



New Jersey Department of Agriculture | Office of Food, Agriculture & Natural Resources Education
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In cooperation with the New Jersey Department of Education

NEW JERSEY FFA ASSOCIATION

“Connected with Purpose”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Kathryn Giovanelli, State FFA President
Jenny J. Allen, State FFA Specialist
Erin Noble, State FFA Advisor

DATE: June 13, 2025

RE: State FFA Executive Board Meeting
Monday, July 7, 2025 – 9:00 a.m.
1st Floor NJDA Conference Room, Trenton, NJ

- 9:00 am – 10:45 am – State FFA Executive Board Meeting
- 11:00 am – 12:00 pm – Parliamentary Procedure Workshop
- 12:00 pm – 1:00 pm – Lunch & Team Photos
- 1:15 pm – 2:15 pm – Building Relationships Workshop
- 2:30 pm – 4:30 pm – Committee Work Workshop

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Ms. Allen at (609) 475-2373 and give the reason to receive an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board and will have voting power at each meeting in 2025-2026.

AGENDA FOR THE JULY STATE MEETING

- I. Opening Ceremonies
- II. Minutes from the June State Meeting
- III. Treasurer’s Report
- IV. Guest Introductions and Attendance
- V. Committee Reports
 - A. Constitution, Bylaws & Program of Activities – Kayla Romero
 - B. Membership & Chapter Relations – Abigale DiGiamberardino
 - C. State Leadership Activities – Ivelisse Pena Rivera
 - D. State Applications – Peter DelCollo
 - E. Career and Leadership Development Evaluation and Review – Aaron Foote
 - F. Horticultural Exposition Evaluation and Review – Kathryn Giovanelli
 - G. State Convention Evaluation – Breanna Rosmarin

- VI. Parliamentary Procedure Report – Kathryn Giovanelli**
- VII. Executive Committee Report – Abrianna Portillo**
- VIII. Foundation Report – Breanna Rosmarin**
- IX. State FFA Alumni & Supporters Report – Aaron Foote**
- X. Food, Agriculture, & Natural Resources Education Advisory Council Report – Kayla Romero**
- XI. New Jersey Agricultural Society Report – Kathryn Giovanelli**
- XII. Equine Advisory Board – Peter DelCollo**
- XIII. New Jersey Association of Agriculture Educators – Mr. Dale Cruzan**
- XIV. Unfinished Business**
 - A. Chapter Banquets – Abrianna Portillo
 - B. State Officer Leadership Training (June 7-8, 2025) – Peter DelCollo
 - C. Alumni Golf Tournament (June 24, 2025) – Breanna Rosmarin
 - D. Base Camp (June 25-27, 2025) – Ivanelisse Pena Rivera
 - E. State Officer Summit (July 22-26, 2024) – Abigale DiGiamberardino
 - F. Summer CDEs
 - a. Safe Tractor Operations Event (July 16, 2024) – Kayla Romero
 - G. Checkpoint #1 (July 29-31, 2025) – Kathryn Giovanelli
 - H. Impact Training (August 1, 2024) – Aaron Foote
- XV. New Business**
 - A. 98th National FFA Convention (October 29 – November 1, 2025)
 - a. Delegates – Kathryn Giovanelli
 - b. Flag Bearer – Breanna Rosmarin
 - c. State Suite – Kayla Romero
 - d. Recognition Program – Ivanelisse Pena Rivera
 - B. State Theme T-Shirt and Thank You Gift – Peter DelCollo
 - C. Eastern States Exposition – Aaron Foote
 - D. Agriculture/Agricultural Education Issues Discussion – Breanna Rosmarin
 - E. State Officer Mileage – Abigale DiGiamberardino
- XVI. Closing Ceremonies**

*Next State Meeting- August 4, 2025
New Jersey Department of Agriculture
9:00 a.m.*

**New Jersey FFA Association
Minutes from the June 2, 2025 Meeting**

I. Opening Ceremonies

Kathryn Giovanelli called the meeting to order at 4:00pm. The voting members in attendance were Breanna Rosmarin, Kayla Romero, Abigale DiGiamberardino, Ivanelisse Pena Rivera, Peter DelCollo, Aaron Foote, Tyler Murnaghan, and Mr. Cruzan. State Staff in attendance were Mrs. Noble and Ms. Allen.

