



NEW JERSEY
FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Food, Agriculture &
Natural Resources Education
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New Jersey FFA Association
“LEAD WITH PURPOSE”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Talia Priore, State FFA President
Kristianne M. Dowd, State FFA Specialist
Erin E. Noble, State FFA Advisor

DATE: June 22, 2020

RE: State FFA Executive Board Meeting
Monday, July 6, 2020 – 9:00 a.m.

Via Zoom

- 9:00 am – 11:00 am – State FFA Executive Board Meeting
- 11:15 am – 12:15 pm – Parliamentary Procedure Workshop
- 12:30 pm – 1:00 pm – Lunch
- 1:15 pm – 2:15 pm – Building Relationships Workshop
- 2:30 pm – 4:30 pm – Committee Work Workshop

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Ms. Dowd at (609) 984-4380, and give the reason to receive an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2020-2021.

AGENDA FOR THE JULY STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the June State Meeting**
- III. Treasurer’s Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Elizabeth Stenard
 - B. Membership & Chapter Relations – Jacob Dotson
 - C. State Leadership Activities – Kayleen Kollasch
 - D. State Applications – Talia Priore
 - E. Career and Leadership Development Evaluation and Review – Abigail Goodenough
 - F. Horticultural Exposition Evaluation and Review – Alexis Hutson
 - G. State Convention Evaluation – Katelyn Duell

- VI. Parliamentary Procedure Report** – Jacob Dotson
- VII. Executive Committee Report** – Jamie Specca
- VIII. State FFA Foundation Report** – Elizabeth Stenard
- IX. State FFA Alumni & Supporters Report** – Jacob Dotson
- X. Food, Agriculture, & Natural Resources Education Advisory Council Report** – Katelyn Duell
- XI. New Jersey Agricultural Society Report** – Abigail Goodenough
- XII. Equine Advisory Board** – Kayleen Kollasch
- XIII. New Jersey Association of Agricultural Educators** – Mr. Dale Cruzan
- XIV. Unfinished Business**
 - A. Chapter Banquets – Alexis Hutson
 - B. State Officer Leadership Training (June 6-7, 2020) – Katelyn Duell
 - C. Base Camp for State Officers (June 24-26, 2020) – Kayleen Kollasch
 - D. State Officer Summit (July 19-22, 2020) – Katelyn Duell
 - E. Checkpoint #1 & 360° Training (July 28-31, 2020) – Jacob Dotson
- XV. New Business**
 - A. 93rd National FFA Convention (October 28-31, 2020)
 - a. Flag Bearer – Jacob Dotson
 - b. Delegates – Abigail Goodenough
 - c. State Booth – Elizabeth Stenard
 - d. State Suite – Kayleen Kollasch
 - e. Recognition Program – Katelyn Duell
 - B. State Theme T-Shirt and Thank You Gift – Alexis Hutson
 - C. Eastern States Exposition – Jacob Dotson
 - D. Agricultural Education/Agriculture Issues Discussion – Elizabeth Stenard
 - E. State Officer Mileage – Kayleen Kollasch
- XVI. Closing Ceremonies**

*Next State Meeting - August 3, 2020
To Be Determined
9:00 a.m.*

**New Jersey FFA Association
Minutes from the June 1, 2020 Meeting**

I. Opening Ceremonies

Talia Priore called the meeting to order at 3:57 P.M. The voting members in attendance were Abigail Goodenough, Alexis Hutson, Elizabeth Stenard, Kayleen Kollasch, Katelyn Duell, Jacob Dotson, Jamie Specca, Owen Donnelly, and Mr. Dale Cruzan. State Staff in attendance were Mrs. Noble, Ms. Dowd, and Ms. McCluskey.

II. Minutes from the May State Meeting

Motion by Alexis Hutson to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Jacob Dotson. Motion Passes.

III. Treasurer's Report

Motion by Elizabeth Stenard to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions and Attendance

There were no guests in attendance. New board members introduced themselves.

V. Committee Assignments

A. Constitution, Bylaws & Program Activities

Committee Chair: Elizabeth Stenard; Vice Chair: Jacob Dotson; and Members: Talia Priore and Owen Donnelly

B. Membership & Chapter Relations

Committee Chair: Jacob Dotson; Vice Chair: Alexis Hutson; and Members: Elizabeth Stenard and Owen Donnelly

C. State Leadership Activities

Committee Chair: Kayleen Kollasch; Vice Chair: Abigail Goodenough; and Members: Katelyn Duell and Jamie Specca.

