

HIGH POINT REG BD OF ED-03702165 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status
Off-Site Assessment Tool	Off-Site Assessment Tool	Certification and Benefit Issuance		103	07/18/2018	CAP Accepted
Corrective Action History			CAP Accepted Dianne Kennedy 07/10/2018 09:55 AM	CAP Accepted		
			CAP Submitted FRAN WENTLEJEWSKI 06/19/2018 08:30 AM	We have downloaded the Eligibility Manual and will change our letter to read the carryover is valid for "30 Operating Days". All appropriate personnel have been notified and will follow suit. They now know that weekends should not be included in the carryover number, but operating days only. Ongoing training will be done as it becomes available.		
			Flagged Dianne Kennedy 06/18/2018 03:44 PM	A student's free or reduced price eligibility from the prior academic school year must be carried over into the current school year for up to 30 operating days beginning on the first operating day of school or until a new eligibility determination is made in the current school year, whichever comes first. It is strongly suggested that a SFA representative view the Certification & Benefit Issuance Determining Officials webinar, which can be located in the Training Tab in SNEARS, in order to fully understand the free and reduced price application process. Explain, in detail, how the finding will be corrected for the following school year and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.		
On-Site Assessment Tool	On-Site Assessment Tool	Certification and Benefit Issuance		126	07/18/2018	CAP Accepted
Corrective Action History			CAP Accepted Dianne Kennedy 07/10/2018 09:56 AM	CAP Accepted		
			CAP Submitted FRAN WENTLEJEWSKI 06/19/2018 08:37 AM	The parent noted on the application that SNAP # was for "medical only" so we based it on income listed. We know now that a valid SANP/TANF should always supersede income. A letter notifying family of this finding was sent on June 15, 2018, and they will be included as Free on this coming year's carryover.		
			Flagged Dianne Kennedy 06/18/2018 03:44 PM	Incorrectly determined applications were found during the State Agency review of the selected applications. Family provided valid SNAP case number on application, as well as income. Application was determined Reduced due to income. Application should be Free due to the valid case number. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.		