

## BNOS YAAKOV ELEM SCHOOL-03009658 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool	On-Site Assessment Tool	Verification		215	07/05/2018	CAP Accepted
<b>Corrective Action History</b>			CAP Accepted Lorena Paredes 06/08/2018 11:24 AM	CAP Accepted		
			CAP Submitted TOVA HERSKOVITS 06/04/2018 11:21 AM	in future years i will be sure to have the verification process completed by November 15th. i will be sure to have the paperwork verified by a second person		
			Flagged Lorena Paredes 06/04/2018 10:42 AM	The SFA must complete the Verification Process which includes sending the "We Have Checked Your Application Letter" (Form 244) by the November 15th deadline. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.		

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Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Counting and Claiming - Review Period	BNOS YAAKOV	325	07/05/2018	CAP Accepted
<b>Corrective Action History</b>			CAP Accepted Lorena Paredes 06/13/2018 01:42 PM	CAP Accepted		
			CAP Submitted TOVA HERSKOVITS 06/13/2018 01:30 PM	I have an accurate program for recording meals. Rosters are given out at the beginning of each month and collected at the end of the month. Teachers diligently mark off those that take bkfst or lunch and those that do not and those that are absent. The error occurred because there was an error in the recording of several students who were put in wrong as free or reduced or vice versa. The corrections were made on 5/11/2018. Because of this, my calculations were different. For Fridays , lunch is now served on site until the end of the school year. The Friday correction took place on 4/20/2018.		
			CAP Rejected Lorena Paredes 06/13/2018 01:18 PM	Please indicate a date of correction for the error in meal counts and also the date in which Friday lunches began being served in school.		
			CAP Submitted TOVA HERSKOVITS 06/05/2018 12:08 PM	i have a very accurate program for recording meals. Rosters are given out at the beginning of each month and collected at the end of the month. Teachers diligently mark off those that take the bkfst or lunch and those that do not and those that are absent. the error occurred because there was an error in the recording of several students who were put in wrong as free or reduced or vice versa. Because of this, my calculations were different.  For Fridays, lunch is now served on site until the end of the school year.		
			Flagged Lorena Paredes 06/04/2018 10:42 AM	Lunch and breakfast counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts should be verified prior to submitting and certifying the claim. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.  The state agency has determined that the inaccurate method counting, combining, and recording of meals for lunch and breakfast for the review period is an ongoing systemic problem. The system of counting meals must be corrected. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action will be taken. An over claim may be assessed.		
On-Site Assessment Tool	On-Site Assessment Tool	Certification and Benefit Issuance		126	07/05/2018	CAP Accepted

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Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status
Corrective Action History			CAP Accepted Lorena Paredes 06/08/2018 11:41 AM	CAP Accepted		
			CAP Submitted TOVA HERSKOVITS 06/05/2018 12:10 PM	All the applications were corrected on or before 04/20/2018.  06/05/2018		
			Flagged Lorena Paredes 06/04/2018 10:43 AM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.		
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Counting and Claiming - Review Period	BNOS YAAKOV	323	07/05/2018	CAP Accepted
Corrective Action History			CAP Accepted Lorena Paredes 06/08/2018 11:32 AM	CAP Accepted		
			CAP Submitted TOVA HERSKOVITS 06/05/2018 10:14 AM	On the days indicated, lunch and or breakfast was more desirable to many students. they liked it alot more. Certain lunches students always prefer more so we have a higher number of meals taken  06/05/2018		
			Flagged Lorena Paredes 06/04/2018 10:43 AM	When conducting edit checks, if the free, reduced price, or paid counts on any day exceed the number of eligible students adjusted for attendance, an explanation must be provided. The explanation should be recorded in the "Comments" column of the Edit Check Worksheet. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.  On 50% or more of the serving days during the review month, the number of free and reduced price meals claimed exceeded the number of attendance adjusted eligible students. This indicates a potential flaw in the accountability system and/or the system of updating all documentation. Immediate investigation and explanation is necessary. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action may be taken. An over claim may be assessed.		
On-Site Assessment Tool	On-Site Assessment Tool	Certification and Benefit Issuance		138	07/05/2018	CAP Accepted

