

CAMDENS PROMISE CHARTER -08006215 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	CAMDENS PROMISE CHARTER -08006215	126	05/22/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:45 PM CAP Accepted				
	Corrective Action Plan: Submitted by Richelle Baughn 05/13/2024 02:06 PM We notified our student database (Realtime) that the application must be typed and each parent must sign.				
	Flagged by Amy Martin 04/19/2024 09:43 AM Although all applications were correctly determined, multiple applications listed two names in the "Contact Information and Adult Signature" section. This would be ok, however, one of the two names was not listed in the adult household members section of the application, so it appeared as though the application was income (needed name and income information). The DO was able to prove to me through the student information system that the second name is not part of the household and was pre-populated onto the application. The pre-population of names and signatures on the application must be corrected as the adult household member must type their name on each application since this is a legally binding document. Explain, in detail, how this issue was corrected and indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	CAMDENS PROMISE CHARTER -08006215	208	05/22/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:44 PM CAP Accepted				
	Corrective Action Plan: Submitted by Richelle Baughn 05/13/2024 01:01 PM 4/19/24 all applications were corrected and parents were notified.				
	Flagged by Amy Martin 04/18/2024 04:57 PM The Confirming Official must record on the Verification Tracker the date of the confirmation review. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Verification	Verification (On-Site Assessment Tool) (207H)	CAMDENS PROMISE CHARTER -08006215	209	05/22/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:44 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Richelle Baughn 05/13/2024 01:07 PM				
	Webinar was done on 4/30/24				
	Flagged by Amy Martin 04/18/2024 04:57 PM				
The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS.					
Numerous verification errors were identified during the review, including eligibility status updates not made to the Master Eligibility List and cash registers (POS). All errors were recorded on the SFA-2 form. Fiscal action will be taken for these errors.					
Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. All errors listed on the SFA-2 must be corrected and date of correction recorded on the SFA-2 by the SFA.					
Verification	Verification (On-Site Assessment Tool) (207H)	CAMDENS PROMISE CHARTER -08006215	214	05/22/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:44 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Richelle Baughn 05/13/2024 01:04 PM				
	Due to verification results, the lunch status changes were made on 4/29/24				
	Flagged by Amy Martin 04/18/2024 04:57 PM				
The SFA must update student eligibility status when there are changes in eligibility due to verification results.					
Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.					

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Meal Counting and Claiming	Meal Counting and Claiming (Off-Site Assessment Tool) (300H)	CAMDENS PROMISE CHARTER -08006215	305	05/22/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:39 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rebecca Leadbeatter 04/24/2024 09:00 AM				
	<p>The meals for this day were not claimed due to lack of backup rosters and training.</p> <p>Going forward there will be communication between food service, principal, staff attending field trip and Business Administrator.</p> <p>We will do preorders and the students will pick up their meal in the cafeteria.</p>				
	<p>Flagged by Amy Martin 04/18/2024 04:56 PM</p> <p>On the day of observation, the sixth grade class was going on a field trip. The SFA must adopt and communicate the standard operating procedure for counting and claiming meals on field trips. In addition, the meals provided on field trips must meet the appropriate meal pattern for each age/grade grouping and must meet regular Program requirement outline in 7 CFR 210.10(m) and 7 CFR 222.8(m).</p> <p>For the day of observation, meal counting and claiming procedures for the field trip were reviewed with both the food service staff and the teacher who will be attending the field trip and in charge of meal counts for the day.</p> <p>Explain, in detail, how the finding was corrected and steps taken to ensure it will not reoccur in the future. Include the date of implementation.</p>				
Meal Counting and Claiming	Meal Counting and Claiming (Off-Site Assessment Tool) (300H)	CAMDENS PROMISE CHARTER -08006215	309	05/22/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:43 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rebecca Leadbeatter 04/24/2024 09:21 AM				
	<p>Cashier will be explained and trained if warnings are there to correct the situation. If no warning was there we need to reach out to Realtime.</p> <p>Will correct this on 4/24/24.</p>				
	<p>Flagged by Amy Martin 04/18/2024 04:59 PM</p> <p>Reimbursement must only be claimed for one lunch per student per day. The SFA must have processes in place to ensure that student identifiers (tickets, ID card, PIN#, etc.) are not misused, resulting in duplicate or second meals being claimed.</p> <p>According to the Offsite Assessment Tool, the SFA reported that the "POS system shows first swipe and will show as a second lunch if swiped" to prevent duplicates. However, on March 26th, all meal were claimed in the POS as lunch. The SFA had to break out the breakfasts and lunch manually. When the POS system alerts that meals have already been claimed, the cashier must not over ride the system. Allowing over rides may will flaw the system.</p> <p>Explain, in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Revenue From Non-Program Foods	Revenue from Nonprogram Foods (Off-Site Assessment Tool) (710H)	CAMDENS PROMISE CHARTER -08006215	709	11/06/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lisa Garland 11/08/2024 05:10 PM CAP Accepted				
	Corrective Action Plan: Submitted by Richelle Baughn 11/01/2024 12:38 PM We will follow the steps below to bring non-program food revenues into compliance, ensuring that revenue adequately covers the costs associated with non-program food sales. <ul style="list-style-type: none"> Evaluate the costs of all non-program foods (e.g., adult meals, a la carte items, vending machine options). Identify any items with low margins and analyze whether they should be repriced or removed from the offerings. Reassess and adjust the pricing for non-program foods to ensure each item sold covers its cost plus a small margin. Streamline purchasing for non-program foods to reduce costs Track and minimize waste by ordering based on historical sales data to avoid excess inventory. Ensure accurate tracking of all revenues from non-program foods to properly assess profitability. Regularly monitor and report on revenues vs. costs, adjusting strategies as needed to meet compliance requirements. Price bundled options to cover costs and attract students and staff while maintaining profitability. If certain non-program food items are not profitable but are essential, consider subsidizing these items through fundraisers or other income sources to balance costs. 				
	Flagged by Lisa Garland 10/29/2024 11:33 AM FINDING: Non-Program Food Revenue Tool. Revenues from the sales of non-program foods are insufficient to cover the costs of those non-program foods in the school food service account. Therefore, in-compliant per 7 CFR 210.14(f) Additional Revenue needed to comply Please submit a required Corrective Action Plan Thank You				
Civil Rights	Civil Rights (On-Site Assessment Tool) (809H)	CAMDENS PROMISE CHARTER -08006215	810	05/22/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:44 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Richelle Baughn 05/13/2024 01:28 PM				
	<p>Good Day</p> <p>The non discrimination statement is under each campus dining.</p> <p>https://www.promiseacademycharter.org/o/promise/dining</p>				
	Flagged by Amy Martin 04/18/2024 05:00 PM				
	<p>The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statement is at the following link: https://www.nj.gov/agriculture/applic/forms/Form%20213%20USDA%20Nondiscrimination%20Statement.pdf</p>				
	The current USDA non-discrimination statement must be posted on the SFA's website.				
	Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Local School Wellness	Local School Wellness (Off-Site Assessment Tool) (1000H)	CAMDENS PROMISE CHARTER -08006215	1000	05/22/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:45 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Richelle Baughn 05/13/2024 02:04 PM				
	All leads were notified withholding recess or other periods of physical activity is prohibited in our wellness policy.				
	Flagged by Amy Martin 04/18/2024 04:56 PM				
	The SFA must follow their adopted Local Wellness Policy.				
	During the onsite portion of the AR, the observed school was withholding outdoor recess due to student's behavior. According to the SFA's adopted Local Wellness Policy File Code: 3542.1 reviewed and updated on April 2017, "the code of student conduct shall prohibit withholding recess or other periods of physical activity as a consequence or disciplinary action."				
	Explain, in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Professional Standards	Professional Standards (On-Site Assessment Tool)	CAMDENS PROMISE CHARTER -08006215	1217	05/22/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:39 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rebecca Leadbeatter 04/24/2024 09:03 AM				
	Moving forward the trainings will be tracked using individual training sheets. Starting in Sept 2024				
	Flagged by Amy Martin 04/18/2024 04:57 PM				
	Documentation of training hours completed by all employees must be kept. The USDA Training Tracking Tool or the SOARS Team Work tracker can be used to document training hours. Both tools contain all required fields for documenting compliance with professional standard training requirements. If the SFA is using a different tracking tool, it must include all required fields.				
	No training tracker tool was used to document training hours, In addition, sign in sheets for trainings were not provided during the AR.				
	Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..				
Dietary Specification Assessment Tool (On Site Observation)	Dietary Specification Assessment Tool (On Site Observation) (Nutrition/Meal Compliance)	CAMDEN'S PROMISE CHARTER-2539	19	05/22/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:45 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rebecca Leadbeatter 04/24/2024 09:01 AM				
	Employees will be retrained in using recipes and following them.				
	Flagged by Amy Martin 04/18/2024 04:56 PM				
Corrective Action History	In order to ensure a consistent portion size, yield and quality, standardized lunch recipes should be followed exactly. Ingredients should be weighed or measured using standardized weight or measuring utensils.				
	On the day of observation, tuna salad sandwiches were prepared without a recipe and not using appropriate utensils (tuna salad was not measured).				
	Explain, in detail, how the finding was corrected and the measures to ensure it will not reoccur in the future. Include the date of implementation.				
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review (On-Site Assessment Tool - Site) (317H)	CAMDEN'S PROMISE CHARTER-2539	318	05/22/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:39 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rebecca Leadbeatter 04/24/2024 09:04 AM				
	As of 4/16/24 all late kids will be directed to go to the Cafeteria for a breakfast.				
	Flagged by Amy Martin 04/18/2024 04:57 PM				
	<p>An accurate count of reimbursable meals served, by eligibility category, must be taken at the point of service for breakfast. Point of service means that point in the food service operation where a determination can be made that a reimbursable free, reduced price or paid meal has been served to an eligible child.</p> <p>At breakfast, food items were taken upstairs (day of observation 1/2 cup fruit and 2oz eq grains). When students arrive late, they sign the paper indicating that they took a breakfast. This form is then sent to the cafeteria and names are entered into the cash register. No one is monitoring the meals and after they are entered into the register the form is thrown away. There are no records available for the review month (March).</p> <p>The State Agency has determined that the inaccurate counting of meals observed at breakfast is an ongoing systemic problem. The meal counting system must be corrected. Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Corrective Action must be applied SFA-wide. Fiscal action will be taken. An over claim may be assessed.</p>				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	CAMDEN'S PROMISE CHARTER-2539	400	05/22/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:39 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rebecca Leadbeatter 04/24/2024 09:06 AM				
	All late students will be directed to the cafeteria to avoid missing components. This was addressed on 4/15/24 and corrected on 4/16/24				
	Flagged by Amy Martin 04/18/2024 04:58 PM				
Corrective Action History	All meal components and food items per meal pattern requirements must be available on all meal service lines.				
	At breakfast. two meals served at the entrance to the building did not have access to the milk component. The students were offered waffles, pancakes, and 4oz juice. Since milk is a required item at breakfast, these two meals are disallowed.				
	Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	CAMDEN'S PROMISE CHARTER-2539	401	05/22/2024	CAP Accepted

