

Technical Assistance Log

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HUDSON ARTS & SCIENCE CHARTER SCHOOL-08006106

TA Date	TA Log #	TA Area	Form	Question	SFA Title	SFA Contact	Reviewer	SFA Access
01/27/2022	2484	Meal Counting and Claiming - Review Period (On-Site Assessment Tool - Site) (322H)	Meal Counting and Claiming - Review Period	323		Danny Malave, FSMC Area Supervisor	Amy Martin	☒
How Provided				Comments	When completing the edit check worksheets (ECW), the site's total enrollment must be listed in the "enrollment" box. This number is then multiplied by the locally established attendance factor. Served meals for each category (free, reduced, and paid) should not exceed this number. In the rare instance it does, a comment must be made in the "comments" box of the ECW.			
01/27/2022	2483	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	Meal Components and Quantities - Review Period	409		Danny Malave, FSMC Area Supervisor and Marissa Tho	Amy Martin	☒
How Provided				Comments	Although the production records (PR) indicate that all weekly vegetable subgroups were offered to students, the low prep amounts, and acceptance of some is concerning. For instance, the dark green subgroup was offered on Nov 17, 2021, in the form of romaine salad. Although 300+ students were served lunch, only 40 portions were planned and only 19 accepted. The SFA must ensure that all students have access to all vegetable subgroups, throughout the week. In addition, vegetable subgroups must be encouraged and enticing to students. If that few students are selecting the vegetable, it may be advantageous to offer the subgroup in another manner.			

HUDSON ARTS & SCIENCE CHARTER SCHOOL-08006106 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	HUDSON ARTS & SCIENCE CHARTER SCHOOL-08006106	806	02/28/2022	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 03/01/2022 09:10 AM CAP Accepted				
	Corrective Action Plan: Submitted by DANIEL MALAVE 02/28/2022 03:46 PM Moving forward the staff will be trained in August to make sure training is completed prior to the deadline. Date of implementation 2.28.22.				
	Flagged by Amy Martin 01/27/2022 11:45 AM				
	Civil Rights training must be provided on an annual basis by September 30, 2021 to all frontline staff and those employees who supervise frontline staff. This was outlined in the NJ Back to School Reminders for School Year 2021-2022 Memo dated September 13, 2021 as well as Certified as part of the Annual Application packet (SNP Attestations). "Frontline staff" are defined as all employees who interact with Child Nutrition program applicants or participants. Acceptable training methods include the recently updated Civil Rights for School Nutrition Program Professionals webinar and the Civil Rights Self-Study Guide found in SNEARS. The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered.				
	Training was completed in October 29, 2021 for frontline staff. Explain, in detail, the measures taken to ensure that training will be completed prior to the deadline in subsequent years.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged