



NEW JERSEY
FFA ASSOCIATION

New Jersey Department of Agriculture
Office of Food, Agriculture &
Natural Resources Education
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New Jersey FFA Association
“LEAD WITH PURPOSE”

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Talia Priore, State FFA President
Kristianne M. Dowd, State FFA Specialist
Erin E. Noble, State FFA Advisor

DATE: August 14, 2020

RE: State FFA Executive Board Meeting
Monday, September 14, 2020 – 4:00 pm
Via Zoom

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Ms. Dowd at (609) 984-4380, and give the reason to receive an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board and will have voting power at each meeting in 2020-2021.

AGENDA FOR THE AUGUST STATE MEETING

- I. Opening Ceremonies**
- II. Minutes from the July State Meeting**
- III. Treasurer’s Report**
- IV. Guest Introductions and Attendance**
- V. Committee Assignments**
 - A. Constitution, Bylaws & Program of Activities – Elizabeth Stenard
 - B. Membership & Chapter Relations – Jacob Dotson
 - C. State Leadership Activities – Kayleen Kollasch
 - D. State Applications – Talia Priore
 - E. Career and Leadership Development Evaluation and Review – Abigail Goodenough
 - F. Horticultural Exposition Evaluation and Review – Alexis Hutson
 - G. State Convention Evaluation – Katelyn Duell
- VI. Parliamentary Procedure Report – Jacob Dotson**
- VII. Executive Committee Report – Jamie Specca**

- VIII. Foundation Report** – Elizabeth Stenard
- IX. State FFA Alumni & Supporters Report** – Jacob Dotson
- X. Food, Agriculture, & Natural Resources Education Advisory Council Report** – Katelyn Duell
- XI. New Jersey Agricultural Society Report** – Abigail Goodenough
- XII. Equine Advisory Board** – Kayleen Kollasch
- XIII. New Jersey Association of Agriculture Educators** – Mr. Dale Cruzan
- XIV. Unfinished Business**
 - A. Leadership Experience and Development Conference (October 2-3, 2020)
 - a. 360 Curriculum
 - i. Chapter Officer Leadership Training (COLT) – Alexis Hutson
 - ii. Leadership Opportunities Conference (LOC) – Abigail Goodenough
 - b. State Greenhand Conference (SGC) – Kayleen Kollasch
 - c. Timeline – Jacob Dotson
 - B. 93rd National FFA Convention (October 28-31, 2020)
 - a. Delegates – Abigail Goodenough
 - b. State Booth – Elizabeth Stenard
 - c. State Suite – Kayleen Kollasch
 - d. Recognition Program – Katelyn Duell
 - C. Chapter Visits – Jacob Dotson
 - D. Team Goal Action Plan – Elizabeth Stenard
- XV. New Business**
 - A. Calendar of Events – Katelyn Duell
 - B. Fall CTSO Conference – Jacob Dotson
 - C. Fall Career Development Events – Elizabeth Stenard
 - D. 2021 National CDE Qualifiers – Abigail Goodenough
 - E. Agricultural Education Issues Discussion – Katelyn Duell
 - F. Member of the Month – Jamie Specca
 - G. State Officer Mileage – Kayleen Kollasch
- XVI. Closing Ceremonies**

Next State Meeting- October 5 , 2020

TBD

4:00 p.m.

**New Jersey FFA Association
Minutes from the August 6, 2020 Meeting**

I. Opening Ceremonies

Talia Priore called the meeting to order at 9:01 A.M. The voting members in attendance were Abigail Goodenough, Alexis Hutson, Elizabeth Stenard, Kayleen Kollasch, Katelyn Duell, Jacob Dotson, Jamie Specca, Owen Donnelly, and Mr. Dale Cruzan. State Staff in attendance were Mrs. Noble, Ms. Dowd, and Ms. McCluskey.

II. Minutes from July State Meeting

Motion by Kayleen Kollasch to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Abigail Goodenough. Motion Passes.

III. Treasurer's Report

Motion by Elizabeth Stenard to accept the treasurer's report pending audit.

Motion passes pending audit.

Motion by Abigail Goodenough to accept the 2020-2021 budget as presented.

Seconded by Kayleen Kollasch. Motion passes.

IV. Guest Introductions and Attendance

There were no guests in attendance.

Abigail Goodenough assumed the duties of the chair.

V. Committee Assignments

A. Constitution, Bylaws & Program Activities

The committee decided to meet 2 or 3 times before the September meeting. They have to approve bylaws, a POA, and find a teacher representative.

Motion by Elizabeth Stenard to accept the committee report as given.

Motion has an implied second. Motion passes.

B. Membership & Chapter Relations

The committee discussed setting a schedule. They talked about using a hashtag to highlight different events throughout the year and having SOs do online ws throughout the year.

Motion by Jacob Dotson to accept the committee report as given.

Motion has an implied second. Motion passes.

C. State Leadership Activities

The committee discussed setting an agenda for the next meeting, the goals of the committee, and set expectations.

Motion by Kayleen Kollasch to accept the committee report as given.

Motion has an implied second. Motion passes.

D. State Applications

The committee set expectations for the year and reviewed the state convention report.

Motion by Talia Priore to accept the committee as given.

Motion has an implied second. Motion passes.

E. Career Development Evaluation & Review

The committee discussed enforcing the 10-minute driving time in the Tractor Driving CDE, moving Forestry to an in-person event for the 2021-2022 year, and moving the Official Ceremonies CDE into the Conduct of Chapter meetings CDE for members to have a chance to compete at Nationals.

Motion by Katelyn Duell to accept the committee report as read.

Motion has an implied second. Motion passes.

Motion by Katelyn Duell to replace the Official Ceremonies CDE with the Conduct of Chapters LDE for the 2020 State Convention.

Seconded by Jacob Dotson. Motion passes.

Motion by Talia Priore to move the Forestry CDE to a live event for the 2021-2022 school year.

Seconded by Kayleen Kollasch. Motion passes.

F. Horticulture Exposition Evaluation & Review

The committee discussed goals for the year and will set a schedule when the teacher representative is assigned.

Motion by Alexis Hutson to accept the committee report as read.

Motion has an implied second. Motion passes.

G. State Convention Evaluation

The committee set goals for the year and plans to meet every 2 months until State Convention gets closer.

Motion by Katelyn Duell to accept the committee report as given.

Motion has an implied second. Motion passes.

Talia Priore resumes duties of the chair.

VI. Parliamentary Procedure Report

Jacob Dotson provided an overview of how to make a motion. The four steps of making a motion include moving the motion, a second, discussion, and a vote.

VII. Executive Committee Report

Jamie Specca did an activity with the state officers to answer any questions or concerns that they may have about moving forward in the year of service.

VIII. Foundation Report

The board met via Zoom on July 14. They received an update on how their investments have fared throughout the pandemic from their financial advisor. Also discussed was the increase to the cost of jackets through the Blue Jackets. Bright Futures. Program. Moving forward the donation cost of a jacket will be \$70.

IX. State FFA Alumni & Supporters Report

The next meeting is August 12.

X. Agricultural Education Advisory Council Report

No report.

XI. New Jersey Agriculture Society Report

The last meeting of the Agriculture Society was held on July 8, in person at Norz Hill farm in Hillsborough. The board heard from representatives from Farmers Against Hunger, Learning through Gardening, and NJALDP. The next meeting will be on September 9. The location is TBD.

XII. Equine Advisory Board

No report.

XIII. New Jersey Association of Agricultural Educators

The NJAAE met July 15. They discussed how the year may be different through a virtual format. Plans for the Fall Ag Ed Conference have transferred to a virtual setting and planning is underway. Members of the group attended the virtual Region 6 NAAE meeting to discuss upcoming business for the year. The group is also working to review their POA and develop a better one-stop website for teachers to gather any information they are looking for.

XIV. Unfinished Business

A. State Officer Summit

The event was held virtually. State officers were broken into small groups and learned about advocating and clear messaging. The team had the opportunity to try out their advocacy skills by meeting with staff members from the offices of Assemblyman Kim and Assemblyman Gottheimer.

B. Checkpoint #1 & Lead With Purpose Training

State officers were able to meet in person to learn how to facilitate, write a workshop, and manage students. The state officers tried on their virtual workshops that they will be facilitating for LEAD.

C. 93rd National FFA Convention

a. Delegates

It was decided at July's meeting that Talia, Abbey and Alexis will serve as delegates this year.

b. State Booth

Further plans will be determined after the update from National FFA about the virtual convention.

c. State Suite

Further plans will be determined after the update from National FFA about the virtual convention.

d. Recognition Program

Further plans will be determined after the update from National FFA about the virtual convention.

D. State Theme T-Shirt and Thank You Gift

The state officers decided on their state theme t-shirts and thank you gifts. T-shirts will be sold via an online store rather than handed out at registration for LEAD.

XV. New Business

A. International Leadership Seminar for State Officers

An in-person ILSSO has been canceled for this year. National FFA is evaluating virtual international experiences.

B. Leadership Experience and Development Conference

1. Lead With Purpose

a. Chapter Officer Leadership Training

Sessions will be prerecorded and posted onto Nearpod. Members will have time to work at their own pace and this curriculum could allow teachers to not write lesson plans by replacing class with this conference. Members will have the opportunity to participate in live sessions to discuss what they had learned throughout the week.

b. Leadership Opportunities Conference

LOC participants will take part in the prerecorded sessions for COLT but will join with SGC participants in a live session to discuss opportunities in FFA.

2. State Greenhand Conference

This conference is for first year FFA members and allows them to dive into FFA and earn their Greenhand degree.

Motion by Alexis Hutson to accept the budget for LEAD as presented.

Seconded by Kayleen Kollasch. Motion passes.

3. Timeline

The timeline for preparing LEAD was presented. It provides deadlines for state officers to finish their work before the conference.

D. Agricultural Education/ Agriculture Issues Discussion

Alexis shared information on the Wild Horse and Burro Management issue that the western United States is facing. The Farm Bureau has management policy recommendations for the federal government to help maintain these wild horses while also maintaining farmers' and ranchers' land. The proposals they have will help keep the herds healthy while also keeping land protective from these animals' destructive lifestyles.

E. State Officer Mileage

The mileage report was submitted this month.

XVI. Closing Ceremonies

The meeting was adjourned at 10:33AM.

3:41 PM

July 31, 2020

Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
As of July 31, 2020

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							51,232.29 ¹
Deposit	07/15/2020		Deposit	Undeposited Funds	51.00	51.00	51,283.29
Deposit	07/15/2020		Deposit	-SPLIT-	407.00	407.00	51,690.29
Total FFA						458.00	51,690.29
TOTAL						458.00	51,690.29 ²

Committee Report

(SUBMIT TO STATE SECRETARY)

Date: July 6, 2020

Committee: Constitution and Bylaws/Program of Activities Committee

Committee Members Present:

Elizabeth Stenard, Jacob Dotson, Talia Priore, Owen Donnelly

Absent:

Purpose of Meeting:

To discuss the expectations of the committee and start to look for teacher representatives. Also to discuss how many times we need to meet and when to meet.

Recommended Action(s):

Choose a teacher representative to be voted upon at the next meeting. Meet to discuss and write the POA for the year. Review any recommended changes to the Constitution and Bylaws to have them align with the National Constitution and Bylaws

Comments:

N/A

Elizabeth Stenard

Chairperson

Elizabeth Stenard

Secretary

Committee Report

(SUBMIT TO STATE SECRETARY)

Date: July 6, 2020

Committee: Membership and Chapter Relations

Committee Members Present:

Owen Donnelly, Jacob Dotson

Absent:

Purpose of Meeting:

To set expectations for the year to come and review the previous committee report

Recommended Action(s):

Highlight chapter events through reposting activities on state association pages. Create a hashtag to be used statewide to help share different chapter events. Create online workshops facilitated by state officers throughout the year. insure that workshops are inclusive to people of all abilities through the removal terms such as "get up and run" and the addition to "move from your seats and move to"

Comments:

Jacob Dotson

Chairperson

none yet

Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 6, 2020

Committee: State Leadership Activities

Committee Members Present: Kaylee Kollasch, Jamie Specca

Absent: Abbey Goodenough, Katelyn Duell

Purpose of Meeting: Discuss expectations and discuss agenda for future meeting.

Recommended Action(s):

Comments: Plan to meet at least 3 times before Septemer 1.

Kayleen Kollasch
Chairperson

none yet
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 6, 2020

Committee: State Applications

Committee Members Present: Talia Priore, Jacob Dotson

Absent: Kayleen Kollasch, Owen Donnelly

Purpose of Meeting: Discuss expectations and look over State Convention report.

Recommended Action(s):

Comments:	Plan to meet once every 2-3 months in the evening, we agree with the idea of converting every application to joffotm and also putting the applications in alphabetical order on the activity guide.	
Talía Priore		
Chairperson		
none yet		
Secretary		

Committee Report

(SUBMIT TO STATE SECRETARY)

Date: July 6, 2020

Committee: Career and Leadership Development Event Review

Committee Members Present:

Abbey Goodenough, Katelyn Duell, Alexis Hutson, Jamie Specca

Absent:

Purpose of Meeting:

Review proposals made at State Convention.

Recommended Action(s):

Move opening ceremonies into conduct of chapter meetings. Enforce 10 minute rule at the Safe Tractor Operation CDE. Move Forestry to an in-person event.

Comments:

If we combine conduct of chapter meetings, we have an opportunity to send a team to Nationals. Not enforcing the 10 minute rule defeats a main purpose of the Safe Tractor event and makes it an unfair contest. Forestry would be beneficial to learn and compete on site.

Chairperson

none yet

Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 6, 2020

Committee:

Committee Members Present: Alexis Hutson, Talia Priore, Abigail Goodenough

Absent: Jamie Specca

Purpose of Meeting: Set goals for the year.

Recommended Action(s):

Comments: We will set dates for meetings and discuss further business when the teacher representative is present.

Alexis Hutson
Chairperson

none yet
Secretary

Committee Report
(SUBMIT TO STATE SECRETARY)

Date: July 6th, 2020

Committee: State Convention Evaluation

Committee Members Present:

Katelyn Duell, Elizabeth Stenard

Absent:

Kayleen Kollasch, Owen Donnelly

Purpose of Meeting:

Discuss our goals for the year

Recommended Action(s):

Comments:

We plan to meet every 2 months until it gets closer to state convention prep which we will then meet more often to plan state convention and make changes we feel are needed.

Katelyn Duell

Chairperson

none yet

Secretary