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Section	Form Subsection	Sponsor /Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:40 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rebecca Leadbeatter 04/24/2024 09:08 AM				
	All staff will be retrained on Offer vs Serve to avoid missing components.				
	This training will be done ASAP (4/26/24)				
	Flagged by Amy Martin 04/18/2024 04:58 PM				
	Students must take the required number of components for lunch in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food components in the proper quantities. One component selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable lunch.				
	At lunch, seven meals were claimed for reimbursement that did not contain the required fruit or vegetable component.				
	Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	CAMDEN'S PROMISE CHARTER-2539	402	05/22/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:40 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rebecca Leadbeatter 04/24/2024 09:10 AM				
	<p>All late students will be directed to the cafeteria if they are looking for a breakfast.</p> <p>Baskets will no longer be in place outside the cafeteria to avoid not having the correct offerings.</p> <p>This was corrected on 4/16/24.</p>				
	<p>Flagged by Amy Martin 04/18/2024 04:58 PM</p> <p>Portion sizes offered for each required breakfast item must meet daily and weekly minimum requirements for the appropriate grade group (K-5, 6-8, K-8, 9-12). When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture Forms web site for specific requirements. To determine the creditable amount for each menu item's contribution to the meal pattern, refer to the following resources: Child Nutrition (CN) Labels, Signed Manufacturers Product Formulation Statements, USDA Food Buying Guide, Whole Grain Rich (WGR) Resource, USDA Foods Information Sheets.</p> <p>At breakfast, the meals served at the entrance were not offered milk as noted in Q401. In addition, these students were only offered 1/2 cup fruit (4oz juice). Since the K-8 meal pattern at breakfast requires each student to be offered 1 cup of fruit, the meal pattern is not being met. This is a Performance Standard 2 violation. Failure to fix this issue will result in fiscal action.</p> <p>Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.</p>				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	CAMDEN'S PROMISE CHARTER-2539	403	05/22/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:40 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rebecca Leadbeatter 04/24/2024 09:11 AM				
	Late students will be directed to the cafeteria for breakfast to avoid not being offered all components.				
	This was corrected on 4/16/24.				
	Flagged by Amy Martin 04/18/2024 04:59 PM				
	A minimum of two varieties of fluid milk must be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations.				
	Two meals served at the entrance to the building did not have access to the milk component. The students were offered waffles, pancakes, and 4oz juice.				
	Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	CAMDEN'S PROMISE CHARTER-2539	409	05/22/2024	CAP Accepted
	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:44 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rebecca Leadbeatter 04/24/2024 10:41 AM				
	Menus will be double checked for listing of all requirements.				
	Staff will also be retrained on completing production records by 4/26/24				
	Flagged by Amy Martin 04/19/2024 11:40 AM				
	At breakfast and lunch, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 3 components of the reimbursable breakfast, in minimum daily and weekly requirements, are offered. Daily				

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<p>Corrective Action History</p>	<p>production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern.</p> <p>During the review week, the following issues were identified at breakfast:</p> <ol style="list-style-type: none"> 1. March 14: The cheese omelet entrée does not meet the breakfast requirements. According to CFR 220.8, "Schools may substitute meats/meat alternates for grains, after the daily grains requirement is met, to meet the weekly grains requirement." These meals contain an insufficient quantity of grain. 2. According to the PR and menu, an assortment of breakfast bars is offered each day. Each of the breakfast bars credits as only 1 oz eq of grain and is not on the PR or recipe with any other items. Since this is a daily offering, the weekly grain requirements of 8-10 qz eq for the k-8 age/grade grouping are not being met. 3. All meal service areas must have a separate production record. The breakfast meals served at the entrance did not have a production record. <p>During the review week, at lunch, the following issues were identified:</p> <ol style="list-style-type: none"> 1. March 12: Mexican zucchini was the only vegetable offered to students. According to the PR, only 1/2 cup was offered, which does not meet the 3/4 cup vegetable requirement for the k-8 age/grade grouping. In addition, according to the PR, only the students that selected the planned entrée of Beef enchilada had access to the zucchini (PR shows 242 servings were planned for both, 36 leftover, and 206 served for both.) Since the alternate meals served for the day, did not have access to the required vegetable component, those meals are disallowed (318 total disallowed). 2. The review week was either missing or insufficient in the legumes, starchy, and other vegetable subgroups. <p>These issues are Performance Standard 2 (PS2) violations. Failure to correct these issues will lead to repeat PS2 violations and additional fiscal action.</p> <p>Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.</p>
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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Offer vs Serve - Day of Review	Offer vs Serve - Day of Review (On-Site Assessment Tool - Site) (500H)	CAMDEN'S PROMISE CHARTER-2539	501	05/22/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:40 PM CAP Accepted				
	Corrective Action Plan: Submitted by Rebecca Leadbeatter 04/24/2024 09:12 AM Staff will be retrained on 4/26/24.				
	Flagged by Amy Martin 04/18/2024 04:59 PM				
	Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. Although training was completed in the beginning of the year, the staff would benefit from additional training.				
	Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
SFA/Sponsor On-Site Monitoring	SFA/Sponsor On-Site Monitoring (On-Site Assessment Tool - Site) (901H)	CAMDEN'S PROMISE CHARTER-2539	901	05/22/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:41 PM CAP Accepted				
	Corrective Action Plan: Submitted by Rebecca Leadbeatter 04/24/2024 09:18 AM Breakfast On-Site will be done on 4/26/24. This was accidently missed when the lunch onsite was done,				
	Flagged by Amy Martin 04/18/2024 04:59 PM				
	All SFAs must conduct an on-site accountability review of breakfast prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee.				
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				