II. Minutes from May State Meeting

Motion by Kalya Romero to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Ivanelisse Pena Rivera. Motion passed.

III. Treasurer's Report

The opening balance for the month was \$54,795.44 and the closing balance was \$67,785.12.

Motion by Abigale DiGiamberardino to accept the treasurer's report pending audit.

Motion passed pending audit.

IV. Guest Introductions and Attendance

No guests were present at this meeting.

Breanna Rosmarin assumed the duties of the chair.

V. Committee Assignments

Executive Board members were assigned to committees.

A. Constitution, Bylaws & Program Activities

Chair: Kayla Romero

Vice-Chair: Aaron Foote

Members: Peter DelCollo and Nina Weiland

B. Membership & Chapter Relations

Chair: Abigale DiGiamberardino

Vice-Chair: Kathryn Giovanelli

Members: Ivanelisse Pena Rivera and Nina Weiland

C. State Leadership Activities

Chair: Ivanelisse Pena Rivera

Vice-Chair: Breanna Rosmarin

Members: Abigale DiGiamberardino and Tyler Murnaghan

D. State Applications

Chair: Peter DelCollo

Vice-Chair: Ivanelisse Pena Rivera

Members: Kayla Romero and William Rutherford

D. Career and Leadership Development Evaluation & Review

Chair: Aaron Foote

Vice-Chair: Kayla Romero

Members: Kathryn Giovanelli and Abrianna Portillo

E. Horticultural Exposition Evaluation & Review

Chair: Kathryn Giovanelli

Vice-Chair: Peter DelCollo

Members: Breanna Rosmarin and Tyler Murnaghan

F. State Convention Evaluation & Review

Chair: Breanna Rosmarin

Vice-Chair: Abigale DiGiamberardino

Members: Aaron Foote and Abrianna Portillo

Kathryn Giovanelli re-assumed the duties of the chair.

VI. Parliamentary Procedure Report

Kathryn Giovanelli demonstrated the use of a main motion. A main motion would typically be made during new business in a meeting and cannot be presented while another motion is pending. A main motion require a majority vote. You must be recognized by the chair then say, "I move..."

VII. Executive Committee Report

Tyler Murnaghan read Dr. Suess's "*Oh, the Places You'll Go!*" and discussed overcoming challenges as a state officer and to enjoy your time during events.

VIII. Foundation Report

No report. Breanna Rosmarin assigned to be State Officer representative. Their next meeting will be July 8, 2025.

X. State FFA Alumni & Supporters Report

No report. Aaron Foote assigned to be State Officer representative. Their next meeting will be June 11, 2025.

XI. Food, Agriculture & Natural Resources Education Advisory Council Report

No report. Kayla Romero assigned to be State Officer representative.

XI. New Jersey Agriculture Society Report

No report. Kathryn Giovanelli assigned to be State Officer representative.

XII. Equine Advisory Board

No report. Peter DelCollo assigned to be State Officer representative.

Motion by Breanna Rosmarin to accept assignments of the State Officer Representatives on Boards
Seconded by Ivanelisse Pena Rivera. Motion passed.

XIII. New Jersey Association of Agricultural Educators

Dale Cruzan represents the New Jersey Association of Agricultural Educators (NJAAE). He described his role to the executive board and what NJAAE does. This included regional reports, discussions about their book club, and a description of their Summer Conference held at Northern Burlington Middle School from July 31 - August 1, 2025. They conducted officer elections: President – Patty Smith, Vice President – Kylie Naylor, Secretary – Owen Donnelly and Central Region Vice President – Liam Ryan. Their next meeting is September 26th following the Fall Ag Ed conference.

XIV. Unfinished Business

A. State Convention Review

The 96th State Convention was held from May 21-23, 2025 at Monmouth University. Kathryn Giovanelli brought up the 2025 State FFA Convention feedback packet. This packet had various pie charts and infographics about the member reception of the convention. The feedback was looked through and discussed with ways to improve State Convention in the future.

B. Honorary American Degree Nominations

The executive board identified individuals to be nominated for the Honorary American FFA Degree.

Motion by Ivanelisse Pena Rivera to nominate four individuals for the Honorary American FFA Degree.

Seconded by Aaron Foote. Motion passes.

(Names have been redacted until application results are released.)

C. Chapter Banquets

Tyler discussed the 2025 Banquet Attendance Assignments for previous State Officers Niccolo, Allison, Tyler, Abrianna, Nina, and William. The new team was provided a list of chapter banquet requests and who was responsible for attending.

D. Summer CDEs

Aaron Foote discussed the Safe Tractor Operations CDE that will be offered this summer to our members. Safe Tractor Operations Event will be held on Tuesday, July 22, 2025 at Burlington County Fairgrounds. Kayla Romero and Breanna Rosmarin will represent NJ FFA at the event.

XV. New Business

A. State Officer Leadership Training

Peter DelCollo informed the board about the upcoming State Officer Leadership Training (SOLT). SOLT will be held June 7-8, 2025 at Rutgers EcoComplex in Bordentown, NJ. This event will start this year's state officer team's first leadership training of the year. Officers are to arrive by 8:30 am in official dress. The second day is official dress and business casual. Officers are also encouraged to bring FFA casual for the evening's team bonding night. Alumni members and past state officers will help facilitate workshops and team building activities throughout the weekend.

B. Alumni Golf Tournament

This is the 23rd annual NJ FFA Alumni Golf Tournament, to be held at Cream Ridge Golf Course on Tuesday, June 24, 2025. Registration begins at 12:30 am and it is \$170 per player (\$145 for current FFA Members and \$150 for Lifetime Alumni Members.) This event helps raise funds for scholarships and student leadership opportunities.

C. Base Camp

Base Camp is a multi-day learning experience offered by the National FFA Organization. It will be held from June 25-27, 2025 at the Rutgers EcoComplex. State Officers were reminded of the required materials to bring as well as the to-do list that the officers need to complete before Base Camp to fully participate in activities.

D. Code of Ethics

During the meeting the State Officer went through and read the code of ethics that were signed in their application and went over the rules they must follow as State Officers.

E. Select State Representatives to Organizations

- a. State FFA Alumni & Supporters Association
State Officer Rep: Aaron Foote
State Officer Alternate Rep: Abigale DiGiamberardino
- b. State FFA Foundation
State Officer Rep: Breanna Rosmarin
State Officer Alternate Rep: Kathryn Giovanelli
Executive Committee Rep: Nina Weiland
- c. Food, Agriculture & Natural Resources Education Advisory Committee
State Officer Rep: Kayla Romero
State Officer Alternate Rep: Peter DelCollo
- d. New Jersey Agricultural Society
State Officer Rep: Kathryn Giovanelli
State Officer Alternate Rep: Aaron Foote
- e. New Jersey Equine Advisory Board
State Officer Rep: Peter DelCollo
State Officer Alternate Rep: Ivanelisse Pena Rivera

F. Establish Policies

Kayla Romero read over the over travel policies for the year and how the reimbursement process works. State Officer attendance was stressed, as well as the executive committee attendance policies and social media policies.

Motion by Peter DelCollo to accept the Travel Policies.

Seconded by Ivanelisse Pena Rivera. Motion passed.

Motion by Kayla Romero to accept the State Officer Attendance Policies.

Seconded by Ivanelisse Pena Rivera. Motion passed.

Motion by Abigale DiGiamberardino to accept the Social Media Policies.

Seconded by Aaron Foote. Motion passed.

Motion by Ivanelisse Pena Rivera to excused the absence of Abrianna Portillo, William Rutherford and Nina Weiland.

Seconded by Abigale DiGiamberardino.

Motion by Breanna Rosmarin for previous question.

Seconded by Ivanelisse Pena Rivera. Motion passed.

Motion by Ivanelisse Pena Rivera to excuse the absence of Abrianna Portillo, William Rutherford and Nina Weiland.

Seconded by Abigale DiGiamberardino. Motion failed.

G. State Officer Summit

State Officer Summit is in Washington D.C. from July 14-18, 2025. The state officers will travel with Ms. Allen to this event. This conference focuses on advocacy and begins the delegate process.

H. Checkpoint #1

Peter DelCollo updated the State Officers about Checkpoint #1 will be held from July 29-31, 2025 at the Rutgers EcoComplex. More details will be shared as we get closer.

I. Impact Training

Impact training will take place immediately following Checkpoint #1 on August 1st. This event will also take place at the Rutgers EcoComplex. More information will be available soon.

J. L.E.A.D. Cost Analysis

The Executive Board was provided a copy of the LEAD cost analysis.

Motion by Abigale DiGiamberardino to set LEAD registration cost at \$158 per person.

Seconded by Ivanelisse Pena Rivera. Motion passed.

K. Agricultural Education/Issues Discussion

Kathryn Giovanelli discusses the hot topic of low retention rate of Agricultural educators and the five year average. She discussed how it can be heard to grow a chapter without a stable advisor set.

L. Member of the Month

The Executive Board evaluated Member of the Month applications.

Motion by Tyler Murnaghan to select Maddin Emmons from the Allentown FFA Chapter as the New Jersey FFA June's Member of the Month.

Seconded by Ivanelisse Pena Rivera. Motion passes.

M. State Officer Mileage

Final mileage for the 2024-25 team is due end of business June 15, 2025. Mileage for June is due by July 1, 2025. Typically, mileage reports are due by 2:00 pm the day of the state meeting (except meetings that start at 9:00 am).

XVI. Closing Ceremonies

The meeting was adjourned at 7:05 pm. The next meeting will be held on July 7, 2025, at 9:00 am.

6:17 PM

May 30, 2025

Cash Basis

NJ FFA Association

Monthly State Meetings - General Ledger

As of May 31, 2025

| Type | Date | Name | Memo | Split | Original Amount | Paid Amount | Balance |
|--------------|------------|------------------|-----------------------------|---------------------------|-----------------|------------------|-------------------------------|
| FFA | | | | | | | 54,795.44 ¹ |
| Deposit | 05/01/2025 | | Deposit | -SPLIT- | 615.00 | 615.00 | 55,410.44 |
| Check | 05/01/2025 | NJ 4-H Dairy ... | Dairy Eval CDE registration | P2 (CDEs - Expense) | -75.00 | -75.00 | 55,335.44 |
| Check | 05/01/2025 | National FFA... | state convention awards | P6 (State Convention -... | -396.00 | -396.00 | 54,939.44 |
| Check | 05/01/2025 | NJ 4-H Dairy ... | Additional Judge for CDE | P2 (CDEs - Expense) | -75.00 | -75.00 | 54,864.44 |
| Check | 05/02/2025 | National FFA... | convention awards | P6 (State Convention -... | -396.00 | -396.00 | 54,468.44 |
| Check | 05/07/2025 | Pennsylvanni... | PA Day CDE registration | P2 (CDEs - Expense) | -327.00 | -327.00 | 54,141.44 |
| Check | 05/14/2025 | National FFA... | convention awards | P6 (State Convention -... | -917.95 | -917.95 | 53,223.49 |
| Check | 05/15/2025 | National FFA... | convention awards | P6 (State Convention -... | -337.00 | -337.00 | 52,886.49 |
| Deposit | 05/15/2025 | | Deposit | -SPLIT- | 16,110.00 | 16,110.00 | 68,996.49 |
| Check | 05/16/2025 | Halo Brande... | convention pins | P6 (State Convention -... | -827.37 | -827.37 | 68,169.12 |
| Check | 05/16/2025 | National FFA... | convention awards | P6 (State Convention -... | -99.00 | -99.00 | 68,070.12 |
| Check | 05/16/2025 | Davison, Eas... | additional legal work | P3 (General Supplies -... | -285.00 | -285.00 | 67,785.12 |
| Total FFA | | | | | | 12,989.68 | 67,785.12 ² |
| TOTAL | | | | | | 12,989.68 | 67,785.12 ³ |