

BLOOMSBURY BD OF ED-01900430 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Verification	Verification (On-Site Assessment Tool) (207H)	BLOOMSBURY BD OF ED-01900430	209	04/29/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/26/2024 10:04 AM
	CAP Accepted
	Corrective Action Plan: Submitted by BRIAN CRAWFORD 04/25/2024 02:08 PM
	Form 255 was completed on 4-25-2024 and sent to the Parent.
	All applications will be verified by using gross income instead of net income going forward. Applications will be verified to ensure that the proper income is being used when determining free or reduced eligibility.
	Corrective Action Plan: Rejected by Kaitlyn Matthews 04/25/2024 09:16 AM
	Explain, in detail how the finding regarding incorrect eligibility for verified application 001 (determined reduced, however, should be paid) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation that application 001 was changed from reduced to paid and when the family was notified of this change (form 255).
	Corrective Action Plan: Submitted by BRIAN CRAWFORD 04/24/2024 04:20 PM
Corrective Action History	Effective 3-27-24
	All applications will be verified by using gross income instead of net income going forward. Beginning immediately, all applications will be verified to ensure that the proper income is being used when determining free or reduced eligibility.
	Corrective Action Plan: Rejected by Kaitlyn Matthews 04/24/2024 12:55 PM
	Explain, in detail how the finding regarding incorrect eligibility for verified application 001 (determined reduced, however, should be paid) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.
	Corrective Action Plan: Submitted by BRIAN CRAWFORD 04/22/2024 04:12 PM
	All applications will be verified by using gross income instead of net income going forward. Beginning immediately, all applications will be verified to ensure that the proper income is being used when determining free or reduced eligibility.
	Flagged by Kaitlyn Matthews 03/27/2024 03:32 PM
	Application 001 (original determination- reduced) was verified using the net income instead of the gross income on the paystub. This verified application remained reduced, however, should be changed to paid. Form 255 "Letter to Notify Audit Results" must be completed and sent to the household.
Corrective Action History	Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Revenue From Non-Program Foods	Revenue from Nonprogram Foods (Off-Site Assessment Tool) (710H)	BLOOMSBURY BD OF ED-01900430	709	08/21/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lisa Garland 08/20/2024 01:31 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by BRIAN CRAWFORD 08/15/2024 11:16 AM				
	Starting September 3, 2024, the cost of non-program foods will be raised to ensure that revenue will meet the 33,151 deficit as noted on the submitted NPF revenue tool.				
	<p>Flagged by Lisa Garland 08/14/2024 12:08 PM</p> <p>Revenues from the sales of non-program foods are insufficient to cover the costs of those non-program foods in the school food service account. Therefore, in-compliant per 7 CFR 210.14(f)</p> <p>Additional Revenue needed to comply</p> <p>Please submit a required Corrective Action Plan</p> <p>Thank You</p>				
Group 1: CA Count (2)		BLOOMSBURY BD OF ED-01900430		04/29/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/24/2024 12:56 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by BRIAN CRAWFORD 04/12/2024 12:21 PM				
	Effective for the start of the 2024-25 School year we will transition away from the meal cards and the numeric coding on them. The cafeteria is going to utilize a coded roster that will be kept with the food service manager. Switching to a roster will remove any chances of student seeing another child's meal status. It is our duty to protect a students eligibility status. changing this process should add additional security.				
	Flagged by Kaitlyn Matthews 03/27/2024 03:33 PM				
	<p>Tickets are coded 1000 (paid), 2000 (reduced), and 3000 (free). The ticket coding may be easily identified by students.</p> <p>Safeguards must be in place to ensure that there is no overt identification of students eligible for free or reduced price meals during the meal service or at any other time. Names and eligibility categories of these students must remain confidential and be used only to provide meal benefits.</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.</p>				
Meal Counting and Claiming - Day of Review	Flagged by Kaitlyn Matthews 03/27/2024 03:33 PM				
	<p>Tickets are coded 1000 (paid), 2000 (reduced), and 3000 (free). The ticket coding may be easily identified by students.</p> <p>SFAs are required to protect the identity of students receiving free or reduced meal benefits when breakfast and lunches are served. Meal cards, tickets, rosters, etc. used to obtain reimbursable meal counts cannot be coded or colored in a manner that would overtly identify free or reduced eligible students. For POS systems, steps must be taken to assure that computer screens cannot be viewed by other students or the information should be masked or coded so that student eligibility information is not easily identified. SFAs must also make reasonable efforts to publicize and encourage use of prepayment options by students.</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.</p>				
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review (On-Site Assessment Tool - Site) (317H)	BLOOMSBURY BOROUGH-1665	318	04/29/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 04/24/2024 12:14 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by BRIAN CRAWFORD 04/12/2024 12:05 PM				
	Effective 3-25-24				
	Meal cards will be placed in a basket at the end of the line with the food service worker. This will ensure the student has all of the required meal components before the cards are collected.				
	<p>Flagged by Kaitlyn Matthews 03/27/2024 03:32 PM</p> <p>All meals served on the day of review were reimbursable. However, it was observed during lunch that tickets were being collected before the students took a complete reimbursable meal. The meal counting error was corrected within the first lunch period.</p> <p>After the meal service, it was explained to the State Agency (SA) that the usual practice is to take the ticket once a reimbursable meal is received.</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged