

# ATLANTIC CO VOC SCHOOL-00100120 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	ATLANTIC CO VOC SCHOOL-00100120	126	06/19/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 06/14/2023 02:45 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Nicholas Brown 06/12/2023 06:34 PM				
	Corrections were made on the dates indicated in the Errors tab. All errors have been corrected.				
	Flagged by Lorena Paredes 05/18/2023 03:10 PM				
	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students’ names when providing the documentation under the SFA comments.				
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	ATLANTIC CO VOC SCHOOL-00100120	137	06/19/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 06/14/2023 02:45 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Nicholas Brown 06/12/2023 06:39 PM				
	SFA conducted review if issues with staff and will review Application procedures again for the 23/24 school year. The SFA confirmed that the MEL contains students denied Free and Reduced lunch. MEL uploaded to demonstrate this detail.				
	Flagged by Lorena Paredes 05/18/2023 03:10 PM				
	Applications determined as Denied were not included in the Master Eligibility List. Eligibility determinations must be correctly transferred from the source document (applications, DC documentation) to the benefit issuance documents including the Master Eligibility List (MEL). A test of the benefit issuance system compared to the benefit issuance documentation reviewed indicated that applications whose benefits did not qualify for Free or Reduced status were not listed as Denied on the MEL.				
	Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Civil Rights	Civil Rights (On-Site Assessment Tool) (809H)	ATLANTIC CO VOC SCHOOL-00100120	810	06/19/2023	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lorena Paredes 06/27/2023 05:07 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Diane Cannon 06/16/2023 02:10 PM				
	Letter uploaded				
	Corrective Action Plan: Rejected by Lorena Paredes 06/14/2023 02:38 PM				
	Although the applications have the correct non-discrimination statement, the "Letter to Notify Households of Eligibility Status" does not contain the non-discrimination statement on it. Explain how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Corrective Action Plan: Submitted by Nicholas Brown 06/12/2023 06:28 PM				
Meal Components and Quantities - Review Period	SFA has documentation with Jacqueline Bricker confirming the correct language to use for this purpose. That language was used on SFA applications. Email chain demonstrating this communication will be uploaded. SFA's online application was approved with the same language				
	Flagged by Lorena Paredes 05/18/2023 03:09 PM				
Meal Components and Quantities - Review Period	The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statement is at the following link: <a href="https://www.nj.gov/agriculture/applic/forms/Form%20213%20USDA%20Nondiscrimination%20Statement.pdf">https://www.nj.gov/agriculture/applic/forms/Form%20213%20USDA%20Nondiscrimination%20Statement.pdf</a> Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	ACIT South Wing-12441	409	06/19/2023	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lorena Paredes 06/14/2023 02:34 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Nicholas Brown 06/12/2023 06:24 PM				
	Production record training was provided to SFA staff on 6/5/23. Daily production records and supporting documentation will be used to make sure menus are in compliance with the meal pattern requirements.				
	<p>Flagged by Lorena Paredes 05/18/2023 03:09 PM</p> <p>At breakfast and lunch, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all components of the reimbursable meal, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern.</p> <p>The production records were missing information resulting in the following errors:</p> <ol style="list-style-type: none"> <li>1. The type of fruit and flavor of juice was not specified on the breakfast and lunch production records.</li> <li>2. The portions of fruit prepared, leftover, and used were not recorded on the breakfast or lunch production records. Thus, this is considered a missing fruit component since production records were incomplete and it cannot be confirmed that a fruit was offered or that a reimbursable meal (with a fruit) was taken. Totals of breakfast meal missing fruit component on production records for week of review:</li> </ol> <p>Mon 3/27 - 41</p> <p>Tues 3/28 - 47</p> <p>Wed 3/29 - 45</p> <p>Thurs 3/30 - 51</p> <p>Fri 3/31 - 38</p> <p>Total 222</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	ACIT South Wing-12441	410	06/19/2023	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lorena Paredes 06/14/2023 02:35 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Nicholas Brown 06/12/2023 06:28 PM				
	Production record training provided to SFA staff on 6/5/23 to address the issues identified. Production records will be used to confirm compliance will nutrition standards.				
	<p>Flagged by Lorena Paredes 05/18/2023 03:09 PM</p> <p>At lunch, production records must document that both daily and weekly minimum quantities for each component are offered. Other supporting documentation (including but not limited to the USDA Food Buying Guide, food labels, CN labels, manufacturers product formulation statements, standardized recipes, etc.) must be used to determine the creditable amount each menu item contributes to the meal pattern to assure that required minimum quantities are offered.</p> <p>Error: Production records did not document enough red/orange vegetables to meet the weekly minimum quantity for vegetable subgroup. Production records only recorded the Tex beans which credited as 1/8 cup red/orange. The weekly quantity of red/orange vegetables required for grade group 9-12 is 1 1/4cups.</p> <p>First time violation. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
SFA/Sponsor On-Site Monitoring	SFA/Sponsor On-Site Monitoring (On-Site Assessment Tool - Site) (901H)	ACIT South Wing-12441	901	06/19/2023	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 06/14/2023 02:46 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Diane Cannon 05/25/2023 03:54 PM				
	On-Site review was conducted by Nick Brown , BA for both breakfast and lunch on 1/27/2023. Copies of reviews will be scanned via email to Lorena.				
	Flagged by Lorena Paredes 05/18/2023 03:09 PM				
	All SFAs must conduct an on-site accountability review of <b>breakfast</b> prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee.				
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Water	Water (On-Site Assessment Tool - Site) (1300H)	ACIT South Wing-12441	1300	06/19/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 06/14/2023 02:33 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Diane Cannon 06/12/2023 06:15 PM				
	Water vessel and cups are now provided to all students at breakfast and lunch.				
	This was implemented on 5/9/2023, day after the review.				
	Flagged by Lorena Paredes 05/18/2023 03:09 PM				
	Potable water must be available for students at lunch. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Potable water must be available for students at breakfast for students served in the cafeteria. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	ACIT South Wing-12441	1405	06/19/2023	CAP Accepted

# ATLANTIC CO VOC SCHOOL-00100120 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 06/14/2023 02:40 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Nicholas Brown 06/12/2023 06:33 PM				
	SFA requested and successfully passed 2 safety inspections annually (11/1/2022 and 3/15/2023) as required. Documentation of such inspections will be provided.				
Corrective Action History	Flagged by Lorena Paredes 05/18/2023 03:10 PM				
	SFA did not have both food safety inspections for the current school year. Additionally, SFA did not have documentation indicating that two food safety inspections were requested in the current school year. Schools participating in the school lunch and breakfast programs must, at least twice during the each school year, obtain a food safety inspection conducted by a State or local governmental agency responsible for food safety inspections. Describe in the corrective action how this will be corrected.				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	ACIT South Wing-12441	1406	06/19/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 06/14/2023 02:39 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Nicholas Brown 06/12/2023 06:31 PM				
	SFA Safety Inspection forms will be placed in publicly visible place once completed. SFA admin and staff reviewed annual requirements of this components.				
Corrective Action History	Flagged by Lorena Paredes 05/18/2023 03:10 PM				
	The food safety inspection certificate was not posted in a publicly visible location at the South Wing site. SFA is responsible for obtaining two food safety inspections during the current school year and ensuring that current inspections are made easily visible to students and the public. Describe how this finding will be corrected and the measures taken to ensure this will not happen again.				

## **Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged