## Corrective Action Report

### Off-Site Assessment Tool

<table>
<thead>
<tr>
<th>Form subsection</th>
<th>Site Name</th>
<th>Question #</th>
<th>Due Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue from Nonprogram</td>
<td>Foods</td>
<td>709</td>
<td>03/25/2019</td>
<td>CAP Accepted</td>
</tr>
</tbody>
</table>

#### Corrective Action History

- **CAP Accepted Lisa Garland 03/20/2019 02:17 PM**
- **CAP Submitted GAIL WOLSCH 03/20/2019 02:16 PM**

The none program food revenue tool will be properly completed, documented and maintained annually.

The SFA revenues ratio via the tool will equal or exceed the SFA’s food ratio. This will be monitored by Gail Wolsch, General Manager of Food Services. Effective immediately.

### Finding: Revenue from Non-program Foods

The SFA did **NOT** execute the NPFRT as required annually by USDA.

A Corrective Action Plan is required.

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Power by PrimeroEdge for: FLORENCE TWP BD OF ED-00501520

*Generated on: 4/8/2019 1:43:45 PM by Jackie Bricker*
### Corrective Action History

<table>
<thead>
<tr>
<th>Corrective Action History</th>
<th>CAP Accepted Lisa Garland 03/20/2019 02:13 PM</th>
<th>CAP Accepted</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CAP Submitted GAIL WOLSCH 03/20/2019 02:12 PM</td>
<td>Going forward the SFA will adjust our paid lunch prices at the level or above which was required by executing the USDA paid lunch equity tool. This will be monitored by Melissa Livengood BA. Effective immediately.</td>
</tr>
<tr>
<td></td>
<td>Flagged Lisa Garland 03/20/2019 01:33 PM</td>
<td>Finding: PLE Tool</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The SFA did NOT adjust its paid lunch prices for the RM review period at the level at or above what was required by the USDA Paid Lunch Equity Tool.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>A Corrective Action Plan is required</td>
</tr>
</tbody>
</table>

### On-Site Assessment Tool - Site

<table>
<thead>
<tr>
<th>Section</th>
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<th>Due Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>On-Site Assessment Tool - Site</td>
<td>Meal Counting and Claiming - Review Period</td>
<td>RIVERFRONT SCHOOL</td>
<td>325</td>
<td>12/28/2018</td>
<td>CAP Removed</td>
</tr>
</tbody>
</table>
Corrective Action History

<table>
<thead>
<tr>
<th>CAP Removed Corinne Santos-Hernandez 12/17/2018 03:48 PM</th>
<th>CAP Removed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAP Rejected Corinne Santos-Hernandez 12/06/2018 01:27 PM</td>
<td>It’s wonderful that the POS Help Desk was able to assist you. Can you please provide the date of implementation that this occurred? Please re-submit and I can review it again. Thank you, Corinne</td>
</tr>
<tr>
<td>CAP Submitted GAIL WOLSCH 11/30/2018 11:29 AM</td>
<td>After speaking with the POS help desk, I was told that I was printing the wrong Edit Check worksheet. Going forward, all free, reduced and paid numbers will be checked to make sure that everything matches. I have uploaded the correct Edit Check for the month of October for the Riverfront Middle School that have the correct paid lunch counts.</td>
</tr>
<tr>
<td>Flagged Corinne Santos-Hernandez 11/29/2018 12:51 PM</td>
<td>Lunch counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Please see comments for detailed information. 11/28/18</td>
</tr>
</tbody>
</table>

On-Site Assessment Tool

| Certification and Benefit Issuance | 126 | 12/28/2018 | CAP Accepted |

Corrective Action History

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<th>CAP Accepted Corinne Santos-Hernandez 12/06/2018 01:28 PM</th>
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<tr>
<td>CAP Submitted GAIL WOLSCH 11/29/2018 01:07 PM</td>
<td>Application # Problem Corrective Action 111 Income of $490 bi-weekly was listed as &quot;child income&quot; and also as &quot;earnings from work.&quot; This application was processed on 10/1/18 with an income of $490 bi-weekly and a determination of Free. Wendy Spera reached out to this parent on 11/29/18 for clarification. The parent stated that she only receives $490 bi-weekly for child support. She said that she thought she had to list it in the two different sections of the application. This application is correct, as Free.</td>
</tr>
<tr>
<td>Flagged Corinne Santos-Hernandez 11/29/2018 12:52 PM</td>
<td>Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.</td>
</tr>
</tbody>
</table>