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Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status
Corrective Action History			CAP Accepted Lorena Paredes 06/08/2018 11:32 AM	CAP Accepted		
			CAP Submitted TOVA HERSKOVITS 06/05/2018 10:12 AM	In the future, i will leave all withdrawn students on the MEL. in case the status changes i will have them on record.  06/05/2018		
			Flagged Lorena Paredes 06/04/2018 10:43 AM	The SFA must update the benefit issuance document(s) when there are changes in eligibility as a result of verification, resubmitted applications, new students, transferred or withdrawn students. If a student denies benefits or withdraws, the SFA must not delete them from MEL and should indicate such in the comments. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.		
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Food Safety, Storage and Buy American	BNOS YAAKOV	1404	07/05/2018	CAP Accepted
Corrective Action History			CAP Accepted Lorena Paredes 06/08/2018 11:33 AM	CAP Accepted		
			CAP Submitted TOVA HERSKOVITS 06/05/2018 10:09 AM	i have a contact person in the Health Department. i will reach out to him in the future twice in the school year for an inspection.  06/05/2018		
			Flagged Lorena Paredes 06/04/2018 10:43 AM	SFA did not have both food safety inspections for the current school year or documentation indicating that two food safety inspections were requested in the current school year. Schools participating in the school lunch and breakfast programs must, at least twice during the each school year, obtain a food safety inspection conducted by a State or local governmental agency responsible for food safety inspections. Describe in the corrective action how this will be corrected.		
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Food Safety, Storage and Buy American	BNOS YAAKOV	1410	07/05/2018	CAP Accepted
Corrective Action History			CAP Accepted Lorena Paredes 06/08/2018 11:33 AM	CAP Accepted		
			CAP Submitted TOVA HERSKOVITS 06/05/2018 10:07 AM	the products we purchase are by and large from American companies. I will reach out to my distributor to purchase tuna from an American company.  06/05/2018		
			Flagged Lorena Paredes 06/04/2018 10:43 AM	The review of tuna from Philippines on-site indicated violations with Buy American. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.		
On-Site Assessment Tool	On-Site Assessment Tool	Verification		208	07/05/2018	CAP Accepted

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Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status
Corrective Action History			CAP Accepted Lorena Paredes 06/13/2018 01:42 PM	CAP Accepted		
			CAP Submitted TOVA HERSKOVITS 06/13/2018 01:14 PM	Next school year 2018-2019, i will have another school official check that the applications are ready for verification before November 15th		
			CAP Rejected Lorena Paredes 06/08/2018 11:37 AM	A Confirming Official(CO) must look at the applications selected for verification and double check that it has been determined correctly and that it's Error Prone and ready for verification. CO must sign to document that a confirmation review has taken place.		
			CAP Submitted TOVA HERSKOVITS 06/05/2018 10:05 AM	i was under the impression that the date was November 30th. On the report i requested the paperwork to be back by Nov. 21st. In the future i will have the paperwork back by Nov. 15th		
			Flagged Lorena Paredes 06/04/2018 10:43 AM	The Confirming Official must record on the Verification Tracker the date of the confirmation review. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.		
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Offer vs Serve - Day of Review	BNOS YAAKOV	500	07/05/2018	CAP Accepted
Corrective Action History			CAP Accepted Lorena Paredes 06/08/2018 11:39 AM	CAP Accepted		
			CAP Submitted TOVA HERSKOVITS 06/05/2018 12:12 PM	On fridays, the lunch was prepared in a bag which i now understand is not an option for OVS. In the future we will offer the lunch in an open bag manner so the students can choose the 3 items they prefer  06/05/2018		
			Flagged Lorena Paredes 06/04/2018 10:43 AM	At lunch, under offer versus serve, all 5 required meal components must be offered to students in minimum required quantities. Students <b>must be allowed</b> to decline 2 components but must take a minimum of 3 food components in the required portion size. One component selected must be at least ½ cup fruit and/or vegetable. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.		
Off-Site Assessment Tool	Off-Site Assessment Tool	Professional Standards		1211	07/05/2018	Flagged
Corrective Action History			Flagged TOVA HERSKOVITS 09/07/2017 12:45 PM			