

## Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	Compass Academy Charter School-08006089	806	02/24/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Jill Dailey 03/04/2025 07:39 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Xaimara Martinez 02/21/2025 02:37 PM				
	Immediately all teachers (Pre-K to 5th) and lunch aides have their Vector Training completed in Civil Rights. For Compass afternoon care, the program director has completed their Vector Training in Civil Rights. They all have a copy of SNEARS and Civil Rights. I keep track of completion on a completed log.				
	Flagged by Jill Dailey 01/24/2025 07:44 AM				
	Annual civil rights training is required for all staff who interact with program participants or applicants (e.g. cafeteria staff, free/reduced application approval). The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered. Staff must complete the State Agency Civil Rights Self Study Guide or view the Civil Rights Webinar which can both be found in SNEARS.				
	Teachers taking meal counts in the classroom at breakfast and in the cafeteria at lunch had not received civil rights training at the time of the review.				
	Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.				
	Indicate the date of implementation.				
Professional Standards	Professional Standards (On-Site Assessment Tool)	Compass Academy Charter School-08006089	1219	02/24/2025	CAP Accepted

## Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Jill Dailey 03/04/2025 07:36 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Xaimara Martinez 02/21/2025 03:11 PM				
	Students are required to go to the cafeteria to pick up their breakfast. Counts are completed only by trained cafeteria staff and the POS register. Lunchtime training and Offer vs Serve training is completed by all cafeteria staff. Students have finger scanning, barcode cards, and pin numbers to check in for breakfast and lunch.				
	Flagged by Jill Dailey 01/24/2025 07:45 AM				
	<p>Administrative, office and/or other school staff (e.g. teachers serving and/or counting meals in the classroom) who regularly work on National School Lunch and/or School Breakfast related activities throughout the school year must meet professional standard training requirements. Staff working 20 or more hours on School Nutrition program related activities are required to complete at least 6 hours of annual training. Part time staff (working less than 20 hours per week) are required to complete at least 4 hours of annual training. Training can be obtained in a variety of formats, including online courses, live or recorded webinars, in-person trainings/workshops, conferences, meetings etc. Training resources are also available at: <a href="https://theicn.org/">https://theicn.org/</a>.</p> <p>At the time of the review, there was no supporting documentation to show that teachers, who were taking meal counts in the classroom and in the cafeteria, received training in offer vs serve and meal counting and claiming.</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</p> <p><b>Indicate the date of implementation.</b></p>				
Afterschool Snack Program	Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)	Compass Academy Charter School-10555		02/24/2025	CAP Accepted

# Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

<b>Corrective Action History</b>	<p>Corrective Action Plan: Accepted by Jill Dailey 03/04/2025 09:48 AM</p> <p>CAP Accepted</p>
	<p>Corrective Action Plan: Submitted by Xaimara Martinez 03/04/2025 09:24 AM</p> <p>Date of Implementation- 1/23/25</p> <p>Food Service Director, Xaimara Feliciano, and Program Director are making sure all paperwork is filled and all snacks are accounted for. We purchased an all-in-one POS with a finger scanner, keyboard, mouse, and pin pad scanner combo. We are working with Lunchtime Software to add a second serving line for counting afternoon snacks. Food Service Director, Xaimara Feliciano, trained the Program Director and group teacher of afternoon care to work the register. Until Lunchtime software installs a separate line for just aftercare snacks, all snacks are accounted for and recounted by at least two trained staff members.</p>
	<p>Corrective Action Plan: Rejected by Jill Dailey 03/04/2025 07:41 AM</p> <p>Please provide the date of implementation.</p>
	<p>Corrective Action Plan: Submitted by Xaimara Martinez 02/21/2025 03:01 PM</p> <p>Food Service Director, Xaimara Feliciano, and Program Director are making sure all paperwork is filled and all snacks are accounted for. We purchased an all-in-one POS with a finger scanner, keyboard, mouse, and pin pad scanner combo. We are working with Lunchtime Software to add a second serving line for counting afternoon snacks. Food Service Director, Xaimara Feliciano, trained the Program Director and group teacher of afternoon care to work the register.</p>
	<p>Flagged by Jill Dailey 01/24/2025 07:44 AM</p> <p>Snack counts must be properly counted and claimed. As discussed at the exit conference findings were found in this area.</p> <p>For the month of review, December 2024, there was an overclaim of 1 snack. SFA Count = 403, SA Count = 402.</p> <p>At the exit conference it was discussed to look into using LunchTime to maintain snack counts.</p> <p>Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide.</p> <p><b>Indicate the date of implementation.</b></p>

## Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised systemically.

