

CAMDEN CO TECHNICAL SCHOOL-00700700 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	CAMDEN CO TECHNICAL SCHOOL-00700700	126	05/02/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lauren Renn 04/17/2025 12:58 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by James Hall 04/15/2025 08:20 AM				
	<p>Reviews of meal applications will be completed quarterly or as needed amongst staff responsible for meal eligibility determinations. A checklist will be created and records will be corrected as they are identified.</p> <p>Application 100 - Record was reviewed and updated. Student record was updated in SIS to reflect correct meal status based on the current hierarchy of eligibility. Application 566 - Record was reviewed and updated. Student record was updated in SIS to reflect correct meal status based on the current income eligibility guidelines. Application 35 - Parent/guardian was contacted and provided an accurate case number. Student record was updated in SIS to reflect the correct SNAP case number.</p>				
	Flagged by Lauren Renn 04/02/2025 01:50 PM				
	<p>Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.</p>				
Verification	Verification (On-Site Assessment Tool) (207H)	CAMDEN CO TECHNICAL SCHOOL-00700700	208	05/02/2025	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Lauren Renn 05/08/2025 01:16 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by James Hall 04/15/2025 08:20 AM				
	All staff have been updated with the proper procedure for confirmation review verification. Follow up conversations were conducted with staff to highlight cited issues and provide the appropriate method to verify confirmation reviews.				
	Flagged by Lauren Renn 04/02/2025 01:50 PM				
Corrective Action History	The Confirming Official must record on the Verification Tracker or the School Meals and Summer EBT application the date of the confirmation review.				
	During review of verification the Confirmation Review was inconsistent, some applications were confirmed 10/15 some 11/15 and some has no signature at all.				
	Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	CAMDEN CO TECHNICAL SCHOOL-00700700	209	05/02/2025	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Lauren Renn 05/08/2025 01:17 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by James Hall 04/15/2025 08:21 AM				
	All staff will be trained on the verification process. The Eligibility Manual for School Meals and Verification Webinar will be distributed among the meal status determination team. Application #566 - Record was reviewed and updated. Gross Income of \$68,904.58 (for a household of 5) exceeded Federal Free (\$47,554) and Federal Reduced (\$67,673) eligibility guidelines, but falls within NJEIE eligibility guideline (\$81,940). Student meal status was updated on 4/9/2025 in the SIS to Federally (Denied), NJEIE (Free).				
	Flagged by Lauren Renn 04/02/2025 01:50 PM				
Corrective Action History	The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS.				
	Application # 566 selected for verification was verified using net income. Verification should be completed using gross income. This determination should have changed to denied as a result of verification.				
	Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	CAMDEN CO TECHNICAL SCHOOL-00700700	214	05/02/2025	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Lauren Renn 05/08/2025 01:17 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by James Hall 04/15/2025 08:22 AM				
	All staff will be trained on the verification process. The Eligibility Manual for School Meals and Verification Webinar will be distributed and reviewed. A checklist will include direction to staff to perform date coordination across campuses via the business administrators office prior to modifying meal status. Pending changes to meal status will be made only after 10 calendar days have elapsed.				
	Flagged by Lauren Renn 04/02/2025 01:50 PM				
Corrective Action History	Households for whom benefits were to be reduced or terminated, due to verification, must be given 10 calendar days written advance notice of the change.				
	Verified applications that were changed to paid at GTC were not given 10 calendar days notice as the final notice letter was sent on 11/15 and benefits were changed on 11/19.				
	Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	CAMDEN C V-T GLOUCESTER C-1032	401	05/02/2025	CAP Accepted

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Applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised system-wide.					
Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lauren Renn 04/17/2025 12:57 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by HEATHER MARK 04/03/2025 07:23 AM				
	We have talked to the cashier and about making sure that they have all three components for a reimbursable breakfast. As you see in the picture, we have made sure that there are 3 components with every breakfast and still have the extra at the Register. The date of the correction was 4/3/25.				
	Flagged by Lauren Renn 04/02/2025 01:51 PM				
	Students must take the required number of components for breakfast in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food items in the proper quantities. One item selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 3 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable breakfast.				
	On the day of review 4/1/25 for SBP it was observed that a muffin and juice were being counted as a reimbursable meal, since the muffin only credits as 1oz whole grain it is considered 1 item and students must take 3 items under OVS. Since students receiving the muffin meal only received 2 items, 43 meals are non reimbursable.				
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Group 1: CA Count (2)		CAMDEN CO TECHNICAL SCHOOL-00700700		05/02/2025	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Lauren Renn 05/14/2025 10:47 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by James Hall 05/12/2025 03:09 PM				
	Supplier chosen because of severe limitations in product availability due to season. THE FSMC initiated correspondence with the supplier in order to obtain appropriate information to support product quantity/quality. FSMC will adhere with Buy American guidelines and only use acceptable exceptions when applicable, and only when supplier is able to demonstrate an ability to meet or exceed quantity and quality standards.				
	Flagged by Lauren Renn 05/12/2025 08:57 AM				
	<p>The review of products on-site at reviewed schools or at off-site storage facilities indicated violations with Buy American.</p> <p>Pineapples from costa rica were present due to a vendor substitution. No documentation from vendor in regard to why the replacement was made on the order.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
	Flagged by Lauren Renn 05/12/2025 08:57 AM				
	Exemption documentation was not available for foods that did not meet the Buy American provision. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged