



NEW JERSEY
FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Food, Agriculture &
Natural Resources Education
369 South Warren Street
P.O. Box 330
Trenton, NJ 08625

1-877-AgEdFFA (243-3332)
609-633-2421 (fax)
jerseyageducation.nj.gov

New Jersey FFA Association
"EMBRACE. EMBARK. EMPOWER."

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Josh Loew, State FFA President
Erin E. Noble, State FFA Specialist
Nancy J. Trivette, State FFA Advisor

DATE: June 22, 2018

RE: State FFA Executive Board Meeting
Monday, July 9, 2018 – 9:00 a.m.

1st Floor NJDA Auditorium, Trenton, NJ

- 9:00 am – 11:00 am – State FFA Executive Board Meeting
- 11:15 am – 12:15 pm – Parliamentary Procedure Workshop
- 12:30 pm – 1:00 pm – Lunch
- 1:15 pm – 2:15 pm – Building Relationships Workshop
- 2:30 pm – 4:30 pm – Committee Work Workshop

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mr. John Neyhart will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2018-2019.

AGENDA FOR THE JULY STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the June State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Josh Loew
 - B. Membership & Chapter Relations – Susan Schmidt
 - C. State Leadership Activities – Brittany Smith
 - D. State Applications – Christine Albrecht
 - E. Career and Leadership Development Evaluation and Review – Kaitlyn Tallamy
 - F. Horticultural Exposition Evaluation and Review – Jamie Specca
 - G. State Convention Evaluation – Jacob Newkirk

- VI. **Parliamentary Procedure Report** – Jacob Newkirk
- VII. **Executive Committee Report** – Renee Stillwell & Kelsey Stockton
- VIII. **State FFA Foundation Report** – Josh Loew
- IX. **State FFA Alumni & Supporters Report** – Jamie Specca
- X. **Food, Agriculture, & Natural Resources Education Advisory Council Report** – Kaitlyn Tallamy
- XI. **New Jersey Agricultural Society Report** – Christine Albrecht
- XII. **Equine Advisory Board** – Susan Schmidt
- XIII. **New Jersey Association of Agricultural Educators** – Mr. John Neyhart
- XIV. **Unfinished Business**
 - A. Chapter Banquets – Brittany Smith
 - B. State Officer Leadership Training (June 9-10, 2018) – Jacob Newkirk
 - C. Alumni Golf Tournament (June 26, 2018) – Jamie Specca
 - D. Base Camp for State Officers (June 27-29, 2018) – Brittany Smith
 - E. Summer CDEs
 - a. Safe Tractor Operations Event (July 17, 2018) – Kaitlyn Tallamy
 - b. Dairy Handlers (July 21, 2018) – Christine Albrecht
 - F. State Officer Summit (July 22-July 26, 2018) – Kaitlyn Tallamy
 - G. Checkpoint #1 & 360° Training (August 7-10, 2018) – Susan Schmidt
- XV. **New Business**
 - A. 91st National FFA Convention (October 24-27, 2018)
 - a. Flag Bearer – Jacob Newkirk
 - b. Delegates – Jamie Specca
 - c. State Booth – Christine Albrecht
 - d. State Suite – Brittany Smith
 - e. Recognition Program – Kaitlyn Tallamy
 - B. State Theme T-Shirt and Thank You Gift – Susan Schmidt
 - C. Eastern States Exposition – Jacob Newkirk
 - D. Agricultural Education/Agriculture Issues Discussion – Susan Schmidt
 - E. State Officer Mileage – Christine Albrecht
- XVI. **Closing Ceremonies**

*Next State Meeting - August 6, 2018
New Jersey Department of Agriculture, Auditorium
9:00 a.m.*

**New Jersey FFA Association
Minutes from the June 3, 2018 Meeting**

I. Opening Ceremonies

Josh Loew called the meeting to order at 4:03 p.m. Voting members in attendance were Jamie Specca, Brittany Smith, Kaitlyn Tallamy, Susan Schmidt, Christine Albrecht, Jacob Newkirk, Renee Stillwell and Kelsey Stockton. State Staff in attendance were Mrs. Nancy Trivette, Mrs. Erin Noble and Ms. Debra McCluskey.

II. Minutes from March State Meeting

Motion by Brittany Smith to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Susan Schmidt. Motion passes.

Motion by Kelsey Stockton to strike March and insert April under section II, and strike out Woodstown and insert Penns Grove under Member of the Month.

Seconded by Susan Schmidt. Motion passes.

III. Treasurer's Report

Motion by Kaitlyn Tallamy to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions and Attendance

Matthew Gold: Allentown FFA member.

V. Committee Assignments

A. Constitutions, Bylaws, & Program of Activities

Chair: Josh Loew, Vice Chair: Susan Schmidt, and Members: Renee Stillwell and Brittany Smith.

B. Membership & Chapter Relations

Chair: Susan Schmidt, Vice Chair: Jamie Specca, and Members: Renee Stillwell and Jacob Newkirk.

C. State Leadership Activities

Chair: Brittany Smith, Vice Chair: Jacob Newkirk, and Members: Kelsey Stockton and Jamie Specca.

D. State Applications

Chair: Christine Albrecht, Vice Chair: Josh Loew, and Members: Kelsey Stockton and Susan Schmidt.

E. Career Development Evaluation and Review

Chair: Kaitlyn Tallamy, Vice Chair: Brittany Smith, and Members: Kelsey Stockton and Christine Albrecht.

- F. Horticultural Exposition Evaluation and Review**
Chair: Jamie Specca, Vice Chair: Christine Albrecht, and Members: Renee Stillwell and Kaitlyn Tallamy.
- G. State Convention Evaluation**
Chair: Jacob Newkirk, Vice Chair: Kaitlyn Tallamy, and Members: Kelsey Stockton and Josh Loew.
- VI. Parliamentary Procedure Report**
Main motions are made by saying "I move..." and continuing with the action being discussed. The motion should be concise and understood by all members. A second is required, can be debated and amended, and needs to obtain a majority vote to be passed.
- VII. Constitution and Bylaws Report**
Josh Loew will share one aspect of the constitution and bylaws each month.
- VIII. Executive Committee Report**
Kelsey and Renee discussed the emotions of being a state officer and how to process them. Officers wrote down a positive emotion they are currently feeling about state officer and one thing they are worried about and they discussed their emotions.
- IX. Foundation Report**
Kelsey explained that the foundation provides financial support to the association and agricultural education students, such as through scholarships. A representative to this board will be selected later. The next meeting is July 17th at 6 p.m. at the department.
- X. Alumni and Supporters Association Report**
Renee explained that this is a board of alumni members and supporters of FFA with the purpose of assisting members and state officers through events such as the annual golf tournament and leadership trainings. The next meeting is June 13th at 6:00 p.m. at the department.
- XI. Agricultural Education Advisory Council Report**
This council meets twice a year, once at the State Agriculture Convention and once at the State FFA Convention, to discuss how to enhance Food, Agriculture, and Natural Resource Education programs and support agricultural educators. The next meeting will be in February.
- XII. New Jersey Agricultural Society**
The Agricultural Society is a board of diverse producers in New Jersey with programs such as Farmers Against Hunger. The next meeting is on July 18 at 6:00 p.m. at the Eco-Complex.
- XIII. New Jersey Association for Agricultural Educators**
Mrs. Trivette shared information on the loan forgiveness program for agricultural educators as well as the career and technical education bond act. Mr. Neyhart will report about the NJAAE and latest news pertinent to agricultural education.
- XIV. Unfinished Business**

A. State Convention Review

The 89th New Jersey State FFA Convention was held at Monmouth University from May 23rd to 25th. Special guests in attendance included Molly Ball, National FFA Foundation President, and Breanna Holbert, the National FFA Organization President. Over 600 members, advisors and guests attended to celebrate each other's accomplishments earned throughout the year and at convention.

B. Honorary American Degree Nomination

Motion by Susan Schmidt to select Amy Ricco, Justin Noble, and Patrick Leary as the Association's nominations for the Honorary American Degree.

Seconded by Kelsey Stockton.

Motion by Jamie Specca to amend the main motion by inserting Nancy Wheeler-Driscoll after Patrick Leary.

Seconded by Susan Schmidt. Amendment passes.

Motion as amended passes.

C. Chapter Banquet

A chart that listed the chapter banquets that the immediate past state officers are assigned to attend was handed out.

D. Summer CDEs

a. Safe Tractor Operations

Safe Tractor Operations will be hosted at the Burlington Farm Fair at 3 p.m. on July 17th. Jamie Specca and Josh Loew will attend.

b. Dairy Handlers Event

Dairy Handlers Event will be on Saturday, July 21st, at 8:30 a.m. Brittany Smith and Kaitlyn Tallamy will help run the event.

XV. New Business

A. State Officer Leadership Training

The alumni will host SOLT for the new officers from June 9th to 10th. This year's theme is Calling All Superheroes. Officers are to arrive at the Eco Complex at 8:30 am.

B. Alumni Golf Tournament

The Alumni Golf Tournament is on June 26, 2018 at the Gambler's Ridge Golf Course at 11:30 am. Officers were encouraged to recruit golfers and sponsors.

C. Base Camp

Base Camp will be held from June 27th to the 29th at the Rutgers Eco Complex. Officers will go through workshops that encourage self-discovery and learn about each other. Officers need to bring a box with 4-5 items of meaningful objects for "Me in a Box."

D. Code of Ethics

The code of ethics that all officers signed was reviewed.

E. Select State Representatives to the Organization

a. State FFA Alumni

New Jersey FFA Alumni representative is Jamie Specca and the alternate representative is Josh Loew.

b. State FFA Foundation

New Jersey FFA Foundation representative is Josh Loew and the alternate representative is Susan Schmidt. The Executive Committee representative is Renee Stillwell.

c. Agricultural Education Advisory Council Report

Agricultural Education Advisory Council representative is Kaitlyn Tallamy and the alternate representative is Brittany Smith. The Executive Committee representative is Kelsey Stockton.

d. New Jersey Ag Society

New Jersey Agricultural Society representative is Christine Albrecht while Jacob Newkirk is the alternate.

e. New Jersey Equine Advisory Board

The Equine Advisory Board representative is Susan Schmidt and the alternate is Christine Albrecht.

F. Establish Policies

a. Travel Policies

State Officers and Executive Committee members reviewed and agreed to the travel policy to receive compensation throughout the year.

Motion by Kelsey Stockton to accept the travel policy as presented.

Seconded by Susan Schmidt. Motion passes.

b. State Officer Attendance Policy

The officer team reviewed the number of absences and latenesses allowed throughout the year.

Motion by Susan Schmidt to accept the State Officer Attendance Policy as presented.

Seconded by Jamie Specca. Motion passes.

c. Executive Committee Attendance Policy

The Executive Committee reviewed the number of absences and latenesses they are permitted throughout the year.

Motion by Jamie Specca to accept the Executive Committee Attendance Policy.

Seconded by Susan Schmidt. Motion passes.

d. Social Media Policy

All State Officers and Executive Committee members signed this policy that states how they must conduct their social media pages in a professional and respectable manner. All board members in attendance signed this policy.

Motion by Jamie Specca to accept the Social Media Policy.

Seconded by Susan Schmidt. Motion passes.

G. State Officer Summit

The State Officer Summit will be in Washington D.C. from July 22nd to 25th. The papers needed were required to be submitted to Mrs. Noble by 2:00 p.m. Additional paperwork to be submitted was given out.

H. Check Point #1

Check Point #1 will be August 7th-9th at the Rutgers Eco Complex. Officers will learn about conversation skills and facilitation.

I. 360 Training

360 training is on August 10th following Check Point #1. Officers will pre-select which workshop of 360 they will facilitate at LEAD and practice it throughout this training.

J. Agricultural Education Issues Discussion

The Trump Administration recently stated it will move ahead on tariffs on aluminum and steel imports. There will be a 25% tariff on steel and a 10%tariff on aluminum. Mexico, being the main buyer of U.S. aluminum and second largest buyer of U.S. steel, said it would impose equivalent measures against U.S. Steel, as well as agricultural products, including pork legs and shoulders, sausages, apples, grapes, blueberries and various cheeses.

K. Member of the Month

No applications were received. Member of the Month will resume in September.

L. State Officer Mileage

The mileage report was provided in the folders. State Officers are reminded that miles are due by 2:00 p.m. prior to each State Board Meeting.

XVI. Any Other Business

The officers were reminded to complete the "Getting to Know You" document and explained the membership data sheet.

The meeting was adjourned at 6:35 p.m.

Respectively Submitted,

Brittany Smith, State Secretary

1:47 PM

June 4, 2018

Cash Basis

NJ FFA Association

Monthly State Meetings - General Ledger

As of May 31, 2018

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							41,958.79
Deposit	05/04/2018		Deposit		5,195.00	5,195.00	46,353.79
Deposit	05/16/2018		Deposit	-SPLIT-	4,017.00	4,017.00	50,370.79
Deposit	05/17/2018		Deposit	-SPLIT-	5,441.10	5,441.10	56,011.89
Total FFA					14,653.10	14,653.10	56,011.89
TOTAL					14,653.10	14,653.10	56,011.89

NJ FFA Association
FFA Monthly Budget Summary
May 2018

	May 18	Jul '17 - May 18	\$ Under / Over Budget	Annual Budget
Income				
Deposit	0.00	0.00	0.00	0.00
P1 Dues/Memberships (Income)	1,750.00	43,826.00	-4,174.00	48,000.00
P2 CDEs (Income)	121.00	2,873.00	1,498.00	1,375.00
P4 State Officers (Income)	148.00	446.90	171.90	275.00
P5 LEAD (Income)	0.00	13,910.00	-2,190.00	16,100.00
P6 State Convention (Income)	22,559.25	37,160.19	-21,119.81	58,280.00
P7 National Convention (Income)	0.00	2,731.70	1,821.70	910.00
P8 Horticulture Expo (Income)	0.00	330.00	-5,120.00	5,450.00
P10 Leadership Event (Income)	1,132.00	7,844.95	3,344.95	4,500.00
Total Income	25,710.25	109,122.74	-25,767.26	134,890.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	13,656.50	-13,843.50	27,500.00
P2 (CDEs - Expense)	0.00	5,303.26	3,077.26	2,226.00
P3 (General Supplies - Expense)	0.00	1,735.70	-1,090.30	2,825.00
P4 (State Officers - Expense)	0.00	9,131.94	63.94	9,068.00
P5 (LEAD - Expense)	0.00	14,840.76	-1,083.24	15,924.00
P6 (State Convention - Expense)	0.00	61,048.43	3,159.43	57,890.00
P7 (National Conven. - Expense)	0.00	7,910.80	1,013.00	6,897.80
P8 (Hort Expo - Expense)	0.00	3,891.09	-288.91	4,180.00
P9 (NLCSO - Expense)	0.00	0.00	-3,250.20	3,250.20
P10 (Leadership Event-Expense)	0.00	7,681.41	2,553.41	5,128.00
Total Expense	0.00	125,200.89	-9,689.11	134,890.00
Net Income	25,710.25	-16,078.15	-16,078.15	0.00