



New Jersey Department of Agriculture | Office of Food, Agriculture & Natural Resources Education
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In cooperation with the New Jersey Department of Education

NEW JERSEY FFA ASSOCIATION

"Radiate"

TO: State Executive Board Members, NJ FFA Chapter Advisors, Officers and Members

FROM: Chase Sherburne, State FFA President
Erin E. Noble, State FFA Advisor

DATE: August 18, 2023

RE: State FFA Executive Board Meeting
Monday, September 11, 2023 – 4:00 p.m.
1st Floor NJDA Conference Room, Trenton, NJ

All State Executive Board Members must attend this meeting. If these individuals cannot attend, they should call Mrs. Noble at 877-243-3332 and give the reason to receive an excused absence. Mr. Dale Cruzan will fill the teacher representative on the Executive Board and will have voting power at each meeting in 2023-2024.

AGENDA FOR THE SEPTEMBER STATE MEETING

- I. **Opening Ceremonies**
- II. **Minutes from the August State Meeting**
- III. **Treasurer's Report**
- IV. **Guest Introductions and Attendance**
- V. **Committee Reports**
 - A. Constitution, Bylaws & Program of Activities, State Convention Evaluation & State Applications – Jonathan Finney
 - B. Membership, Chapter & Relations and State Leadership Activities – Chase Sherburne
 - C. Career and Leadership Development Evaluation and Review – Julia Moreno
 - D. Horticultural Exposition Evaluation and Review – Maisie Shimko
- VI. **Parliamentary Procedure Report** – Chase Sherburne
- VII. **Executive Committee Report** – Jonathan Finney
- VIII. **State FFA Foundation Report** – Juila Moreno

- IX. State FFA Alumni & Supporters Association Report** – Chase Sherburne
- X. Food, Agriculture, & Natural Resources Education Advisory Council Report** – Maisie Shimko
- XI. New Jersey Agricultural Society Report** – Jonathan Finney
- XII. Equine Advisory Board Report** – Maisie Shimko
- XIII. New Jersey Association of Agricultural Educators** – Mr. Dale Cruzan
- XIV. Unfinished Business**
 - A. Eastern States Exposition – Chase Sherburne
 - B. Leadership Experience and Development Conference (October 6-7, 2023)
 - a. Impact Conference
 - i. Chapter Officer Leadership Training (COLT) – Julia Moreno
 - ii. Leadership Opportunities Conference (LOC) – Maisie Shimko
 - b. State Greenhand Conference (SGC) – Jonathan Finney
 - c. Timeline – Chase Sherburne
 - C. 96th National FFA Convention (November 1-4, 2023)
 - a. Delegates – Chase Sherburne
 - b. Flag Bearer – Maisie Shimko
 - c. State Suite – Chase Sherburne
 - d. Recognition Program – Maisie Shimko
 - D. International Leadership Seminar for State Officers (January 3-15, 2024) – Maisie Shimko
- XV. New Business**
 - A. Team Goal Action Plan – Chase Sherburne
 - B. Calendar of Events – Julia Moreno
 - C. Chapter Visits – Chase Sherburne
 - D. Vineland Chapter Chartering – Julia Moreno
 - E. Delegate Process Written/Oral Testimony – Maisie Shimko
 - F. Fall Ag Ed Conference (September 29, 2023) – Chase Sherburne
 - G. Fall Career Development Events (November 16, 2023) – Julia Moreno
 - H. Agricultural Education/Agricultural Issues Discussion – Jonathan Finney
 - I. Member of the Month – Jonathan Finney
 - J. State Officer Mileage – Julia Moreno
- XVI. Closing Ceremonies**

Next State Meeting – October 2, 2023
1st Floor NJDA Conference Room, Trenton, NJ
4:00 p.m.

**New Jersey FFA Association
Minutes from the August 7, 2023 Meeting**

I. Opening Ceremonies

Chase Sherburne called the meeting to order at 9:00 am. The voting members in attendance were Jon Finney, Maisie Shimko, Chase Sherburne, and Julia Moreno. State Staff in attendance were Mrs. Noble and Ms. McCluskey.

II. Minutes from July State Meeting

Motion by Julia Moreno to dispense with the reading of the meeting minutes and approve them as distributed.

Seconded by Jonathan Finney. Motion passed.

III. Treasurer's Report

The opening balance for the month was \$140,825.40 and the closing balance was \$147,773.34

Motion by Jonathan Finney to accept the treasurer's report pending audit.

Motion passed pending audit.

The board reviewed the proposed Association Budget.

Motion by Maisie Shimko to accept the 2023-2024 State FFA Association Budget.

Seconded by Jonathan Finney. Motion passed.

IV. Guest Introductions and Attendance

Kacey England attended the state meeting. She was recently hired as a TES in the Office of Food, Agriculture & Natural Resources Education. Each member of the executive board introduced themselves.

Motion by Jonathan Finney to give Mr. Cruzan and excused absence.

Seconded by Maisie Shimko. Motion passed.

Maisie Shimko assumed the duties of the chair.

V. Committee Reports

A. Constitution, Bylaws & Program Activities, State Convention Evaluation, and State Applications

Jon shared the committee report from the July meeting. Priorities identified include reviewing the constitution and by-laws, make the applications simpler and more applicable, and review the state officer selection process.

Motion by Jonathan Finney to accept the report as read.

There is an implied second. Motion passed.

B. Membership & Chapter Relations and State Leadership Activities

Chase shared the committee report from the July meeting. Priorities identified include creating a social media plan and looking into creating a tiktok.

Motion by Chase Sherburne to accept the report as read.

There is an implied second. Motion passed.

C. Career and Leadership Development Evaluation & Review

Julia shared the committee report from the July meeting. Priorities identified include creating CDE how to videos on all social media pages, advertising the winter CDEs more, providing study materials for the proctors and event coordinators, and creating posters for CDEs with more info on them.

Motion by Julia Moreno to accept the report as read.

There is an implied second. Motion passed.

D. Horticultural Exposition Evaluation & Review

Jon shared the committee report from the July meeting. Priorities identified include changing the name of some classes, creating new classes, and evaluating the workshop schedule.

Motion by Jonathan Finney to accept the report as read.

There is an implied second. Motion passed.

Chase Sherburne reassumed the duties of the chair.

VI. Parliamentary Procedure Report

Chase discussed the motion "recess." Recess permits a short intermission in a meeting. After the recess, business resumes at exactly the point where it was interrupted. This motion requires a second, is not debatable, and is amendable.

VII. Executive Committee Report

Jonathan challenged the officers to describe how they are feeling at the moment in one word. This led to discussion State officer Summit - specifically how the experience went and what we took away from our time in Washington, DC.

VIII. State FFA Foundation Report

No report. The next meeting is scheduled for August 8 at 6pm at the NJDA.

X. State FFA Alumni & Supporters Report

No report. The next meeting is August 9 at 6pm via Zoom.

X. Food, Agriculture & Natural Resources Education Advisory Council Report

No report.

XI. New Jersey Agricultural Society Report

Jon reported that the NJ Ag Society had their first leadership dinner in June, and it went well. NJAS relies a lot on grants and is currently seeking a grant writer. Their Farm Voice project has been successful, and the Ag Leadership Program yielded many applications for the new class.

XII. Equine Advisory Board Report

No report.

XIII. New Jersey Association of Agricultural Educators Report

Mr. Cruzan provided Mrs. Noble with a written report to share: July was a busy month for NJAAE. Our association hosted the Region VI Conference for the National Association of Agricultural Educators (NAAE) at Allentown High School. Attendees helped judge regional

awards, participated in committee work, and completed various agricultural tours. Tours included Holland Greenhouses, Rutgers Cream Ridge Research Center, Heritage Hill Farms, and Bullock Farms. 21 members from across the region attended. In addition, awards were announced from NAAE. We are pleased to announce Ms. Renee Stillwell has been selected for the Teacher Turn the Key Program, which is geared for new/beginning teachers.

XIV. Unfinished Business

A. Summer CDE Results

- a. **Safe Tractor Operations** - Emily Sadlon attended for NJ FFA, and the event ran smoothly. There were four competitors from three chapters. Congratulations all and to Patrick Haley from the Cumberland Regional FFA Chapter for placing 1st.
- b. **Dairy Handlers** – Julia Moreno attended for NJ FFA, and the event went very well. There were four competitors from two chapters. Congratulations to all and to Chloe Eachus from the Woodstown FFA Chapter for placing 1st. She will represent New Jersey at the National FFA Convention in November.
- c. **Meat Evaluation** – Maisie Shimko attended for NJ FFA. The first ever event held in person went very well. There were 13 students from 4 chapters. Congratulations to all and to the Salem Tech FFA Chapter for placing 1st. They will represent New Jersey at the National FFA Convention in November.

B. Check Point #1

Checkpoint was held July 17-20 at the Rutgers EcoComplex. The State officers learned about conversation skills and workshop facilitation. Immediately following Check Point #1, the state officers received direct training on the Impact curriculum and started planning their workshops for LEAD.

C. State Officer Summit

State Officer Summit was held July 24-28 in Washington, DC. State Officers learned about the advocacy processes and how to be a better advocate. This event also started the delegate process for the National Convention. The team met State Officers from all over the country and conducted legislative visits.

D. 96th National FFA Convention

- a. **Delegates**- Chase and Maisie are delegates for the convention
- b. **Flag Bearer**- is Maisie Shimko
- c. **State Suite**- we will have a State Suite at this year's National Convention and we will be hosts for chapters and members that would like to come in.
- d. **Recognition Program**- we recognize people who are getting the honorary degrees, cde winners, and give them an inspirational talk and there is also a breakfast.

E. State Theme and Thank You Gift

The State Officers decided on military green for the shirts, but have not yet decided on a thank you gift.

F. Eastern States Exposition

Some of the New Jersey FFA members will be heading up to Massachusetts in September to represent the state.

XV. New Business

A. Association Budget

Jonathan Finney went over the budget during the treasurer’s report, and the board approved it as presented.

B. International Leadership Seminar for State Officers

ILSSO this year is being held in Australia from January 3-15, 2024. This trip gives State Officers an awareness of global agriculture. Maisie and Chase have plans to apply.

C. Leadership Experiences and Development Conference

- a. **Cost Analysis-** Jon reviewed the cost analysis for LEAD with the state officers.

Motion by Jonathan Finney to set the per person cost to \$155 plus lodging.

Seconded by Maisie Shimko. Motion Passed.

- b. **Impact Conference**

- i. **COLT** - Chapter Officer Leadership Training is designed to show chapter officers about what it's like to be a leader in their chapter, create the POA and provide state officer perspectives about NJ FFA.
- ii. **LOC** - Leadership Opportunities Conference is geared for members who are not first-year members and not chapter officers. Participants will explore opportunities available to them in FFA and gain additional leadership skills.

- c. **State Greenhand Conference**

Jon, Ivan and Emily facilitate State Greenhand Conference for first year members in grades 7-10. At the conclusion of the event, participants will have satisfy most requirements of earning the Greenhand Degree.

- d. **Timeline**

It is important for all state officers to follow the timeline of items due. This will help everyone manage the large workload ahead of us all.

D. Agricultural Education/Agriculture Issues Discussion

Arizona has been facing a shortage of agriculture teachers for several years and officials are concerned about its lingering impact on the industry. This issue is causing them not to be able to expand or create any new courses to what they already offer to the students.

E. State Officer Mileage

State Officers are reminded to submit their mileage reports. So far, only Maisie has been submitting reports.

XVI. Closing Ceremonies

The meeting was adjourned at 10:51 am. The next meeting will be held on September 11, 2023, at 4:00 pm.

12:20 PM

August 1, 2023

Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
 As of July 31, 2023

Type	Date	Name	Memo	Split	Original Amount	Paid Amount	Balance
FFA							140,825.40 1
Deposit	06/29/2023		Deposit	Undeposited Funds	6,057.75	6,057.75	146,883.15
Deposit	06/30/2023		Deposit	-SPLIT-	4,061.00	4,061.00	150,944.15
Deposit	06/30/2023		Deposit	Undeposited Funds	972.00	972.00	151,916.15
Deposit	06/30/2023		Deposit	-SPLIT-	2,489.00	2,489.00	154,405.15
Check	06/30/2023	Bank of America	National FFA - convention awards	P6 (State Convention - Expense)	-2,408.50	-2,408.50	151,996.65
Check	06/30/2023	Bank of America	VistaPrint - state officer business cards	P4 (State Officers - Expense)	-154.62	-154.62	151,842.03
Check	06/30/2023	Bank of America	Lands End - Unofficial Official Attire	P4 (State Officers - Expense)	-547.19	-547.19	151,294.84
Check	06/30/2023	Bank of America	Ewell - Summer scantrons	P2 (CDEs - Expense)	-32.00	-32.00	151,262.84
Check	06/30/2023	Bank of America	National FFA - convention awards	P6 (State Convention - Expense)	-303.00	-303.00	150,959.84
Check	06/30/2023	Bank of America	Allstate - Motorclub	P4 (State Officers - Expense)	-73.00	-73.00	150,886.84
Check	06/30/2023	Bank of America	Acme - Basecamp lunch items	P4 (State Officers - Expense)	-138.19	-138.19	150,748.65
Check	06/30/2023	Bank of America	Chili's - Basecamp dinner	P4 (State Officers - Expense)	-90.41	-90.41	150,658.24
Check	06/30/2023	Bank of America	Texas Roadhouse - Basecamp dinner	P4 (State Officers - Expense)	-142.62	-142.62	150,515.62
Check	06/30/2023	National FFA Org	state officer jackets	P4 (State Officers - Expense)	-340.00	-340.00	150,175.62
Check	06/30/2023	Bank of America	Hampton Inn - SO lodging	P4 (State Officers - Expense)	-1,052.28	-1,052.28	149,123.34
Check	06/30/2023	Bank of America	National FFA - Summit registration	P4 (State Officers - Expense)	-1,350.00	-1,350.00	147,773.34
Total FFA						6,947.94	147,773.34 2
TOTAL						6,947.94	147,773.34 3

12:20 PM

August 1, 2023

Cash Basis

NJ FFA Association
Monthly State Meetings - General Ledger
As of July 31, 2023

1. Opening Balance on July 1, 2023 was \$140,825.40
2. Closing Balance on July 31, 2023 was \$147,773.34
3. All deposits/expenses were credited to FY23 account for FY23 activities



Tuesday, July 18, 2023

Committee Report

New Jersey FFA Association Standing Committees

Email

clearly.juliaa@gmail.com

Committee Name

Career and Leadership Development Evaluation & Review

Date

Monday, July 10, 2023

Committee Members Present

Maisie Shimko and Julia Moreno

Committee Members Absent

N/A

Purpose of Meeting

to review and discuss Career Development Events for the New Jersey FFA Association

Recommended Actions

- Better supplies make competing easier and it aligns better with the National standards
- CDE how to's on all social pages
- advertise winter CDE's more
- move meat eval back to winter in-person preferably
- study materials for the proctors and event coordinators
- research ways to move poultry judging and livestock eval to NJ

Comments

- CDE posters/ social media posts with info
- land judging follow the handbook more closely
- samples should be examined more closely to have better products for testing

Chairperson

Julia Moreno

Secretary

Julia Moreno

Chairperson Signature

Julia Moreno



Monday, August 7, 2023

Committee Report

New Jersey FFA Association Standing Committees

Email

jontfinney@gmail.com

Committee Name

Constitution, Bylaws & POA, State Convention Evaluation, and State Applications

Date

Monday, July 10, 2023

Committee Members Present

Jonathan Finney
Chase Sherburne

Purpose of Meeting

Outline Expectations for the year
Set goals
Review Convention Report
Select Future Meeting Dates
Identify Potential Advisors

Recommended Actions

Ensure that Constitution/Bylaws align with National Standards
Make applications seamless and relevant
Convention stays enjoyable
Videos for help on applications
Keep AET requirements real-life accurate
Community service project promotion
Display winners of art competitions while the winners are being announced
Monthly SAE video
Review/Revise State Officer Process

Comments

Mr. Donnelly and/or Mrs. DiTizio

Chairperson

Jonathan Finney

Secretary

N/A

Chairperson Signature



Tuesday, July 18, 2023

Committee Report

New Jersey FFA Association Standing Committees

Email

mcshimko@gmail.com

Committee Name

Horticultural Exposition Evaluation & Review

Date

Monday, July 10, 2023

Committee Members Present

Maisie Shimko
Jon Finney

Purpose of Meeting

Set Goals for the upcoming year
Set meeting date for our next meeting
Review the state convention delegate report from prior years' conventions to determine potential actions for the committee

Recommended Actions

Plan to meet 3-4 times before the horticulture expo
the committee will meet once before the state convention as well to discuss what we want to share with the delegates at state convention
potentially change the name of the oriental category
have a growing methods/nontraditional agriculture workshop
better signs directing chapters where events are taking place
stagger workshops so that more people can attend
add a stakeholder Class to better involve stakeholders in our events
create a floral headpiece Class
have a

Comments

potential advisors
Ms. Naylor
Ms. Emmins (Allentown)
potential judge
mr.keith dannucci

Chairperson

Maisie Shimko

Secretary

Maisie Shimko

Chairperson Signature



Monday, August 7, 2023

Committee Report

New Jersey FFA Association Standing Committees

Email chasesherburne0@gmail.com

Committee Name Membership & Chapter Relations and State Leadership Activities

Date Monday, July 3, 2023

Committee Members Present

Chase Sherburne, Julia Moreno

Committee Members Absent n/a

Purpose of Meeting

review committee report from state convention
set goals and expectations for the committee
discuss potential advisors for the committee
plan future meeting dates

Recommended Actions

To advertise events to members and to create excitement for said events we should post at least once before each event occurs, once during the event, and once after the event has taken place.
To widen our audience we should create a TikTok account to promote our events and other opportunities our association provides.
Set a tentative next meeting date of August 24th, 2023

Comments

Advisors we'd like to see as a part of this committee include Ms. Stillwell and/or Mrs. Toft

Chairperson Chase Sherburne

Secretary Julia Moreno

Chairperson Signature