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Afterschool Snack Program	Afterschool Snack Program (Other Programs)	Compass Academy Charter School-10555		02/24/2025	CAP Accepted

# Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

<b>Corrective Action History</b>	<p>Corrective Action Plan: Accepted by Jill Dailey 03/04/2025 09:48 AM</p> <p>CAP Accepted</p>
	<p>Corrective Action Plan: Submitted by Xaimara Martinez 03/04/2025 09:24 AM</p> <p>Date of Implementation- 1/23/25</p> <p>Food Service Director, Xaimara Feliciano, and Program Director are making sure all paperwork is filled and all snacks are accounted for. We purchased an all-in-one POS with a finger scanner, keyboard, mouse, and pin pad scanner combo. We are working with Lunchtime Software to add a second serving line for counting afternoon snacks. Food Service Director, Xaimara Feliciano, trained the Program Director and group teacher of afternoon care to work the register. Until Lunchtime software installs a separate line for just aftercare snacks, all snacks are accounted for and recounted by at least two trained staff members.</p>
	<p>Corrective Action Plan: Rejected by Jill Dailey 03/04/2025 07:41 AM</p> <p>Please provide the date of implementation.</p>
	<p>Corrective Action Plan: Submitted by Xaimara Martinez 02/21/2025 03:01 PM</p> <p>Food Service Director, Xaimara Feliciano, and Program Director are making sure all paperwork is filled and all snacks are accounted for. We purchased an all-in-one POS with a finger scanner, keyboard, mouse, and pin pad scanner combo. We are working with Lunchtime Software to add a second serving line for counting afternoon snacks. Food Service Director, Xaimara Feliciano, trained the Program Director and group teacher of afternoon care to work the register.</p>
	<p>Flagged by Jill Dailey 01/24/2025 07:44 AM</p> <p>Snack counts must be properly counted and claimed. As discussed at the exit conference findings were found in this area.</p> <p>For the month of review, December 2024, there was an overclaim of 1 snack. SFA Count = 403, SA Count = 402.</p> <p>At the exit conference it was discussed to look into using LunchTime to maintain snack counts.</p> <p>Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide.</p> <p><b>Indicate the date of implementation.</b></p>

## Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised system-wide.					
Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Infant and Pre-K Meal Pattern	Infant and Pre-K Meal Pattern (Other Programs)	Compass Academy Charter School-10555	4	02/24/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Jill Dailey 03/04/2025 07:35 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Xaimara Martinez 02/21/2025 02:27 PM				
	The day we had the review, Jill showed me how to calculate the added sugar limit for breakfast cereal from the food and nutrition service. By learning this process, I changed the menu immediately for PreK, by getting them new cereal.				
	Flagged by Jill Dailey 01/24/2025 08:23 AM				
	Breakfast cereal served to Pre-K must have no more than 6 grams of sugar per dry ounce.				
	There were a few types of cereal that did not meet the PreK sugar requirements. Provided the FSD with a fact sheet which will help to select low-sugar cereals for PreK students in the future.				
	Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future.				
	Indicate the date of implementation.				
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review (On-Site Assessment Tool - Site) (317H)	Compass Academy Charter School-10555	318	02/24/2025	CAP Accepted
	Corrective Action Plan: Accepted by Jill Dailey 03/04/2025 07:39 AM				
	CAP Accepted				

# Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svst

<b>Corrective Action History</b>	<p>Corrective Action Plan: Submitted by Xaimara Martinez 02/21/2025 03:42 PM</p> <p>Corrected on 1/27/25</p> <p>Students are required to go to the cafeteria to pick up their breakfast. Counts are completed only by trained cafeteria staff and the POS register. Lunchtime training and Offer vs Serve training is completed by all cafeteria staff. Students have finger scanning, barcode cards, and pin numbers to check in for breakfast and lunch.</p> <p>All Cafeteria staff oversee students get all meal components for daily requirements and reimbursable meal.</p> <p>Pre-k students eat their meals at the classroom. Meal options are put together by the FSD and classroom teachers are trained to serve students.</p>
	<p>Flagged by Jill Dailey 01/24/2025 07:55 AM</p> <p>An accurate count of reimbursable meals served, by eligibility category, must be taken at the point of service for breakfast. Point of service means that point in the food service operation where a determination can be made that a reimbursable free (reduced price or paid) meal has been served to an eligible child. The State Agency has determined that the inaccurate counting of meals observed at breakfast is an ongoing systemic problem. The meal counting system must be corrected.</p> <p>On the day of review, breakfast meals were being offered and served to students in the classroom. In one 5th grade classroom students were marking themselves as having receive a reimbursable meal. Additionally, some teachers were taking meal counts on the opposite side of the classroom from where students were selecting breakfast meals. Teachers in this case would not have been able to fully assess if a reimbursable meal had been selected. Students can be marked has having received a meal once the determination is made that the meal is reimbursable. This process must be overseen by a trained adult (teacher/aide/staff member, ect.)</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide.</p> <p>Fiscal action will be taken. An over claim may be assessed.</p> <p><b>Indicate the date of implementation.</b></p>

## Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svstems

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review (On-Site Assessment Tool - Site) (317H)	Compass Academy Charter School-10555	320	02/24/2025	CAP Accepted
Corrective Action History	<p>Corrective Action Plan: Accepted by Jill Dailey 03/04/2025 07:39 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Xaimara Martinez 02/21/2025 04:23 PM</p> <p>Corrected from the 1/23/25 to 1/27/25</p> <p>We came up with a plan to revise staff training completion, accurate meal counting with a modern system and software with lunchtime, and student check in process for meals.</p> <p>For precise counting and backtracking, classroom tally sheets, meal counts, transactions records, and absent lists are all printed and filed for the school day. Food Service Director has assigned the new food assistant training courses and completion log to be responsible for handling the register check ins and receipts. All tasks and paperwork are reviewed and approved by the FSD.</p> <p>Students are required to go to the cafeteria to pick up their meals. Counts are completed only by trained cafeteria staff and the POS register. Lunchtime training and Offer vs Serve training is completed by all cafeteria staff.</p> <p>Students have finger scanning, barcode cards, and pin numbers to check in for breakfast and lunch. Students must check in with which ever option to charge their student account after they have received their reimbursable meals with all of the required components.</p> <p>All Cafeteria staff oversee students get all meal components for daily requirements and reimbursable meal.</p> <p>Pre-k students eat their meals at the classroom. Meal options are put together by the FSD and classroom teachers are trained to serve students. FSD oversees that these students receive their meals and either FSD or assigned cashier checks them into lunchtime.</p>				



# Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

	<p>Flagged by Jill Dailey 01/24/2025 08:02 AM</p> <p>Daily breakfast meal totals, by category, must be correctly counted, combined and recorded for each school. Either an electronic or manual system is allowable for use, as long as the system and process used yield an accurate count free, (reduced and paid) reimbursable meals were served. When the SFA's meal counting process involves several steps, multiple transfers of counts from one document/computer to another and/or many different sub processes within the main meal counting process, there is more likelihood of errors occurring. The meal counting process should be streamlined and consistently provide accurate counts.</p> <p>The state agency has determined that the inaccurate method counting, combining, and recording of meals for breakfast is an ongoing systemic problem. The system of counting meals, must be corrected.</p> <p>On the day of review, breakfast rosters were collected from the classrooms and entered into the POS. Using the breakfast rosters to confirm the SFA breakfast meal count, the SA determined that the number of meals claimed at breakfast was different from the breakfast meals claimed in the rosters. It was determined that additional meals were being claimed in the system to compensate for inventory (like cereal, juice, graham crackers) that was not being returned from the classrooms to the cafeteria. In the exit conference it was discussed that this counting and claiming of additional meals without supporting documentation that a meal was served must cease immediately. The FSD and administrative staff were very receptive and took action to correct this systemic problem.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Fiscal action will be taken. An over claim may be assessed.</p> <p><b>Indicate the date of implementation.</b></p>				
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review (On-Site Assessment Tool - Site) (317H)	Compass Academy Charter School-10555	321	02/24/2025	CAP Accepted
	<p>Corrective Action Plan: Accepted by Jill Dailey 03/04/2025 07:39 AM</p> <p>CAP Accepted</p>				

<div> <div>Corrective Action History</div> </div>	<div> <div>Corrective Action Plan: Submitted by Xaimara Martinez 02/21/2025 04:15 PM</div> <div>Corrected on 1/27/24</div> <div> <p>For precise counting and backtracking, classroom tally sheets, meal counts, transactions records, and absent lists are all printed and filed for the school day. Food Service Director has assigned the new food assistant training courses and completion log to be responsible for handling the register check ins and receipts. All tasks and paperwork are reviewed and approved by the FSD.</p> <p>Students are required to go to the cafeteria to pick up their meals. Counts are completed only by trained cafeteria staff and the POS register. Lunchtime training and Offer vs Serve training is completed by all cafeteria staff.</p> <p>Students have finger scanning, barcode cards, and pin numbers to check in for breakfast and lunch. Students must check in with which ever option to charge their student account after they have received their reimbursable meals with all of the required components.</p> <p>All Cafeteria staff oversee students get all meal components for daily requirements and reimbursable meal.</p> <p>Pre-k students eat their meals at the classroom. Meal options are put together by the FSD and classroom teachers are trained to serve students. FSD oversees that these students receive their meals and either FSD or assigned cashier checks them into lunchtime.</p> </div> </div>