D. State Applications

Committee Chair: Talia Priore; Vice Chair: Kayleen Kollasch; and Members: Jacob Dotson and Owen Donnelly

E. Career Development Evaluation & Review

Committee Chair: Abigail Goodenough; Vice Chair: Katelyn Duell; and Members: Alexis Hutson and Jamie Specca

F. Horticulture Exposition Evaluation & Review

Committee Chair: Alexis Hutson; Vice Chair: Talia Priore; and Members: Abigail Goodenough and Jamie Specca

G. State Convention Evaluation

Committee Chair: Katelyn Duell; Vice Chair: Elizabeth Stenard; and Members: Kayleen Kollasch and Owen Donnelly

VI. Parliamentary Procedure Report

Jacob Dotson provided a brief overview of what a nomination is and how to perform one.

VII. Executive Committee Report

Jamie Specca spoke about the role of the executive committee. She had the state officers write down their hopes and concerns about their year in state office.

VIII. Foundation Report

No report.

IX. State FFA Alumni & Supporters Report

No report.

X. Agricultural Education Advisory Council Report

No report.

XI. New Jersey Agriculture Society Report

No report.

XII. Equine Advisory Board

No report.

XIII. New Jersey Association of Agricultural Educators

New officers were elected to the board via virtual elections. The board will meet over the summer to discuss plans for the fall.

XIV. Unfinished Business

A. Online CDEs

Members competed in virtual spring CDEs from May 5-7 and the results have been posted. From May 11-13 members were able to participate in eastern Pennsylvania virtual CDEs and the results have been posted.

B. State Convention

State Convention was held virtually on May 20-22. Members participated in virtual workshops, CDEs and LDES, and live sessions. Participation levels were high and all in all, this historic convention was successful.

C. Honorary American Degree Nomination

Motion by Alexis Hutson to nominate Dr. Sally Lopez, Mr. Jimmy Ferguson, and Mr. Fred Schoenagel for the Honorary American Degree.

Seconded by Kayleen Kollasch. Motion passes.

D. Chapter Banquets

State Officers from the 2019-2020 year will be notified which chapters they will be attending banquets.

E. Summer CDEs

The Safe Tractor Operators Event and Dairy Handlers Event have been canceled for the 2020 year.

XV. New Business

A. State Officer Leadership Training

State Officer Leadership Training will be taking place virtually on June 6 & 7. The agenda and dress code were reviewed.

B. Base Camp

Base Camp will take place from June 24-26 virtually. State officers will create and present their "Me In a Box" where they will show their teammates items that are important to them. Officers will participate in workshops and self discovery activities.

C. Code of Ethics

State Officers signed a form stating they would follow the code of ethics. This will be addressed at Base Camp.

D. Select State Representatives to Organizations

a. State FFA Alumni and Supporters Association

New Jersey FFA Alumni representative is Jacob Dotson and the alternate is Kayleen Kollasch.

b. State FFA Foundation

New Jersey FFA Foundation representative is Elizabeth Stenard and the alternate is Talia Priore. The Executive Committee representative is Jamie Specca.

c. Food, Agriculture, & Natural Resources Education Advisory Council

Food, Agriculture, & Natural Resources Education Advisory Council representative is Katelyn Duell and the alternate is Abigail Goodenough.

d. New Jersey Agricultural Society

The New Jersey Ag Society representative is Abigail Goodenough and the alternate is Alexis Hutson.

e. Equine Advisory Board

The Equine Advisory Board representative is Kayleen Kollasch and the alternate is Elizabeth Stenard.

E. Establish Policies

a. Travel Policies

State officers reviewed travel policies including travel reimbursement. Mileage will be reviewed every month.

Motion by Alexis Hutson to accept the travel policy as presented.

Seconded by Kayleen Kollasch. Motion passes.

b. SO Attendance Policy

The officer team reviewed the attendance policy and what is and what is not considered an excused absence.

Motion by Elizabeth Stenard to accept the attendance policy as presented.

Seconded by Katelyn Duell. Motion passes.

c. Executive Committee Attendance Policy

The attendance policy for the executive committee was reviewed.

Motion by Owen Donnelly to accept the attendance policy as presented.

Seconded by Kayleen Kollasch. Motion passes.

d. Social Media Policy

State officers reviewed the social media policy.

Motion by Kayleen Kollasch to accept the social media policy as presented.

Seconded by Katelyn Duell. Motion passes.

F. State Officer Summit

This event will be held virtually July 19 to 22. More information will be provided to officers as it is received.

G. Check Point #1

Check Point #1 will take place July 28-30, 2020. State officers will learn more about facilitation at this event. It has not been decided whether this event will be virtual or in-person.

H. 360 Training (July 31, 2020)

State officers will be learning the curriculum for LEAD at this conference. It has not been decided if this event will be virtual or in-person. Utilizing other curriculum in place of the 360 Training will be explored in the event of a virtual LEAD conference.

I. 2020 National CDEs

National FFA will be holding individual challenge events which will be open to all members and alumni. This format will be replacing National CDEs for 2020, but national level CDEs will be held in 2021. Further details are needed from National FFA on plans for 2021 National Level CDEs are needed prior to determining the plan for state CDEs occurring in the 2020-2021 school year.

J. Agricultural Education/ Agricultural Issues Discussion

AG Daily posted an article about how the Bob Evans Restaurant is teaming up with National FFA. Since Bob Evans was a farmer who became an entrepreneur, the partnership will offer more SAE grants and support the entrepreneurial aspects of the FFA.

K. Member of the Month

Motion by Jamie Specca to select Rebecca Phillips from the South Hunterdon FFA chapter as the June Member of the Month.

Seconded by Abigail Goodenough. Motion passes.

L. State Officer Mileage

State officers will log the miles they travel for FFA business on a Jotform which will be provided to them every month.

XVI. Closing Ceremonies

The meeting was adjourned at 6:38 PM.

10:45 AM

June 1, 2020

Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
As of May 31, 2020

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							46,957.80 ¹
Check	05/12/20:	National FF...	convention awards	P6 (State Conventio...	-377.50	-377.50	46,580.30
Check	05/12/20:	National FF...	convention awards	P6 (State Conventio...	-513.00	-513.00	46,067.30
Deposit	05/12/20:		Deposit	-SPLIT-	2,149.68	2,149.68	48,216.98
Deposit	05/22/20:		Deposit	-SPLIT-	498.92	498.92	48,715.90
Deposit	05/22/20:		Deposit	-SPLIT-	113.00	113.00	48,828.90
Deposit	05/28/20:		Deposit	-SPLIT-	280.00	280.00	49,108.90
Total FFA						2,151.10	49,108.90
TOTAL						2,151.10	49,108.90 ²

NJ FFA Association
FFA Monthly Budget Summary
May 2020

	<u>May 20</u>	<u>Jul '19 - May 20</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Income				
P1 Dues/Memberships (Income)	1,932.00	49,862.00	-138.00	50,000.00
P2 CDEs (Income)	341.00	2,623.00	1,523.00	1,100.00
P3 General Supplies (Income)	0.00	0.00	0.00	0.00
P4 State Officers (Income)	0.00	100.00	100.00	0.00
P5 LEAD (Income)	0.00	13,880.00	-4,403.00	18,283.00
P6 State Convention (Income)	55.00	13,345.18	-43,715.82	57,061.00
P7 National Convention (Income)	0.00	1,755.00	-495.00	2,250.00
P8 Horticulture Expo (income)	81.00	147.00	-3,353.00	3,500.00
P9 SO Continnum (Income)	0.00	0.00	0.00	0.00
P10 ALLD (Income)	616.60	4,550.98	1,006.98	3,544.00
P 11 212 (Income)	0.00	0.00	0.00	0.00
P 12 SOCS (Income)	0.00	0.00	-220.00	220.00
Total Income	3,025.60	86,263.16	-49,694.84	135,958.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	13,975.00	975.00	13,000.00
P2 (CDEs - Expense)	0.00	2,215.89	-7,352.11	9,568.00
P3 (General Supplies - Expense)	0.00	1,964.91	-734.09	2,699.00
P4 (State Officers - Expense)	0.00	11,811.16	5,388.16	6,423.00
P5 (LEAD - Expense)	0.00	15,518.04	-3,160.96	18,679.00
P6 (State Convention - Expense)	890.50	62,084.46	774.46	61,310.00
P7 (National Conven. - Expense)	0.00	6,343.47	-1,079.53	7,423.00
P8 (Hort Expo - Expense)	0.00	1,881.45	-4,568.55	6,450.00
P9 (SO Continnum - Expense)	0.00	2,275.00	-3,641.00	5,916.00
P10 (ALLD-Expense)	0.00	5,404.72	1,419.72	3,985.00
P 11 (212-Expense)	0.00	1,967.02	1,932.02	35.00
P 12 (SOCS-Expense)	0.00	84.52	-385.48	470.00
Total Expense	890.50	123,474.10	-11,978.90	135,453.00
Net Income	2,135.10	-37,210.94	-37,495.94	505.00