

## MOUNT HOLLY BD OF ED-00503430 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	MOUNT HOLLY BD OF ED-00503430	126	06/03/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 05/13/2024 12:01 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Genel Cook-Wright 05/13/2024 12:01 PM				
	District staff reached out the families to verify application errors. All applications have been corrected and updated in district systems.				
	Flagged by Genel Cook-Wright 05/03/2024 12:55 PM				
Corrective Action History	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.				
	During the on-site review, there were applications with a missing signature, incorrect case number format, missing SSN, and missing income frequencies.				

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Maintenance of Non-Profit School Food Service Account	Maintenance of Non-Profit School Food Service Account (Off-Site Assessment Tool) (700H)	MOUNT HOLLY BD OF ED-00503430	701	08/28/2024	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lisa Garland 08/27/2024 11:22 AM CAP Accepted				
	Corrective Action Plan: Submitted by Donna Dilapo 08/21/2024 03:56 PM				
	The district will reduce net cash resources on hand through purchasing cafeteria equipment, covering needed repairs and supplies and charging cafeteria aid and custodial salaries to the Cafeteria Account.				
	Flagged by Lisa Garland 08/21/2024 02:26 PM FINDING: Net Cash Resources exceeded three months average expenditures which represents incompliance per USDA CFR 210.14 Please submit a required Corrective Action Plan				
	Thank You				
Revenue From Non-Program Foods	Revenue from Nonprogram Foods (Off-Site Assessment Tool) (710H)	MOUNT HOLLY BD OF ED-00503430	709	08/28/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Lisa Garland 08/27/2024 02:03 PM CAP Accepted				
	Corrective Action Plan: Submitted by Donna Dilapo 08/27/2024 02:00 PM The district raised paid lunch prices for the 2024-2025 school year.				
	Corrective Action Plan: Rejected by Lisa Garland 08/27/2024 11:36 AM  Donna,  You can now submit a correct CAP  Thank You				
	Corrective Action Plan: Submitted by Donna Dilapo 08/21/2024 03:47 PM The district sold milk, smart snacks, some catering.				
	Flagged by Lisa Garland 08/21/2024 02:23 PM FINDING: Non-Program Food Revenue Tool. Revenues from the sales of non-program foods are insufficient to cover the costs of those non-program foods in the school food service account. Therefore, in-compliant per 7 CFR 210.14(f) Additional Revenue needed to comply Please submit a required Corrective Action Plan Thank You				
Professional Standards	Professional Standards (On-Site Assessment Tool)	MOUNT HOLLY BD OF ED-00503430	1219	06/03/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 05/13/2024 12:01 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Genel Cook-Wright 05/13/2024 12:01 PM				
	The district will ensure all staff complete the 4 hours of annual training required. We will utilize the webinars on SNEARS. All staff will complete training before May 31st.				
	Flagged by Genel Cook-Wright 05/03/2024 12:55 PM				
	Administrative, office and/or other school staff (e.g. teachers serving and/or counting meals in the classroom) who regularly work on National School Lunch and/or School Breakfast related activities throughout the school year must meet professional standard training requirements. Staff working 20 or more hours on School Nutrition program related activities are required to complete at least 6 hours of annual training. Part time staff (working less than 20 hours per week) are required to complete at least 4 hours of annual training. Training can be obtained in a variety of formats, including online courses, live or recorded webinars, in-person trainings/workshops, conferences, meetings etc. Training resources are also available at: <a href="https://theicn.org/.training">https://theicn.org/.training</a>				
	During the on-site review, administrative staff did not complete the required 4 hrs of annual training (including NJDA Civil Rights Training). SA staff provided guidance on available training resources in SNEARS.				
	Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

### Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged