

CUMBERLAND REG BD OF ED-01100997 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised system-wide.

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	CUMBERLAND REG BD OF ED-01100997	126	05/31/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:22 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Amy Martin 05/08/2024 03:17 PM				
	done				
Corrective Action History	Flagged by Amy Martin 04/30/2024 02:01 PM				
	Incomplete and incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.				

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Verification	Verification (On-Site Assessment Tool) (207H)	CUMBERLAND REG BD OF ED-01100997	214	05/31/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:23 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Wayne Knight 05/10/2024 08:40 AM				
	<p>For any future Verifications, that I make sure that our Primero Edge software successfully changes the benefits of those families that did not respond.</p> <p>The action I took was to re-notify those families that their statuses were changing in 10 days and today I will make sure that gets done.</p>				
	<p>Flagged by Amy Martin 04/30/2024 02:01 PM</p> <p>The SFA must update student eligibility status when there are changes in eligibility due to verification results.</p> <p>On multiple applications, the student's eligibility status was not changed at the POS. These errors must be corrected. They are listed by student on the SFA-2.</p> <p>Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Meal Counting and Claiming	Meal Counting and Claiming (Off-Site Assessment Tool) (300H)	CUMBERLAND REG BD OF ED-01100997	305	05/31/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:20 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Kim Wagner 04/30/2024 03:17 PM				
	Cashiers and other staff have been instructed that meal components alone can not be charged these are considered al a carte. Implemented 4/30/24 in the morning after speaking about this on observation day.				
	Flagged by Amy Martin 04/30/2024 02:00 PM				
	As part of the SFA's unpaid meal charge policy, student's may not charge a la carte items without the funds to cover the cost. On the day of observation, multiple student's without funds were able to purchase a la carte items. All foods and beverages not part of a reimbursable meal are considered a la carte.				
	Explain, in detail, how this finding was corrected and steps to ensure it will not reoccur in the future. Indicate the date of implementation.				
Meal Counting and Claiming	Meal Counting and Claiming (On-Site Assessment Tool) (314H)	CUMBERLAND REG BD OF ED-01100997	314	05/31/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:21 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Michelle Stahlman 04/30/2024 03:18 PM				
	Updated application packet in SNEARS to reflect the additional serving location for breakfast, and offer vs. serve.				
	Flagged by Amy Martin 04/30/2024 02:02 PM				
	The Annual Application SNEARS states that the site participates in serve only at breakfast and only has one serving area. On the day of observation (as well as adopted board policy), the site participates in offer versus serve at breakfast and has two serving areas. The Annual Application and Agreement must be updated to reflect current practices.				
	Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Civil Rights	Civil Rights (On-Site Assessment Tool) (809H)	CUMBERLAND REG BD OF ED-01100997	810	05/31/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:22 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Kim Wagner 05/07/2024 10:49 AM				
	Link has been added to school website. Implemented on 5/7/24.				
	Flagged by Amy Martin 04/30/2024 02:03 PM				
	The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statement is at the following link: https://www.nj.gov/agriculture/applic/forms/Form%20213%20USDA%20Nondiscrimination%20Statement.pdf The SFA's website does not have the current non-discrimination statement. Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Professional Standards	Professional Standards (On-Site Assessment Tool)	CUMBERLAND REG BD OF ED-01100997	1217	05/31/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:21 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Kim Wagner 04/30/2024 03:20 PM				
	Will start using the SNA tracking tool (or similar) mentioned during exit interview beginning next school year.				
	Flagged by Amy Martin 04/30/2024 02:03 PM				
	Documentation of training hours completed by all employees must be kept using the USDA Training Tracking Tool or similar. The tracking tool must contain all required fields for documenting compliance with professional standard training requirements. Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..				

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool) (1400H)	CUMBERLAND REG BD OF ED-01100997	1400	05/31/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:21 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Kim Wagner 04/30/2024 03:35 PM				
	A copy of the written HACCP food safety plan has been placed in B Cafeteria. Staff has access and knows the storage location. Implemented on 4/30/24.				
	Flagged by Amy Martin 04/30/2024 02:04 PM				
Corrective Action History	A copy of the written HACCP food safety plan must be available at each school.				
	The school has two different cafeterias. Cafeteria B must have it's own food safety plan/HACCP book.				
	Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	CUMBERLAND REG H.S.-552	401	05/31/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 01:22 PM CAP Accepted				
	Corrective Action Plan: Submitted by Kim Wagner 05/02/2024 04:09 PM Meeting planned for 5/2/24. Will retrain on OVS and components needed to be considered a reimbursable meal. Sign in sheet attached. Flagged by Amy Martin 04/30/2024 02:04 PM Students must take the required number of components for breakfast in order for their meals to be claimed for reimbursement. Since the SFA has offer versus serve, students must select at least 3 food items in the proper quantities. One item selected must be ½ cup fruit and/or vegetable. Students must take the required number of components for lunch in order for their meals to be claimed for reimbursement. Since the SFA has offer versus serve, students must select at least 3 food components in the proper quantities. One component selected must be ½ cup fruit and/or vegetable. At lunch, three meals claimed for reimbursement did not contain a fruit or vegetable. At breakfast, one meal claimed for reimbursement only contained two items (4oz juice and 1oz cereal) Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future.				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	CUMBERLAND REG H.S.-552	409	05/31/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 05/15/2024 02:04 PM CAP Accepted				
	Corrective Action Plan: Submitted by Kim Wagner 05/15/2024 01:47 PM Recipes updated on 4/30/24.				
	Corrective Action Plan: Rejected by Amy Martin 05/15/2024 01:23 PM Please include the date the recipes were corrected. Ty				
	Corrective Action Plan: Submitted by Michelle Stahlman 04/30/2024 03:37 PM Updated the recipes that were directly in question, and will continue to review and update recipe database as needed.				
	Flagged by Amy Martin 04/30/2024 02:04 PM Although the supporting documentation shows that all students were offered and served all meal components in the appropriate quantities during the review period, a couple of the recipes must be updated to include instructions. In addition, the Farmhouse salad recipe must include the grain component as part of the recipe to follow the format of the other salad recipes.				
	Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged