

National FFA Organization

Premiere Leadership Personal Growth Career Success

New Jersey FFA Association · New Jersey Department of Agriculture Corner of Warren and Market Streets · P.O. Box 330 · Trenton, NJ 08625-0330 1-877-Ag Ed FFA (243-3332) · Fax: (609) 633-2421

New Jersey FFA Association "Fuel Your Fire"

TO:

State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM:

Kyle Clement, State FFA President, Erin E. Noble, State FFA Specialist Nancy J. Trivette, State FFA Advisor

DATE:

August 27, 2013

RE:

State FFA Executive Board Meeting

Monday, September 2, 2013 – 4:00 p.m. 1st Floor NJDA Board Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at (609) 984-4380, and give the reason to receive an excused absence. Mrs. Lisa Ann Moschera-Chernigovets will fill the teacher representative on the Executive Board, and will have voting power at each meeting in 2013-2014.

AGENDA FOR THE SEPTEMBER STATE MEETING

- I. Opening Ceremonies
- II. Minutes from the August State Meeting
- III. Treasurer's Report
- IV. Guest Introductions and Attendance
- V. Committee Assignments
 - A. Constitution, Bylaws & Program of Activities Kyle Clement
 - B. Membership & Chapter Relations Catherine Cincotta
 - C. State Leadership Activities Delaney Gray
 - D. State Applications Kristianne Dowd
 - E. Career Development Evaluation and Review Stuart Faunce
 - F. Horticultural Exposition Evaluation and Review Kelly Gangel
 - G. State Convention Evaluation David Watts

- VI. Parliamentary Procedure Report Stuart Faunce
- VII. Executive Committee Report Ernest Arians
- VIII. Foundation Report Kristianne Dowd
 - IX. Alumni Report Delaney Gray
 - X. Agricultural Education Advisory Council Report Kyle Clement
 - XI. Unfinished Business
 - A. 86th National FFA Convention (October 30 November 2, 2013)
 - a. Flag Bearer David Watts
 - b. Delegates Delaney Gray
 - c. State Booth Catherine Cincotta
 - d. State Suite Stuart Faunce
 - e. Recognition Program Catherine Cincotta
 - B. Team Goal Action Plan Kristianne Dowd
 - C. Eastern States Exposition Catherine Cincotta
 - D. Leadership Experience and Development (LEAD: October 11 12)
 - a. Chapter Officer Leadership Training Delaney Gray
 - b. Leadership and Opportunities Conference Kelly Gangel
 - c. State Greenhand Conference Ernest Arians
 - d. Timeline Stuart Faunce
 - E. International Leadership Seminar for State Officers Kelly Gangel
 - F. Chapter Visits Catherine Cincotta

XII. New Business

- A. Calendar of Events Kristianne Dowd
- B. Delegate Process Written/Oral Testimony David Watts
- C. Fall Ag Ed Conference (September 27, 2013) Delaney Gray
- D. World Food Prize Youth Global Institute Kristianne Dowd
- E. Fall Career Development Events (November 14) Stuart Faunce
- F. Chapter Challenge David Watts
- G. Agricultural Education Issues Discussion Catherine Cincotta
- H. Member of the Month Ernie Arians
- I. State Officer Mileage

XIII. Closing Ceremonies

New Jersey Department of Agriculture, Board Room 4:00 p.m.

NJ FFA Association Minutes of the August 5, 2013 State Meeting

I. Opening Ceremonies

The meeting was called to order at 9:00 am. Voting members in attendance were Delaney Gray, Kelly Gangel, Catherine Cincotta, David Watts, Stuart Faunce, Ernie Arians, Anne Poinsett Lauren Fillebrown and Mrs. Lisa Moschera-Chernivogets teacher representative. State Staff in attendance were Mrs. Noble and Mrs. Trivette. Guests in attendance were Sydney Gavinelli and Emily Karr from the Freehold FFA Chapter.

II. Minutes of the July State Meeting

Motion by Kelly Gangel to accept the minutes as read. Seconded by Ernie Arians. Motion passes.

III. Treasurer's Report

Motion by Catherine Cincotta to accept the treasurer's report pending audit.

Motion passes pending audit.

IV. Guest Introductions

Emily Karr mentioned her job as a hostess at a Chinese restaurant and that she is applying to floral shops. Sydney Gavinelli discussed that she is taking SAT classes. Mrs. Moschera-Chernivogets went to CASE Biotech. Biotech is an eye opening experience and she is excited to teach it.

Motion by Ernie Arians to give Anne Poinsett an excused absence for the fall semester of college.

Seconded by Stuart Faunce. Motion passes.

Motion by Catherine Cincotta to make Kristianne Dowd's absence unexcused unless a doctor's note is submitted.

Seconded by Delaney Gray.

Amendment by Delaney Gray to amend the original motion by adding "by next Monday".

Seconded by Stuart Faunce. Amendment Passes. Motion as amended passes.

Delaney Gray assumes the duty of the chair.

V. Committee Assignments

A. Constitution, Bylaws, & Program of Activities

Members present were Kyle Clement, Kristianne Dowd, and Ernie Arians. The committee reviewed the 2013 State Convention Report, and established two goals for the year that correspond to the May 2013 committee report recommended actions. The next meeting will be held on August 19, 2013 at the Ocean County Library.

Motion by Kyle Clement to accept the committee report as read.

There is an implied second. Motion passes.

B. Membership & Chapter Relations

Catherine Cincotta, Delaney Gray, and Ernie Arians were present. The committee discussed creating a seasonal newsletter that relates to and is for the members that would be sent through email. The committee also discussed the possibility of creating a New Jersey FFA App for apple devices, as well as creating the inspirational poster series.

Motion by Catherine Cincotta to accept the committee report as read.

There is an implied second. Motion passes.

C. State Leadership Activities

Members present were Catherine Cincotta, Kelly Gangel, and Delaney Gray. Regarding ALLD, the committee recommended to keep officer workshop times the same and to put conversation cards on the tables before brunch. The committee recommends keeping National FFA Facilitators for the 212° Conference and discussed a possible spring facilitation workshop.

Motion by Kyle Clement to accept the committee report as read.

There is an implied second. Motion passes.

D. State Applications

Kristianne Dowd and Stuart Faunce were present. The committee recommended changing a few questions on the Blue Jackets, Bright Futures application, as well as the Advisor of the Year application in order to make it less confusing. The committee discussed accepting multimedia and pamphlets for the FFA Week application, and to change wording in that application, as well as review the Public Relations application.

Motion by Kyle Clement to accept the committee report as read.

There is an implied second. Motion passes.

E. Career Development Evaluation and Review

Members present were Stuart Faunce, David Watts, and Anne Poinsett. The committee discussed linking the Pennsylvania FFA Association CDE study guide with the NJ FFA study guide, acquiring more paddles for the Milk Quality and Products CDE, and to set mastery levels for CDE teams to reach in order to represent NJ FFA at National Convention. Members suggested 60% mastery.

Motion by Stuart Faunce to accept the committee report as read.

There is an implied second. Motion passes.

F. Horticultural Exposition Evaluation and Review

Kelly Gangel and Kyle Clement were present. The committee discussed a change of class name for the "Dried Delights" category, as well as changing size limitations for other classes. The committee recommended fixing the description of certain classes to be more clarified and to continue to have two stations of arrangements for the floral design CDE.

Motion by Kelly Gangel to accept the committee report as read.

There is an implied second. Motion passes.

G. State Convention Evaluation

Members present were David Watts and Anne Poinsett. The committee discussed promoting the FFA Talent show during chapter visits and other events, having courtesy

corps members to help serve ice cream at the social, and to move matters regarding the application to the State FFA Application Committee.

Motion by Dave Watts to accept the committee report as read.

There is an implied second. Motion Passes.

Kyle Clement reassumes duties of the chair.

VI. Parliamentary Procedure Report

Stuart Faunce taught Division of Assembly and how to make amendments to a motion. An amendment adds on to the main motion, or is any change to the motion. You can only amend a motion twice.

VII. Executive Committee Report

Lauren Fillebrown discussed her trip to Haiti, and related it to our year as state officers. There are different ways of living and different ways of looking at things. No matter what struggle you face, it is really about the journey getting through it. Going into state office, it will be scary at first balancing everything. But don't get overwhelmed; think of it as a learning process. She reminded the team to "Make sure your head is where your feet are."

VIII. Foundation Report

The Foundation meeting was held on July 9, 2013. Everything went well with financial records, etc. The next meeting is October 8.

IX. Alumni Report

No meeting this month, but the next meeting is Wednesday August 7, 2013.

X. Agricultural Education Advisory Council Report

No report.

XI. Unfinished Business

A. State President's Conference (July 22-27, 2013)

Kyle Clement and Delaney Gray went to SPC in Washington, D.C. The two connected with other state officers, seeing what they did different and built off of each other. They worked on delegate issues throughout the conference. Their most memorable moment was attending the rural policy development conference at the Eisenhower building. They met with Tom Vilsack, Arnie Duncan, and others. Kyle and Delaney attended congressional visits as well.

B. Summer CDEs

a. Dairy Handling (July 23, 2013)

Kristianne Dowd and Dave Watts attended the event held at the Delaware State Fair. Congratulations to Myranda Bond from the South Hunterdon FFA Chapter for winning first place! Second place went to Delaney Timchak from Sussex Tech FFA and Rachel Robbins of Cumberland Regional. Third place was awarded to Sean Hamner from Northern Burlington FFA. Congratulations!

b. Horse Judging (July 24, 2013)

Kelly Gangel and Catherine Cincotta attended the event held at the Delaware State Fair. Congratulations to the Hackettstown FFA Chapter for winning first place! We wish them luck as they travel to National Convention to compete.

C. National Leadership Conference for State Officers (July 28-August 1, 2013)

On our way to NLCSO, we stopped for Agricultural tours of local farms. We visited Dusty Lanes Farm where we learned about harvesting potatoes. We also visited Coombs Sod Farm where we learned about farm equipment, and the benefits of sod. We also visited A Garden Party Florist. At Helena Chemical, we saw how technology could be used to map out nutrient imbalances of a field. We visited a peach orchard and farm market, as well as Koi farm. NLCSO was held in Baltimore, Maryland at the Maryland Department of Education. Zach Wakeman, Lisa Heinert, and Wiley Bailey were facilitators. The officers gained personal growth, and team trust. We attended an Orioles game, a crab feast, and we connected well with other associations. Throughout the week, we learned how to create and conduct workshops for our members. We also won the traveling trophy on the first night.

D. 360° Training (August 1-3, 2013)

The officers learned how to facilitate the 360° curriculum for the LEAD conference to our members. We learned about processing questions, how to give directions, and ask for clarifying questions. We tried on the workshop on the last day and discussed gems and opportunities to improve. Zach Wakeman was the facilitator; Eric Nelson and Sam Rubinstein also attended.

E. 86th National FFA Convention (October 30 - November 2, 2013)

a. Flag Bearer

Dave Watts will be holding NJ flag at the sessions.

b. Delegates

Delegate issues are in our folders. Kyle Clement is serving on the Promotion of Agricultural Literacy committee as Chairman. Delaney Gray is serving on the FFA Image and Branding committee. Kelly Gangel will be serving on the Role of FFA in AFNR committee. Kristianne Dowd is on the Enhancing SAE Involvement committee. Catherine Cincotta will create written testimony on the FFA Image and Branding committee, as well as Promotion of Agricultural Literacy. Stuart Faunce will create written testimony for the Agricultural Education as a Career committee and Enhancing SAE Involvement committee. Dave Watts will create written testimony for the Integration of the Agricultural Industry and the Role of FFA in AFNR committees. Written testimony will be reviewed and discussed at the September State Meeting.

c. State Booth

As the state winning chapter, Northern Burlington FFA will be attending National Convention with their Hall of States display. Ernie Arians will be providing Jersey Fresh accessories for the booth. The chapter is trying to get their display over by car, but is still figuring out plans.

d. State Suite

Stuart Faunce will be in the State Suite during sessions, meeting and greeting members. Additional information will be provided to teachers as it becomes available.

e. Recognition Program

Catherine Cincotta is in charge of the recognition program. We have yet to decide what will be mentioned at the program. The breakfast will be held on Wednesday morning, and will be open from 7-9 am. Rutgers has donated \$1000 to go towards the cost of the breakfast.

Motion by Delaney Gray to approve the additional funds to cover the cost of the breakfast.

Catherine Cincotta seconds. Motion passes.

F. State Theme T-shirt and Thank You Gift

T-shirts will be charcoal colored with accepted logo. Charcoal coffee mugs with the accepted logo will be the gifts.

G. Eastern States Exposition

The Big E is held in Springfield, Massachusetts. Catherine Cincotta is competing in the Star State Farmer competition. Kyle Clement was accepted for the State Presidents Internship program. They are both excited for the fair, and are looking forward to compete and be a part of the internship. If anyone is interested in attending the fair to assist as a state officer, please let Mrs. Noble know.

H. Team Goal Action Plan

Our team goal action plan involves continuing connections with stakeholders, and increasing contact with them. We have also decided to participate in the State officer challenge, which involves competition between states to get the word out about agriculture through the social media aspect, workshops, and community and government outreach.

XII. New Business

A. Leadership Experience and Development (October 11-12, 2013)

a. Cost Analysis

The cost analysis involves events that require additional fees, expenses for conferences, and projected income, and what we will have to charge members for the conference.

Motion by Dave Watts to accept LEAD fees as \$100 per person and \$125.35 per room.

Stuart Faunce seconds. Motion passes.

b. 360° Curriculum

1. Chapter Officer Leadership Training (COLT)

The schedule for LEAD is in folders. The Q&A round was changed to "Perspectives" session in which students will write down questions in categories, and officers will answer questions found appropriate.

2. Leadership and Opportunities Conference (LOC)

Students will be going through the same 360° curriculum, but will break off during the Me in a Box session, and officer specific sessions.

c. State Greenhand Conference

Ernie Arians and Anne Poinsett will be conducting SGC, where students learn about SAEs and FFA history.

d. Timeline

Our timeline is in our folders. On August 26, 2013, the team building activities and officer workshops are due. Reflections must be memorized by September 16, 2013 and the session navigator should be finished. Other sessions are due September 23, 2013 along with any music that will be used. October 7, 2013 is the final practice.

B. International Leadership Seminar for State Officers

ILSSO will be held on January 3-14, 2013 in South Africa. If anyone plans to attend ILSSO, you must tell Mrs. Noble by August 15, 2013, and show her a list of who you will reach out to and the letter you plan to use. Paperwork must be notarized.

C. Chapter Visits

The chapter visit schedule is in our folders. More information about chapter visits will be shared following today's meeting during the Chapter Visit workshop.

D. Agricultural Education/Agriculture Issues Discussion

David shared with us a little about the American Elm Tree. The American Elm Tree used to be a staple. The roots connected at base, making the trees like one, and they had a weak immune system. Dutch tulips carried diseases, which affected the American Elm tree. Because the trees were connected, they got wiped out. Many people don't think about how other plant diseases could affect plants already in America and also the population.

E. State Officer Mileage

State officer mileage was due this morning at 7:30 am.

Motion by Stuart Faunce to accept Delaney Gray's mileage today by 9:00 pm. Ernie Arians seconds. Motion passes.

XIII. Other

Mrs. Trivette added that the Young Farmers and Ranchers event would be held on August 16, 2013. It is the next step after graduating from FFA as a 21 year old. She encourages participation and support.

Closing Ceremonies

Meeting adjourned at 11:00 am.

New Jersey FFA Treasurer's Report July 2013

BEGINNING BALANCE: . Monday, July 01, 2013

\$82,228.72

Deposits:				П			
Date	Project#	Project	Annual		Monthly		YTD
		Description	Budget		Income		Balance
	1	Affiliation	\$ 47,017.00			\$	24,837.00
	2	CDE's	\$ 4,050.00			\$	1,393.00
	3	General Supplies				\$	270.00
	4	State Officers	\$ 1,015.00				1,083.00
	5	LEAD	\$ 15,625.00			\$ \$ \$	13,518.50
	6	State Convention - Regis.	\$ 60,850.00			\$	50,136.30
	7	National Convention	\$ 2,735.00			\$	1,205.00
	8	Hort Expo	\$ 4,800.00			\$	1,299.00
	9	National Leadership Conf.				\$	4,006.13
	10	State Leadership Event	\$ 5,000.00			\$	200.00
		Total Deposits	\$ 141,092.00	\$		\$	97,947.93
Expenses:							
Date	Project #	Expense	Annual		Monthly		YTD
		Description	Budget		Expense		Balance
	1	Affiliation	\$ 14,845.00	\$	25.00	\$	14,159.10
	2	CDE's	\$ 4,179.00	\$	1,540.00	\$	2,693.62
	3	General Supplies	\$ 3,208.00	\$	3,795.00	\$	9,737.42
	4	State Officers	\$ 10,749.91	\$	1,467.05	\$	10,187.00
	5	LEAD	\$ 18,031.00			\$	18,611.70
	6	State Convention - Regis.	\$ 66,317.73			\$	19,143.64
	7	National Convention	\$ 7,511.00	\$	2,500.00	\$	7,051.61
	8	Hort Expo	\$ 7,314.00			\$	5,172.31
	9	National Leadership Conf.	\$ 2,920.36			\$	16,719.95
	10	State Leadership Event	\$ 6,016.00			\$	6,105.60
		Total Expenses	\$ 141,092.00	\$	9,327.05	\$	109,581.95

Ending Balance: July 31, 2013

\$72,901.67

		o STATE SECRETARY)
Date: July 1, 201	13	
Committee:	Constitution, Bylaws, and Progra	m of Activities Committee
Committee Members Present:	Kyle Clement; Kristianne Dowd; E	Ernest Ariens
Absent:	Kelly Gangel; Staurt Faunce; Dal	e Cruzan
Purpose of Meeting:	To review and evaluate Constituti Association and make and sugge	ion, Bylaws, and Program of Activities of the New Jersey FFA estions necessary.
Recommended Action(s):	year, which are responding to the purpose of the committee. The co	3 State Convention report. We also established two goals for the May 2013 committee report recommended actions, and to fulfill the ommittee agreed to read and have a print out of the NJ State and tution and bylaws by the next meeting to be prepared to begin corrections.
PHILE THE SAID		
Comments:	The next meeting will tentavitely b	e on August 15th, at the Ocean County Library.
	Cyle Clement Chairperson	
Kyle Clement Secretary		

Committee Report (SUBMIT TO STATE SECRETARY)			
Date: 7/1/2013,	3:45pm		
Committee:	Membership and Chapter Relation	ns s	
Committee Members Present:	Catherine Cincotta, Delaney Gray	, Ernest Arians	
Absent:	Kristianne Dowd, David Watts, Dr.	Robin McLean	
Purpose of Meeting:		ons that were brought up by members at State Convention and see the future membership by creating something members would be	
Recommended Action(s):	confusion on how it works. 2, Crea chapter officer emails and send it	n more details about the Program of Affiliation so there is less ate a seasonal newsletter that relates to/is for the members. Get personally through an email to them as well as advisors. 3, Learn of FFA App. 4, Find out more details about creating motivational the focus.	
Comments:	Next meeting will be held on Augu	st 19, 2013, at 2:30pm in the Department of Agriculture Building.	
	Chairperson		
Secretary			

	Committee Report (SUBMIT TO STATE SECRETARY)
Date: July 1, 20	13
Committee:	State Leadership Activities
Committee.	State Leadership Activities
Committee Members Present:	Catherine Cincotta, Kelly Gangle, Delaney Gray
Absent:	Kyle Clement, Lauren Fillebrown, Ms. Keely Weinberger.
Purpose of Meeting:	Evaluate State Leadership Activities.
Recommended Action(s):	ALLD- Keep the time given to State Officers for workshops the same, put conversation cards on the tables before brunch. Keep the National Facilitators at the 212 Conference Possible Spring facilitation workshop, curriculum for workshop, special chapter visit
Comments:	The next meeting will be on September 9th
	Delaney Gray Chairperson
Ca	therine Cincotta Secretary

Committee Report (SUBMIT TO STATE SECRETARY)			
Date: July 1, 201	3		
0	104 4 4 5 5		
Committee:	State Applications		
Committee Members Present:	Kristianne Dowd, Stuart Faunce		
Absent:	Delaney Gray, Kelly Gangel, Anno	e Poinsett, Mr. Rudderow	
Purpose of Meeting:	To review and make recommenda	ations on State Applications.	
TO LEGISLATION THE RESIDENCE OF THE SECOND S			
Recommended Action(s):	Advisor of the Year Application in Week Application. To change the	Blue Jackets applications into a list. Change Section 3 Part A of the to a list. To accept multimedia as well as pamphlets for the FFA words "Describe in 50 words or less" to "Describe in space eek Application. Remove "dues paid" from question 2 of the Public	
Comments:	"Section 2 be graded as eligibility at least five applications by May,	on of the recommendation on the Advisor of the Year Application, but included in total". Created three goals for the year of reviewing speaking to advisors on any recommendations they may have ew the formatting of the applications.	
Kristianne Dowd Chairperson			
Stuart Faunce Secretary			

Committee Report (SUBMIT TO STATE SECRETARY)			
Date: July 1st 20	13		
Committee:	CDE Review and Evaluation		
Committee Members Present:	Stuart T. Faunce Chair, Dave Watts Vice Chair, and Anne Poinsett (intern member)		
Absent:	Delaney Gray, Catherine Cincotta, Lauren Fillebrown		
Purpose of Meeting:	The purpose of this committee meeting was to welcome the members to the committee and become familiar with our responsibilities. We looked over recommendations from members this year of Career Development Events. When than discussed members recommadations and worked to find out if the changes were necessasery.		
Recommended Action(s):	First action that we recommend to be taken is to link the Pennsylvania FFA Association CDE study guide with ours. We would need to aquire writen premission from the Pennsylvania Assiocation. This will allow our FFA members to become better prepared for thier Career Development Events. Second action that we recommend be taken is to add more paddles to the Dairy and Milk Evaluation CDE because members found that the current amount of paddles made it to hard to properly perform the CDE. We will need to look into the cost for this addition and determine the appriorite amount of paddles for the CDE. Third action that we recommend is to set a mastery level for CDE teams to reach inorder to represent New Jersey FFA at National Convnetion. Members surgested a 60% mastery.		
Comments:	How will we determine the appropriate amount of paddles at the Dairy and Milk evaluation CDE. Also for the 60% mastery level how will we apply that to CDEs. Not all CDEs are based on a test so we will need a way to properly evaluate their performance. Next Committee meeting is on Monday August 5th at 4:30 pm in the Department of Agriculture auditorium.		
	uart T. Faunce Chairperson		
	Dave Watts Secretary		
	Georetary		

Committee Report (SUBMIT TO STATE SECRETARY)			
Date: July 1, 201	3 3:42pm		
Committee:	Horticultural Exposition Evaluation	and Review	
Committee.	Trotteditara Exposition Evaluation	and Newew	
Committee Members Present:	Kelly Gangel, Kyle Clement		
Absent:	Anne Poinsett, Dave Watts, Ernie	Arians	
The second second	To discuss changes to the Horticu	Hural Evacation	
Purpose of Meeting:	To discuss changes to the notice	itural Exposition.	
	Donous Abo WDsied Deliable state	to "Country Delights", and make it for both ally and dried	
Recommended Action(s):	materials. Discuss the idea of hav limitation in class 102 for a later d more clarified by inserting "Three	ing two size limitations for a later date. Discuss the pot size ate. Fix the description of the "European Garden" class to make it seperate containers". Rename the "Give it All You Got" class to two stations of arrangements for the floral design CDE.	
Comments:	Meeting adjourned at 4:01pm. Ne	xt meeting to be announced.	
Kelly Gangel Chairperson			
Kelly Gangel Secretary			

Committee Report (SUBMIT TO STATE SECRETARY)			
Date: July 1st 20	13		
Committee:	State Convention Evaluation		
Committee Members Present:	David P Watts Anne Pointsett		
Absent:	Kelly Gangel, Catherine Cincotta,	Kristianne Dowd, Lis Ann Moschera Chernigovets.	
Purpose of Meeting:	Evaluate the Recommended Actio	ns to be Taken area	
Recommended Action(s):	Have the Officer Team promote the Talent Show during Chapter visits and events. We shall make sure room problems are avoided in the future Perhaps the Courtesy Corps could have a few members at the ice cream social to serve ice cream to those who attend the social Recommend that the State FFA Application Committee review the Courtesy Corps Application.		
Comments:			
David P Watts- State FFA Sentinel Chairperson			
Anne Poinsett- Executive Committee Secretary			