



NEW JERSEY
FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Food, Agriculture &
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New Jersey FFA Association

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Talia Priore, State FFA President
Kristianne Dowd, State FA Specialist
Erin E. Noble, State FFA Advisor

DATE: May 21, 2020

RE: State FFA Executive Board Meeting
Monday, June 1, 2020 – 4:00 p.m.
Via Zoom

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Ms. Dowd at (609) 984-4380, and give the reason to receive an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board and will have voting power at each meeting in 2020-2021.

AGENDA FOR THE JUNE STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the May State Meeting**
- III. Treasurer's Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities
 - B. Membership & Chapter Relations
 - C. State Leadership Activities
 - D. State Applications
 - E. Career Development Evaluation and Review
 - F. Horticultural Exposition Evaluation and Review
 - G. State Convention Evaluation
- VI. Parliamentary Procedure Report – Jacob Dotson**
- VII. Foundation Report**

- VIII. Alumni & Supporters Association Report**
- IX. Agricultural Education Advisory Council Report**
- X. New Jersey Agricultural Society Report**
- XI. Equine Advisory Board Report**
- XII. New Jersey Association of Agricultural Educators – Dale Cruzan**
- XIII. Unfinished Business**
 - A. Online CDEs – Kayleen Kollasch
 - a. Spring CDEs (May 5-7)
 - b. Eastern PA Day (May 11-13)
 - B. State Convention Review – Jamie Specca
 - C. Honorary American Degree Nominations – Abigail Goodenough
 - D. Chapter Banquets – Alexis Hutson
 - E. Summer CDEs – Elizabeth Stenard
- XIV. New Business**
 - A. State Officer Leadership Training (June 6-7, 2020) – Katelyn Duell
 - B. Base Camp (June 24-26, 2020) – Kayleen Kollasch
 - C. Code of Ethics – Jacob Dotson
 - D. Select State Representatives to Organizations – Abigail Goodenough
 - a. State FFA Alumni & Supporters Association
 - b. State FFA Foundation
 - c. Agricultural Education Advisory Council
 - d. New Jersey Agricultural Society
 - e. Equine Advisory Board
 - E. Establish Policies
 - a. Travel Policies – Alexis Hutson
 - b. SO Attendance Policy – Elizabeth Stenard
 - c. Executive Committee Attendance Policy – Owen Donnelly
 - d. Social Media Policy – Kayleen Kollasch
 - F. State Officer Summit (July 19-22, 2020) – Katelyn Duell
 - G. Check Point #1 (July 28 – 30, 2020) – Jacob Dotson
 - H. 360 Training (July 31, 2020) – Elizabeth Stenard
 - I. Agricultural Education/Agricultural Issues Discussion – Abigail Goodenough
 - J. Member of the Month – Jamie Specca
 - K. State Officer Mileage – Katelyn Duell
- XV. Closing Ceremonies**

*Next State Meeting – July 6, 2020
New Jersey Department of Agriculture, Auditorium
9:00 a.m.*

May Meeting Minutes

I. **Opening Ceremonies**

Jamie Specca called the meeting to order at 3:59 P.M. The voting members in attendance were Owen Donnelly, Kailyn Emmett, Nicole Sickler, Ryan Jordan and Mr. Dale Cruzan. State Staff in attendance were Mrs. Noble, Ms. Dowd, and Ms. McCluskey. Guests in attendance were Becca Smith (Warren Hills), Patty Smith (Warren Hills), Bonnie Baldasare (Union County), and Kayla Rhinesmith (Cape May Tech).

II. **Minutes from the April State Meeting**

Motion by Kailyn Emmett to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Owen Donnelly. Motion Passes.

III. **Treasurer's Report**

Motion by Talia Priore to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. **Guest Introductions and Attendance**

Guests in attendance shared what they were doing to beat the Quarantine Blues during this time.

Owen Donnelly assumed the duties of the chair.

V. **Committee Assignments**

A. Constitution, Bylaws & Program Activities

No report.

B. Membership & Chapter Relations

No report.

C. State Leadership Activities

No report.

D. State Applications

No report.

E. Career Development Evaluation & Review

No report.

F. Horticulture Exposition Evaluation & Review

No report.

G. State Convention Evaluation

No report.

Jamie Specca resumes the duties of the chair.

VI. Parliamentary Procedure Report

Ryan provided a brief overview of all the types of motions in preparation for the delegate business session.

VII. Foundation Report

The next meeting is scheduled to occur on July 14.

VIII. State FFA Alumni & Supporters Report

The FFA alumni's meeting took place via Zoom on April 8th. Alumni members assisted in the Retiring Address Workshop prior to the meeting. Board members discussed the need to cancel the upcoming golf tournament and possible impacts to the budget.

IX. Food, Agriculture, & Natural Resources Education Advisory Council Report

The next meeting will occur May 20 at 1:00 PM via Zoom.

X. New Jersey Agriculture Society Report

No report.

XI. Equine Advisory Board

Members are seeking out funding to assist struggling farms during this time.

XII. New Jersey Association of Agricultural Educators

Members discussed updates surrounding Covid-19 and types of fundraisers for the upcoming year.

XII. Unfinished Business

A. Retiring Address Workshop

The alumni hosted the officers' retiring address workshop in conjunction with their monthly meeting. Officers were each paired with an alumni member to continue working on their speeches.

B. Online CDEs

a. Winter, Horse Evaluation, and Dairy Evaluation CDEs

On April 27-29, members were able to participate in three winter CDEs, Meat Evaluation, Forestry, and Farm Business Management as well as Horse Evaluation and Dairy Evaluation. Evaluation results are included in the meeting folders.

b. Spring CDEs

Members can compete in virtual spring CDEs on May 5-7.

c. Eastern PA Day

Members registered will compete May 11-13.

C. State Applications Judging

The state officer team as well as other supporters participated in judging submitted applications. Results will be announced at state convention.

D. Agriscience Fair

On April 29th, members across the state participated in the virtual Agriscience Fair. Members presented their projects to a panel of judges. Results and evaluation tallies are included in the meeting folder.

E. State Convention Planning

a. Logistics

Officers are continuing to follow on a timeline and plan to accomplish all tasks needed before the premiere of our virtual state convention.

b. Retiring Addresses

Officers are continuing to work on their retiring addresses and will be able to deliver them at an upcoming workshop before convention.

c. Statewide Community Service Project

There will be no Statewide Community Service Project for this convention. State Officers will consider other opportunities for chapter members to donate their time from their homes.

F. Chapter Visits

Due to COVID-19 and travel bans, one chapter was left unvisited. However, all officers were able to schedule and make all other chapter visits.

G. Chapter Banquets

Potential virtual banquets will occur through the summer and past state officers will have the opportunity to participate.

H. Team Goal Action Plan

As the year went on, officers were able to reach their goals in person and virtually.

XIII. New Business

A. HO Sampson Chapter Recognition

This award recognizes a chapter's involvement through the year and can be ranked as bronze, silver and gold. Chapters will be recognized during convention.

B. Honorary American Degree Nominations

The board discussed possible nominees that could be presented to the incoming state officer team.

C. Summer CDEs

The possibility of still hosting the Dairy Handlers CDE and Safe Tractor Operators events were discussed.

Motion by Kailyn Emmett to cancel the Summer CDEs for the 2020 year.

Seconded by Talia Priore. Motion passes.

D. Agricultural Education Issues Discussion

Businesses have recently had to reassess how they do business due to labor shortages, particularly in agriculture. Many businesses are working to incorporate technology where they do not have enough laborers.

E. Member of the Month

Motion by Owen Donnelly to accept Jillian Burden from the Woodstown FFA Chapter to be the May Member of the Month.

Seconded by Talia Priore. Motion Passes.

F. Other Business

Motion by Owen Donnelly to amend the 60% Mastery Policy to 55% with the opportunity to retest for the 2020 National FFA Convention.

Seconded by Ryan Jordan. Motion Passes.

G. State Officer Mileage

Officers will receive the check after the second half of the year in June.

XV. Closing Ceremonies

The meeting was adjourned at 5:47 PM.

NJ FFA Association
Monthly State Meetings - General Ledger
As of April 30, 2020

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							46,957.80
Total FFA							46,957.80
TOTAL							46,957.80

NJ FFA Association FFA Monthly Budget Summary April 2020

	Apr 20	Jul '19 - Apr 20	\$ Over Budget	Annual Budget
Income				
P1 Dues/Memberships (Income)	0.00	47,930.00	-2,070.00	50,000.00
P2 CDEs (Income)	0.00	2,282.00	1,182.00	1,100.00
P3 General Supplies (Income)	0.00	0.00	0.00	0.00
P4 State Officers (Income)	0.00	100.00	100.00	0.00
P5 LEAD (Income)	0.00	13,880.00	-4,403.00	18,283.00
P6 State Convention (Income)	0.00	13,290.18	-43,770.82	57,061.00
P7 National Convention (Income)	0.00	1,755.00	-495.00	2,250.00
P8 Horticulture Expo (Income)	6.00	66.00	-3,434.00	3,500.00
P9 SO Continnum (Income)	0.00	0.00	0.00	0.00
P10 ALLD (Income)	0.00	3,934.38	390.38	3,544.00
P 11 212 (Income)	0.00	0.00	0.00	0.00
P 12 SOCS (Income)	0.00	0.00	-220.00	220.00
Total Income	6.00	83,237.56	-52,500.44	135,738.00
Expense				
P1 (Dues/Memberships-Expense)	0.00	13,975.00	975.00	13,000.00
P2 (CDEs - Expense)	0.00	2,215.89	-7,352.11	9,568.00
P3 (General Supplies - Expense)	0.00	1,964.91	-734.09	2,699.00
P4 (State Officers - Expense)	0.00	11,811.16	5,388.16	6,423.00
P5 (LEAD - Expense)	0.00	15,518.04	-3,160.96	18,679.00
P6 (State Convention - Expense)	0.00	61,193.96	-116.04	61,310.00
P7 (National Conven. - Expense)	0.00	6,343.47	-1,079.53	7,423.00
P8 (Hort Expo - Expense)	0.00	1,881.45	-4,568.55	6,450.00
P9 (SO Continnum - Expense)	0.00	2,275.00	-3,641.00	5,916.00
P10 (ALLD-Expense)	0.00	5,404.72	1,419.72	3,985.00
P 11 (212-Expense)	0.00	1,967.02	1,932.02	35.00
P 12 (SOCS-Expense)	0.00	84.52	-385.48	470.00
Total Expense	0.00	122,583.60	-12,869.40	135,453.00
Net Income	6.00	-39,346.04	-39,631.04	285.00