CAMDENS PROMISE CHARTER -08006215 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Smart Snacks in School	Smart Snacks in School (On-Site Assessment Tool - Site) (1104H)	CAMDEN'S PROMISE CHARTER-2539	1106	05/22/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:45 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Richelle Baughn 05/13/2024 01:41 PM				
	All food sold during the day will be smart snack. All money derived from food and beverage sold during breakfast and lunch will be deposited in the food service account.				
Corrective Action History	Flagged by Amy Martin 04/19/2024 10:00 AM				
	Although no fundraisers were observed on the day of observation, multiple fundraising activities occur through out the school year. All foods sold as fundraisers that are intended for student consumption during the school day, must meet Smart Snack requirements. In addition, N.J. Admin. Code § 2:36-1.11 Competitive food policy, must be followed. This means that all money derived from foods and beverages sold during the breakfast and lunch meal service times, MUST accrue to the food service account.				
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Fresh Fruit and Vegetable Program - Day of Review	Fresh Fruit and Vegetable Program - Day of Review (On-Site Assessment Tool - Site) (1903H)	Rosedale-11925	1904	07/08/2024	CAP Accepted
	Corrective Action Plan: Accepted by Michelle Murdock 07/09/2024 01:30 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Richelle Baughn 07/09/2024 10:51 AM				
	Corrective Action Plan Objective: To enhance the implementation and visibility of the Fresh Fruit and Vegetable Program (FFVP) within the school hours, increase student engagement, and promote healthy eating habits among students and families. 1. Increased Publicity of FFVP:				

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Corrective Action History

- Utilize various communication channels such as Class Dojo, emails, and Instagram to publicize FFVP activities.
- Ensure at least four promotional posts are made on social media platforms annually, highlighting the benefits of FFVP and showcasing the fruits and vegetables offered.
- Incorporate FFVP reminders and updates in the morning announcements to keep students informed and excited about the program.
- Ordered a banner, chef hats, and aprons to promote FFVP.

2. Online Menu Addition:

- Add a dedicated section for FFVP snacks to the school's online menu to raise awareness among families.
- Include information about the nutritional value and benefits of the featured fruits and vegetables.

3. Dipping Options for Students:

- Provide dipping options such as Tajin, cinnamon, and yogurt to accompany fruits and vegetables during FFVP snack times.
- Offer a variety of dipping choices to cater to different taste preferences and encourage consumption.

4. Encouraging Teacher Participation:

- Implement strategies to encourage teacher involvement in promoting FFVP and healthy eating habits:
 - Provide teachers with resources and information about FFVP to incorporate into their lesson plans.
 - Encourage teachers to participate in FFVP activities, such as taste-testing sessions and classroom discussions about the importance of eating fruits and vegetables.
 - Recognize and reward teachers who actively support FFVP initiatives.

5. Student Feedback and Evaluation:

- Conduct surveys at the end of each marking period to gather feedback from students regarding their eagerness to try new fruits and vegetables, level of interest in FFVP activities, and overall experience with the program.
- Use survey results to assess the effectiveness of FFVP implementation and identify areas for improvement.
- Adjust FFVP activities and offerings based on student feedback to ensure continued engagement and satisfaction.

Timeline for Implementation:

- Immediate: Begin promoting FFVP on social media platforms and incorporating reminders in morning announcements.

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- Starting in September: Add FFVP snacks to the school's online menu and provide dipping options for students.
- Ongoing: Encourage teacher participation and conduct regular student surveys to evaluate the program's impact and make necessary adjustments.

Flagged by Michelle Murdock 06/17/2024 10:58 AM

The FFVP must not be offered during the school day when lunch and breakfast is being served. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged