



New Jersey Department of Agriculture | Office of Food, Agriculture & Natural Resources Education  
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*In cooperation with the New Jersey Department of Education*

## NEW JERSEY FFA ASSOCIATION

*"Radiate"*

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Chase Sherburne, State FFA President  
Erin Noble, State FFA Advisor

DATE: June 19, 2023

RE: State FFA Executive Board Meeting  
**Monday, July 10, 2023 – 9:00 a.m.**  
1<sup>st</sup> Floor NJDA Conference Room, Trenton, NJ

- 9:00 am – 10:45 am – State FFA Executive Board Meeting
- 11:00 am – 12:00 pm – Parliamentary Procedure Workshop
- 12:00 pm – 1:00 pm – Lunch & Team Photos
- 1:15 pm – 2:15 pm – Building Relationships Workshop
- 2:30 pm – 4:30 pm – Committee Work Workshop

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 913-6495 and give the reason to receive an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2023-2024

### AGENDA FOR THE JULY STATE MEETING

- I. **Opening Ceremonies**
- II. **Minutes from the June State Meeting**
- III. **Treasurer's Report**
- IV. **Guest Introductions and Attendance**
- V. **Committee Assignments**
  - A. Constitution, Bylaws & Program of Activities and State Convention Evaluation – Jonathan Finney
  - B. Membership & Chapter Relations – Chase Sherburne
  - C. State Leadership Activities and State Applications – Ashleigh Dickson
  - D. Career and Leadership Development Evaluation and Review – Julia Moreno
  - E. Horticultural Exposition Evaluation and Review – Maisie Shimko
- VI. **Parliamentary Procedure Report – Chase Sherburne**

- VII. Executive Committee Report** – Jonathan Finney
- VIII. Foundation Report** – Julia Moreno
- IX. State FFA Alumni & Supporters Report** – Chase Sherburne
- X. Food, Agriculture, & Natural Resources Education Advisory Council Report** – Maisie Shimko
- XI. New Jersey Agricultural Society Report** – Jonathan Finney
- XII. Equine Advisory Board** – Ashleigh Dickson
- XIII. New Jersey Association of Agriculture Educators** – Mr. Dale Cruzan
- XIV. Unfinished Business**
  - A. Chapter Banquets – Jonathan Finney
  - B. State Officer Leadership Training (June 10-11, 2023) – Ashleigh Dickson
  - C. Alumni Golf Tournament (June 27, 2023) – Maisie Shimko
  - D. Base Camp (June 28-30,2023) – Julia Moreno
  - E. Summer CDEs
    - a. Safe Tractor Operations Event (July 18, 2023) – Jonathan Finney
    - b. Dairy Handlers (July 22, 2023) – Julia Moreno
    - c. Meat Evaluation (July 22, 2023) – Ashleigh Dickson
  - F. Checkpoint #1 & Impact Training (July 17-20, 2023) – Maisie Shimko
  - G. State Officer Summit (July 24-28, 2023) – Ashleigh Dickson
- XV. New Business**
  - A. 96<sup>th</sup> National FFA Convention (November 1-4, 2023)
    - a. Delegates – Chase Sherburne
    - b. Flag Bearer – Maisie Shimko
    - c. State Suite – Julia Moreno
    - d. Recognition Program – Ashleigh Dickson
  - B. State Theme T-Shirt and Thank You Gift – Maisie Shimko
  - C. Eastern States Exposition – Ashleigh Dickson
  - D. Agricultural Education Issues Discussion – Maisie Shimko
  - E. State Officer Mileage – Julia Moreno
- XVI. Closing Ceremonies**

*Next State Meeting- August 7, 2023  
New Jersey Department of Agriculture  
9:00 a.m.*

**New Jersey FFA Association  
Minutes from the June 5, 2023 Meeting**

**I. Opening Ceremonies**

Chase Sherburne called the meeting to order at 4:00 pm. The voting members in attendance were Jon Finney, Maisie Shimko, Chase Sherburne, Ashleigh Dickson, Julia Moreno, and Mr. Dale Cruzan. State Staff in attendance were Mrs. Noble and Ms. McCluskey

**Motion by Maisie Shimko** to accept the resignation of Loriann De Sousa Rego.  
**Seconded by Jonathan Finney. Motion passed.**

**Motion by Jonathan Finney** to elect Julia Moreno as the 2022-2023 State FFA Secretary.  
**Seconded by Ashleigh Dickson. Motion passed.**

**II. Minutes from May State Meeting**

**Motion by Julia Moreno** to dispense with the reading of the meeting minutes and approve them as distributed.

**Seconded by Maisie Shimko. Motion passed.**

**III. Treasurer's Report**

The opening balance for the month was \$91,143.66 and the closing balance was \$124,045.14.

**Motion by Ashleigh Dickson** to accept the treasurer's report pending audit.  
**Motion passed pending audit.**

**IV. Guest Introductions and Attendance**

No guests were present at today's meeting. Each member of the executive board introduced themselves.

**V. Committee Assignments**

Executive Board members were assigned to committees.

**A. Constitution, Bylaws & Program Activities and State Convention Evaluation**

Chair: Jonathan Finney  
Vice-Chair: Chase Sherburne  
Member: Ashleigh Dickson

**B. Membership & Chapter Relations**

Chair: Chase Sherburne  
Vice-Chair: Julia Moreno  
Member: Maisie Shimko

**C. State Leadership Activities and State Applications**

Chair: Ashleigh Dickson  
Vice-Chair: Jonathan Finney  
Member: Julia Moreno

**D. Career and Leadership Development Evaluation & Review**

Chair: Julia Moreno  
Vice-Chair: Maisie Shimko  
Member: Chase Sherburne

## **E. Horticultural Exposition Evaluation & Review**

Chair: Maisie Shimko

Vice-Chair: Ashleigh Dickson

Member: Jonathan Finney

### **VI. Parliamentary Procedure Report**

Chase discussed how to properly make a main motion.

### **VII. Executive Committee Report**

Jon Finney talked to us about how he hopes the year goes.

### **VIII. Foundation Report**

There was no report given. The next meeting is scheduled for July 11.

### **X. State FFA Alumni & Supporters Report**

We were reminded about State Officer Leadership Training being hosted by the Alumni including when and where it will be held. We were also told the theme for this year's training and what it entails.

### **XI. Food, Agriculture & Natural Resources Education Advisory Council Report**

The last meeting was held on May 24 at the State FFA Convention. Talia Priore spoke about the 21st annual NJ FFA Alumni Golf Tournament which will be held at Mercer Oaks golf course. This year's honoree is Kube Pak. The NJ Department of Education was working to update the CTE teacher certification guides and plan to have all CTE programs upgraded to programs of studies by the end of the year. Attendees also gave industry updates.

### **XI. New Jersey Agriculture Society Report**

Jon attended the most recent meeting. The next meeting should be July 12.

### **XII. Equine Advisory Board**

There was no report given.

### **XIII. New Jersey Association of Agricultural Educators**

Dale Cruzan represents the ag teachers association. At the state convention they held a yearly meeting and collected membership dues. They are working to rebrand to new logos. New officers were elected. The board will meet in July or August to work on what they call their POA. The NAAE Region 6 Conference is happening in NJ. Attendees will work on regional issues and tour some local agriculture businesses.

### **XIV. Unfinished Business**

#### **A. State Convention Review**

State Convention was held May 24-26. It was a great 3 days. A compilation of the State Convention evaluations was shared with the new state officer team. We went over and talked through some of the feedback that was shared with us from the convention.

#### **B. Honorary American Degree Nominations**

The executive board identified individuals to be nominated for the Honorary American FFA Degree.

**Motion by Maisie Shimko** to nominate four individuals for the Honorary American FFA Degree.

**Seconded by Jonathan Finney. Motion passes.**

\*After the meeting a fifth nomination came through from a local chapter. An email vote was taken.

**Motion by Maisie Shimko** to include the chapter nomination.

**Seconded by Julia Moreno. Motion passes.**

*(Names have been redacted until application results are released.)*

### **C. Chapter Banquets**

Jon, Chase and Lori have been assigned to several chapter banquets. The new team was provided a list of chapter banquet requests and who was responsible for attending.

### **D. Summer CDEs**

Three Summer CDEs will be held in conjunction with the Burlington County Farm Fair. Safe Tractors Operators Event will be held on July 18<sup>th</sup> at the Burlington County Fairgrounds. Jon Finney and Emily Sadlon will represent NJ FFA at the event. Dairy Handlers Event will take place on July 22<sup>nd</sup> at the Burlington County Fairgrounds. Julia Moreno will represent NJ FFA at the event. For the first time in-person Meat Evaluation will be held on July 22<sup>nd</sup> at the NRCS building (across from the fairgrounds). Ashleigh Dickson will represent NJ FFA at the event.

## **XV. New Business**

### **A. State Officer Leadership Training**

SOLT, held June 10-11, will kick-off the state officer team's first leadership training of the year. Officers are to arrive by 8:30 am in official dress. The second day is business casual. Officers are also encouraged to casual clothes for the evening's team night. Alumni members and past state officers will help facilitate workshops and team building activities throughout the weekend.

### **B. Alumni Golf Tournament**

The 21st annual NJ FFA Alumni Golf Tournament, which will be held at Mercer Oaks Golf Course, is June 27th. This year's honoree is Kube Pak. Registration for this event begins at 11:30 am and it is \$150 per player (\$135 for current FFA Members and \$140 for Lifetime Alumni Members). There are ways to sponsor the event. This event helps raise funds for college scholarships and student leadership opportunities.

### **C. Base Camp**

Base Camp is a multi-day learning experience offered by the National FFA Organization. It is customized for each state to meet individual needs. There is a to-do list that the officers need to complete before Base Camp to fully participate in activities.

### **D. Code of Ethics**

During the meeting the State Officer went through and read the code of ethics that we signed in our application and went over the rules we must follow as State Officers.

### **E. Select State Representatives to Organizations**

- a. State FFA Alumni & Supporters Association  
State Officer Rep: Chase Sherburne  
State Officer Alternate Rep: Ashleigh Dickson

- b. State FFA Foundation
  - State Officer Rep: Julia Moreno
  - State Officer Alternate Rep: Chase Sherburne
  - Executive Committee Rep: Jonathan Finney
- c. Food, Agriculture & Natural Resources Education Advisory Committee
  - State Officer Rep: Maisie Shimko
  - State Officer Alternate Rep: Jonathan Finney
- d. New Jersey Agricultural Society
  - State Officer Rep: Jonathan Finney
  - State Officer Alternate Rep: Julia Moreno
- e. New Jersey Equine Advisory Board
  - State Officer Rep: Ashleigh Dickson
  - State Officer Alternate Rep: Maisie Shimko

**F. Establish Policies**

During the meeting the State Officer went through the policies that we must follow and what they all entail as far as travel policies, attendance, and social media.

**G. State Officer Summit**

State Officer Summit is in Washington, D.C. from July 24-28<sup>th</sup>. The state officers will travel with Ms. McCluskey to this event. This conference focuses on advocacy and begins the delegate process. More information will be shared as we get closer.

**H. Check Point #1**

Check Point #1 is scheduled July 17-19 and will be held at the Rutgers EcoComplex. More details about this event will be shared as we get closer.

**I. Impact Training**

Impact training will take place immediately following Check Point #1 on July 20. This event will also take place at the Rutgers EcoComplex. More information will be available soon.

**J. Agricultural Education/Issues Discussion**

Chase talked about Oregon Charter Academy becoming the first school to charter a virtual FFA chapter.

**K. Member of the Month**

The Executive Board evaluated Member of the Month applications.

**Motion by Jonathan Finney** to select Breanna Rosmarin from the Freehold FFA Chapter as the New Jersey FFA June's Member of the Month.

**Seconded by Ashleigh Dickson. Motion passes.**

**L. State Officer Mileage**

Final milage for the 2023-24 team is due end of business June 15. Mileage for June is due by July 6<sup>th</sup>. Typically mileage reports are due by 2:00 pm the day of the state meeting (except meetings that start at 9:00 am).

**XVI. Closing Ceremonies**

The meeting was adjourned at 6:45 pm. The next meeting will be held on July 10, 2023, at 9:00 am.

2:11 PM

June 1, 2023

Cash Basis

**NJ FFA Association**  
**Monthly State Meetings - General Ledger**  
 As of May 31, 2023

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
<b>FFA</b>							91,143.66 <b>1</b>
Check	05/04/2023	NJ 4-H Dairy Advisory ...	Dairy Eval CDE registration	P2 (CDEs - Expense)	-75.00	-75.00	91,068.66
Check	05/05/2023	Rutgers, The State Uni...	Spring CDE room rental	P2 (CDEs - Expense)	-2,497.50	-2,497.50	88,571.16
Deposit	05/08/2023		Deposit	-SPLIT-	3,415.75	3,415.75	91,986.91
Deposit	05/08/2023		Deposit	-SPLIT-	5,677.25	5,677.25	97,664.16
Deposit	05/10/2023		Deposit				97,664.16
Deposit	05/10/2023		Deposit	Undeposited Funds	30.00	30.00	97,694.16
Check	05/16/2023	DJ Nebbs Entertainment	DJ services	P6 (State Convention - Expense)	-425.00	-425.00	97,269.16
Deposit	05/17/2023		Deposit	-SPLIT-	11,386.00	11,386.00	108,655.16
Deposit	05/30/2023		Deposit	-SPLIT-	4,607.50	4,607.50	113,262.66
Deposit	05/31/2023		Deposit	-SPLIT-	10,782.48	10,782.48	124,045.14
Total FFA						32,901.48	124,045.14
<b>TOTAL</b>						<b>32,901.48</b>	<b>124,045.14 <b>2</b></b>

2:11 PM

June 1, 2023

Cash Basis

**NJ FFA Association**  
**Monthly State Meetings - General Ledger**  
As of May 31, 2023

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1. Opening Balance May 1, 2023 was \$91,143.66
  
2. Closing Balance May 31, 2023 was \$124,045.14

**NJ FFA Association**  
**FFA Monthly Budget Summary**  
**May 2023**

	<u>May 23</u>	<u>Jul '22 - May 23</u>	<u>\$ Under / Over Budget</u>	<u>Annual Budget</u>
<b>Income</b>				
P1 Dues/Memberships (Income)	1,225.00	55,395.00	3,220.00	52,175.00
P2 CDEs (Income)	165.00	2,524.00	489.00	2,035.00
P3 General Supplies (Income)	0.00	0.00	0.00	0.00
P4 State Officers (Income)	200.00	400.00	400.00	0.00
P5 LEAD (Income)	0.00	28,515.29	-8,437.71	36,953.00
P6 State Convention (Income)	36,848.50	46,549.25	-14,470.75	61,020.00
P7 National Convention (Income)	0.00	1,500.00	-1,460.00	2,960.00
P8 Horticulture Expo (income)	140.00	1,158.00	-2,242.00	3,400.00
P9 SO Continnum (Income)	0.00	0.00	0.00	0.00
P10 ALLD (Income)	685.48	7,934.36	4,033.36	3,901.00
P11 Mission Conf (Income)	0.00	3,382.00	-368.00	3,750.00
P12 SOCS (Income)	0.00	0.00	-11.00	11.00
<b>Total Income</b>	<b>39,263.98</b>	<b>147,357.90</b>	<b>-18,847.10</b>	<b>166,205.00</b>
<b>Expense</b>				
P1 (Dues/Memberships-Expense)	0.00	16,428.30	4,178.30	12,250.00
P2 (CDEs - Expense)	2,572.50	5,391.60	-6,481.40	11,873.00
P3 (General Supplies - Expense)	0.00	7,628.41	5,203.41	2,425.00
P4 (State Officers - Expense)	0.00	6,273.09	216.09	6,057.00
P5 (LEAD - Expense)	0.00	42,581.39	5,819.39	36,762.00
P6 (State Convention - Expense)	525.00	62,319.22	-1,055.78	63,375.00
P7 (National Conven. - Expense)	0.00	5,719.39	-1,800.61	7,520.00
P8 (Hort Expo - Expense)	0.00	4,697.39	-4,062.61	8,760.00
P9 (SO Continnum - Expense)	0.00	2,000.00	-2,384.00	4,384.00
P10 (ALLD-Expense)	0.00	6,320.63	-464.37	6,785.00
P11 (Mission Conf-Expense)	0.00	9,108.80	3,514.80	5,594.00
P 12 (SOCS-Expense)	0.00	-82.00	-502.00	420.00
<b>Total Expense</b>	<b>3,097.50</b>	<b>168,386.22</b>	<b>2,181.22</b>	<b>166,205.00</b>
<b>Net Income</b>	<b>36,166.48</b>	<b>-21,028.32</b>	<b>-23,281.32</b>	<b>0.00</b>