7:30 am to set up in official dress and be prepared to help the national facilitators throughout the day. Teach Ag Recruitment Event will be going on at the same time as the Mission Conference. At the Teach Ag Event students will be able to learn more about the profession and have conversations with current ag teachers.

D. Holiday Party

State Officers are having a holiday party at Mrs. Noble’s house on December 18th at 6:00 pm following the month’s work session meeting. The officers will be bringing either a side dish or dessert based on their sign ups at the last meetings. The state officers and executive committee are also doing a secret Santa with each other.

E. International Leadership Seminar for State Officers

Maisie has received a \$750 scholarship from National FFA for their trip. They will be leaving for Australia on January 3rd and returning January 15th.

F. Banquet Speech Workshop

The Alumni will host the Banquet Speech Workshop for the State Officer on January 19th at 6:00 pm at the Rutgers Eco Complex. This event is where the State Officers read their speeches in front of Alumni, parents, state staff, executive committee and each other to get feedback before the banquet season.

G. State Officer Candidate School

State Officer Candidates’ School is being held on January 27th at Stone Bridge Middle School in Allentown. State Officers have begun preparing their workshops for this event and are excited to meet all the possible candidates. Chase and Julia will set up on January 26th.

H. Chapter Visits

The State Officers have been completing their chapter visits accordingly.

I. Team Goal Action Plan

The Board went over each goal and how well each goal was getting completed.

XV. New Business

A. Event Cost Analysis

Cost analysis sheets were provided for Advocacy Day and the Horticultural Exposition.

1. Advocacy and Legislative Leadership Day
2. Horticultural Exposition

The Board looked at the cost analysis for both events. They decided to keep Advocacy and Legislative Leadership Day cost at \$29.00 per person. They marked an increase in price for the Horticultural Expo to \$7 per person and to keep Floral Design at \$28.

Motion by Maisie Shimko to approve both event costs as presented.

Seconded by Julia Moreno. Motion Passes.

B. New Jersey State Ag Convention

The NJ State Ag Convention will be held February 7th at the Harrah's Resort and Waterfront Conference in Atlantic City. All state officers will be present, and Chase Sherburne will be delivering a speech.

C. Fuel Up Retreat

The State Officers will be spending time together on February 15th – 18th at a beach house in Wildwood. They will be planning for State Convention and begin working on their retiring addresses.

D. National FFA Week

National FFA Week is February 17th – 24th, this is where we celebrate FFA. The chapters hold their own events and themed days, as well as invite the State Officers to be a part of their events.

E. Advocacy and Legislative Leadership Day

ALLD will be held on February 22nd at The College of New Jersey, the theme for this year's event is "A New Era in Agriculture."

F. Agricultural Education/Agricultural Issues Discussion

Tufts University in Massachusetts has a new Cellular Ag program where they focus on student-based projects. They developed their own version of cellular use in agriculture.

G. Member of the Month

The Executive Board evaluated Member of the Month applications.

Motion by Jonathan Finney to select Nina Weiland of the Hunterdon County ESEA FFA Chapter as December's Member of the Month.

Seconded by Maisie Shimko. Motion passes.

H. State Officer Mileage

Chase, Maisie, Jon, and Julia have turned in their mileage for the month of November.

XVI. Closing Ceremonies

The meeting was adjourned at 5:28 pm. The next meeting will be held January 8, 2024 at 9:00 am in the NJDA 3rd floor conference room.

1:06 PM

December 1, 2023

Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
As of November 30, 2023

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							80,630.23 1
Deposit	11/06/2023		Deposit	-SPLIT-	10,910.00	10,910.00	91,540.23
Check	11/06/2023	National FFA Org	Convention registration	P7 (National Conven. - Expense)	-320.00	-320.00	91,220.23
Check	11/08/2023	Doubletree Somerset H...	lodging	P5 (LEAD - Expense)	-750.60	-750.60	90,469.63
Check	11/09/2023	Doubletree Somerset H...	final invoice for LEAD conference	P5 (LEAD - Expense)	-6,476.59	-6,476.59	83,993.04
Check	11/13/2023	Bank of America	scantrons & registering events	P2 (CDEs - Expense)	-422.00	-422.00	83,571.04
Check	11/13/2023	Bank of America	Welcome Breakfast @Nat FFA Convention	P7 (National Conven. - Expense)	-3,028.69	-3,028.69	80,542.35
Deposit	11/13/2023		Deposit	-SPLIT-	11,601.12	11,601.12	92,143.47
Check	11/15/2023	Davison, Eastman & M...	additional legal work	P3 (General Supplies - Expense)	-40.00	-40.00	92,103.47
Check	11/24/2023	Halo Branded Solutions	Thank you gifts	P2 (CDEs - Expense)	-712.48	-712.48	91,390.99
Deposit	11/29/2023		Deposit	-SPLIT-	448.00	448.00	91,838.99
Total FFA						11,208.76	91,838.99
TOTAL						11,208.76	91,838.99 2

1:06 PM

December 1, 2023

Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
As of November 30, 2023

1. Opening Balance on November 1, 2023 was \$80,630.23

2. Closing Balance on November 30, 2023 was \$91,838.99