Page: 10 of 18

## Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

	<p>Flagged by Jill Dailey 01/24/2025 08:08 AM</p> <p>Breakfast meal counts, by category (free or/and reduced and paid) for the review period must be comparable to the meal counts for the day of review. Counts for the day of review that are significantly different from the review month are indicative of a problem with the meal counting system. SFAs are reminded that second meals and/or other ineligible meals (adults, a la carte, etc.) cannot be counted and claimed. The meal counting procedures contributing to the finding must be changed to provide an accurate point of service meal count.</p> <p>The breakfast day of review and review period meal claims were both inflated due to an inaccurate method used for counting and claiming. The SA is unable to accurately assess if the day of review meal counts are comparable to the review period meal counts.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Fiscal action will be taken. An over claim may be assessed.</p> <p><b>Indicate the date of implementation.</b></p>				
Meal Counting and Claiming - Review Period	Meal Counting and Claiming - Review Period (On-Site Assessment Tool - Site) (322H)	Compass Academy Charter School-10555	325	02/24/2025	CAP Accepted
	<p>Corrective Action Plan: Accepted by Jill Dailey 03/04/2025 07:38 AM</p> <p>CAP Accepted</p>				

## Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

<b>Corrective Action History</b>	Corrective Action Plan: Submitted by Xaimara Martinez 02/26/2025 09:41 AM
	Corrected on 1/27/25
	Students are required to go to the cafeteria to pick up their meals. Counts are completed only by trained cafeteria staff and the POS register. Lunchtime training and Offer vs Serve training is completed by all cafeteria staff.
	Students have finger scanning, barcode cards, and pin numbers to check in for breakfast and lunch. Students must check in with which ever option to charge their student account after they have received their reimbursable meals with all of the required components.
	All Cafeteria staff oversee students get all meal components for daily requirements and reimbursable meal.
	Pre-k students eat their meals at the classroom. Meal options are put together by the FSD and classroom teachers are trained to serve students. FSD oversees that these students receive their meals and either FSD or assigned cashier checks them into lunchtime.
	Classroom tally sheets, meal counts, transactions records, and absent lists are all printed and filed for the school day.
	Corrective Action Plan: Rejected by Jill Dailey 02/26/2025 09:24 AM
	Please update the date of implementation.

## Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Corrective Action Plan: Submitted by Xaimara Martinez 02/21/2025 04:03 PM

Corrected on 1/27/24

Students are required to go to the cafeteria to pick up their meals. Counts are completed only by trained cafeteria staff and the POS register. Lunchtime training and Offer vs Serve training is completed by all cafeteria staff.

Students have finger scanning, barcode cards, and pin numbers to check in for breakfast and lunch. Students must check in with which ever option to charge their student account after they have received their reimbursable meals with all of the required components.

All Cafeteria staff oversee students get all meal components for daily requirements and reimbursable meal.

Pre-k students eat their meals at the classroom. Meal options are put together by the FSD and classroom teachers are trained to serve students. FSD oversees that these students receive their meals and either FSD or assigned cashier checks them into lunchtime.

Classroom tally sheets, meal counts, transactions records, and absent lists are all printed and filed for the school day.

## Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

	Flagged by Jill Dailey 01/24/2025 08:00 AM				
	Breakfast counts by category ( <b>free</b> or/and reduced and paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. The state agency has determined that the inaccurate method counting, combining, and recording of meals for breakfast for the review period is an ongoing systemic problem. The system of counting meals must be corrected.				
	Breakfast rosters are collected from the classrooms and entered into the POS to obtain the daily meal counts. Using the breakfast rosters for the entire month of review to confirm the SFA breakfast meal count, the SA determined that the number of meals claimed at breakfast was different from the breakfast meals claimed in the rosters. It was determined that additional meals were being claimed in the system to compensate for inventory (like cereal, juice, graham crackers) that was not being returned from the classrooms to the cafeteria after breakfast had ended.				
	In the exit conference it was discussed that this counting and claiming of additional meals without supporting documentation that a meal was served must cease immediately. The FSD and administrative staff were very receptive and took action to correct this systemic problem.				
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Fiscal action will be taken. An over claim may be assessed.				
<b>Indicate the date of implementation.</b>					
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	Compass Academy Charter School-10555	409	02/24/2025	CAP Accepted

# Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Jill Dailey 03/04/2025 07:40 AM CAP Accepted				
	Corrective Action Plan: Submitted by Xaimara Martinez 02/21/2025 03:38 PM  Corrected on 1/23/25  We're keeping better records of the production sheets. All meal components are required and offer to student daily. All hot lunches and cold lunches will receive the same vegetable of the day for the daily requirement.				
	Flagged by Jill Dailey 01/24/2025 07:52 AM  At lunch, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 5 components of the reimbursable lunch, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern.  On December 16th of the review week, 3 PreK lunch meals were claimed without having received a vegetable component per the production records. PreK students being served in the classroom under serve only must receive all 5 components in the minimum daily quantities for the meal to be considered reimbursable. These 3 meals will be disallowed.  Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide.  <b>Indicate the date of implementation.</b>				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	Compass Academy Charter School-10555	410	02/24/2025	CAP Accepted
	Corrective Action Plan: Accepted by Jill Dailey 03/04/2025 09:48 AM CAP Accepted				

## Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

	Corrective Action Plan: Submitted by Xaimara Martinez 03/04/2025 09:17 AM
	Date of Implementation- 1/22/25
	For breakfast and lunch, students have the option to choose between 1% low fat white milk, fat-free chocolate milk, or fat-free strawberry milk.
	For lunch we are offering 3/4 cup of spring mix salad or 3/4 cup of broccoli twice a week.
<b>Corrective Action History</b>	For lunch we are offering 3/4 cup of the daily vegetable requirement.
	Corrective Action Plan: Rejected by Jill Dailey 03/04/2025 07:40 AM
	Please provide the date of implementation.
	Corrective Action Plan: Submitted by Xaimara Martinez 02/21/2025 03:26 PM
	Immediately all corrections were applied.
	For breakfast and lunch, students have the option to choose between 1% low fat white milk, fat-free chocolate milk, or fat-free strawberry milk.
	For lunch we are offering 3/4 cup of spring mix salad or 3/4 cup of broccoli twice a week.
	For lunch we are offering 3/4 cup of the daily vegetable requirement.



## Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

	<p>Flagged by Jill Dailey 01/24/2025 07:48 AM</p> <p>At lunch and breakfast, portion sizes planned for each component must meet both daily and weekly minimum requirements for each appropriate grade group. When planning menus, refer to the Lunch and Breakfast Meal Pattern Charts, available on the Department of Agriculture's Form web site for specific component and minimum quantity requirements.</p> <p>During the week of review at breakfast, the production records for grades K-5 documented that students only had access to 1 type of milk. Students must have access to at least two different varieties of milk at both breakfast and lunch. Per the FSD, she was made aware of this regulation during a training and it was not a problem on the day of review.</p> <p>During the week of review at lunch, per the production records, students did not have access to at least a 1/2 C Dark Green Vegetable over the course of the week. The FSD thought green beans would fall into this category. Green beans fall into the "Other" vegetable subgroup category. Form #138, Vegetable sub-groups was emailed to the FSD.</p> <p>On December 19th students only had access to a 1/2 C baked beans. Per the K-5 meal pattern, the daily vegetable requirement is 3/4 C.</p> <p>These are first-time PS2 violations and may be accessed for fiscal if the same violations occur in future reviews.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide.</p> <p><b>Indicate the date of implementation</b></p>				
Offer vs Serve - Day of Review	Offer vs Serve - Day of Review (On-Site Assessment Tool - Site) (500H)	Compass Academy Charter School-10555	501	02/24/2025	CAP Accepted

## Compass Academy Charter School-08006089 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Jill Dailey 03/04/2025 07:36 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Xaimara Martinez 02/21/2025 03:18 PM				
	Students are required to go to the cafeteria to pick up their breakfast. Counts are completed only by trained cafeteria staff and the POS register. Lunchtime training and Offer vs Serve training is completed by all cafeteria staff. Students have finger scanning, barcode cards, and pin numbers to check in for breakfast and lunch.				
	Flagged by Jill Dailey 01/24/2025 07:55 AM				
	<p>Staff members must receive training on how to accurately recognize a reimbursable meal under offer versus serve.</p> <p>At the time of the review there was no supporting documentation to confirm that teachers serving breakfast in the classroom received training on offer vs serve and how to identify a reimbursable meal. Any staff member overseeing service of meals must be properly trained in identity a reimbursable meal under offer vs serve.</p> <p>On the day of review, no non-reimbursable meals were claimed as the FSD was present to assist in helping the students take all the required components.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide.</p> <p><b>Indicate the date of implementation.</b></p>				

### Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged