

**NEW JERSEY DEPARTMENT OF AGRICULTURE  
STATE SOIL CONSERVATION COMMITTEE  
Chapter 251, PL 1975 as amended,  
Administrative Policies Bulletin**

<b>Administrative Bulletin: 2026-1.0</b>	<b>Effective Date: June 15, 2026</b>
<b>Subject: SCD Reports of Compliance</b>	<b>From: Nicholas Lund, Erosion Control Specialist</b>

**1.01 Purpose**

To clarify when to issue a Conditional Report of Compliance (CRC) or Report of Compliance – No Conditions (ROC) and provide guidance on issuing a Final Report of Compliance (FROC).

**1.02 Summary**

Reports of Compliance are issued by the District once soil disturbances from construction related activities have been adequately stabilized. This documentation allows the applicant to apply for and obtain a Temporary Certificate of Occupancy (TCO) or a Certificate of Occupancy (CO) from their respective municipality. To assist District staff in the differentiation between the documentation that can be issued, the following guidance is provided. District staff are encouraged to contact NJDA for assistance when questions arise regarding the applicability for each form.

**1.03 Procedure**

**Conditional Report of Compliance (CRC)**

When the completion of site work occurs outside of the growing season, a CRC shall be issued provided that all necessary temporary and/or permanent stabilization measures have been applied, as specified under *N.J.A.C 2:90-1.14(c)*. Performance deposits may also be utilized by the District as a means to ensure compliance. The CRC shall list all applicable conditions and a date for reinspection, which may be based upon the start of the subsequent growing season, specific to the District. Upon successful completion of the conditions identified within the given timeframe, the CRC will be converted to a ROC.

**Report of Compliance – No Conditions (ROC)**

For those projects that complete site work within the growing season, a ROC may be issued provided that permanent stabilization has either been achieved meeting the current Standard for Permanent Vegetative Cover or measures for permanent stabilization are in place, as specified under *N.J.A.C 2:90-1.14(b)*. When a request for inspection is submitted within the growing season, but conditions are not suitable for proper vegetation establishment, it will be at the discretion of the District on whether to issue a CRC or ROC.

## **Final Report of Compliance (FROC)**

Projects that require a single ROC, a FROC may be issued provided that the site conditions meet all applicable State Standards for Permanent Stabilization. For developments that require multiple ROCs, a FROC shall be issued only after each individual lot/building has been issued a ROC and continues to meet all applicable State Standards. This FROC should not be issued concurrently with the ROC for the final lot.

## **Report of Compliance Denial**

It is important to note that any form of a Report of Compliance may be withheld with or without the following:

1. Absence of the NJDEP 5G3 Authorization to Discharge permit
2. Field conditions that are inconsistent with the current certified SESC Plan at the time of the compliance inspection.
3. Inadequate temporary/permanent site stabilization, including on-site drainage facilities
4. Visible on or off-site erosion at the time of the compliance inspection.