

## MARION P THOMAS CHARTER-08007210 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (Off-Site Assessment Tool) (100H)	MARION P THOMAS CHARTER-08007210	110		CAP Removed
<b>Corrective Action History</b>	<p>Corrective Action Plan: Removed by Dianne Kennedy 01/17/2020 10:13 AM</p> <p>CAP Removed</p> <p>Flagged by Mary Dickens 09/26/2019 10:58 AM</p>				
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	MARION P THOMAS CHARTER-08007210	126	02/29/2020	CAP Accepted
<b>Corrective Action History</b>	<p>Corrective Action Plan: Accepted by Dianne Kennedy 03/12/2020 10:06 AM</p> <p>CAP Accepted</p> <p>Corrective Action Plan: Submitted by VERNETTA RIVERA 03/09/2020 10:13 AM</p> <p>Sent application home by student to have parent sign and return back to school.</p> <p>In the future I will make sure that any application that does not have signature to notify parent and send application back home and have parent sign.</p> <p>Correction was made to application #104 was changed from Free to Reduce also the MEL/POS was corrected. Letter was sent home to parent to notify of the correction and how to pay any future bills on line. I also made correction for any outstanding balances .</p> <p>In the future I will recheck that all household names are submitted correctly and not missed.</p> <p>Corrective Action Plan: Rejected by Dianne Kennedy 03/06/2020 10:11 AM</p> <p>Incorrect Corrective Action Plan. Incomplete (1 no adult signature) and incorrectly determined (one determined free need to changed to reduced) applications were found during the State Agency review of the selected applications. The SFA must indicate the date of correction for all application errors.</p>				

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	Corrective Action Plan: Submitted by VERNETTA RIVERA 02/18/2020 01:02 PM					
	Webinar was taken on 1/31/2020 and completed with a print out of the certificate.					
	Corrective Action Plan: Rejected by Dianne Kennedy 02/18/2020 09:54 AM					
	Incomplete (1 no adult signature) and incorrectly determined (one determined free need to changed to reduced) applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors. The number of Certification and Benefit Errors are greater or equal to 10%, therefore an Independent Review of applications must be completed for next school year. More details will be provided later in the school year regarding the process and expectations for the Independent Review.					
	Corrective Action Plan: Submitted by VERNETTA RIVERA 01/31/2020 12:28 PM					
	Take webinars on time					
	Flagged by Dianne Kennedy 01/29/2020 10:38 AM					
	Incomplete (1 no adult signature) and incorrectly determined (one determined free need to changed to reduced) applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors. The number of Certification and Benefit Errors are greater or equal to 10%, therefore an Independent Review of applications must be completed for next school year. More details will be provided later in the school year regarding the process and expectations for the Independent Review.					
	Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	MARION P THOMAS CHARTER-08007210	131	02/29/2020	CAP Accepted

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## Corrective Action History

Corrective Action Plan: Accepted by Dianne Kennedy  
03/12/2020 10:06 AM

CAP Accepted

Corrective Action Plan: Submitted by VERNETTA RIVERA  
03/09/2020 10:13 AM

Application #300 was found as Denied correction was made to change it from D/R letter was sent home to parent stating new status as Reduced. Changes were made to MEL/POS to new status as reduced on 1/17/2020.

To avoid this error in the future I will pay more attention to putting the in the income and re verify that it is correct.

Corrective Action Plan: Rejected by Dianne Kennedy  
03/06/2020 10:09 AM

Incorrect Corrective Action Plan. Denied application was determined incorrectly. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.

Corrective Action Plan: Submitted by VERNETTA RIVERA  
02/18/2020 01:12 PM

Application [REDACTED] that was found as Free correction was made to change it from F/R letter was sent home to parent about change. Changes were made on MEL/POS to show reduced on 1/17/2020.

Application [REDACTED] this application had no signature, application was sent home application was returned on 1/30/2020 with signature.

To avoid this error in the future I will pay more attention to the category selected when selecting F/R/P.

To avoid my second error of no signature if applications come in with out a parent signature I will notify the parent that I am returning the application and give them a deadline to return the application back to me.

Corrective Action Plan: Rejected by Dianne Kennedy  
02/18/2020 09:49 AM

During the state agency review of selected denied applications, determination errors were found. Errors were recorded on the Other Eligibility Certification and Benefit Issuance Errors Worksheet (SFA-2). The SFA must record the corrective action and date corrected on the SFA-2. The completed SFA-2 must be uploaded in Documents within the

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	<p>required deadline. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <hr/> <p>Corrective Action Plan: Submitted by VERNETTA RIVERA 01/31/2020 12:31 PM</p> <hr/> <p>Complete Webinars on time</p> <hr/> <p>Flagged by Dianne Kennedy 01/29/2020 10:37 AM</p> <hr/> <p>During the state agency review of selected denied applications, determination errors were found. Errors were recorded on the Other Eligibility Certification and Benefit Issuance Errors Worksheet (SFA-2). The SFA must record the corrective action and date corrected on the SFA-2. The completed SFA-2 must be uploaded in Documents within the required deadline. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <hr/>				
Professional Standards	Professional Standards (Off-Site Assessment Tool) (1200H)	MARION P THOMAS CHARTER-08007210	1209	02/29/2020	CAP Accepted
<b>Corrective Action History</b>	<p>Corrective Action Plan: Accepted by Dianne Kennedy 03/12/2020 10:06 AM</p> <hr/> <p>CAP Accepted</p> <hr/> <p>Corrective Action Plan: Submitted by VERNETTA RIVERA 03/09/2020 10:13 AM</p> <hr/> <p>Webinar was taken 1/30/2020</p> <p>I will complete all webinars on time in the future.</p> <hr/> <p>Corrective Action Plan: Rejected by Dianne Kennedy 03/06/2020 10:07 AM</p> <hr/> <p>Incorrect corrective action plan. Please enter a date of trainings or anticipating trainings in the CAP.</p> <hr/> <p>Corrective Action Plan: Submitted by VERNETTA RIVERA 02/18/2020 01:01 PM</p> <hr/> <p>Corrections were made for Lopez-Moreno from free/reduced on 1/17/2020 and letter was sent home to parent changes were also made on the MEL/POS</p> <hr/>				

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	<p>Corrections for Herbert application so signature was sent home to parent and received on 1/30/2020.</p> <hr/> <p>Corrective Action Plan: Rejected by Dianne Kennedy 02/18/2020 09:46 AM</p> <p>Please enter a date of trainings or anticipating trainings in the CAP.</p> <hr/> <p>Corrective Action Plan: Submitted by VERNETTA RIVERA 01/31/2020 12:26 PM</p> <p>To complete all webinars</p> <hr/> <p>Flagged by Dianne Kennedy 01/29/2020 10:36 AM</p> <p>Office, administrative or other staff who work on school nutrition program related activities regularly throughout the school year are required to meet annual training requirements. Staff working 20 or more hours per week must complete 6 hours of annual training that is relevant to their job duties. Teachers or staff serving breakfast/lunch in the classroom must complete 4 hours of training. Training may be obtained in many ways, such as in-person, online, through local meetings, live or recorded webinars, conferences, state agency training, etc. A variety of free and low-cost training resources and formats are available. A good resource is the database of training opportunities available at: <a href="http://professionalstandards.nal.usda.gov">http://professionalstandards.nal.usda.gov</a> Explain, in detail, the specific steps that will be taken to meet the annual training requirement and measures taken to ensure that the finding will not reoccur in the future. Indicate the date of implementation.</p>				
Community Eligibility Provision	Community Eligibility Provision (Off-Site Assessment Tool) (2109H)	MARION P THOMAS CHARTER-08007210	2109		CAP Removed
<b>Corrective Action History</b>	<p>Corrective Action Plan: Removed by Dianne Kennedy 01/17/2020 12:31 PM</p> <p>CAP Removed</p> <hr/> <p>Flagged by Mary Dickens 09/26/2019 09:55 AM</p>				
Infant and Pre-K Meal Pattern	Infant and Pre-K Meal Pattern (Other Programs)	PAC SITE #2	11	02/29/2020	CAP Accepted

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<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Dianne Kennedy 02/18/2020 09:54 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Mary Dickens 01/30/2020 02:18 PM				
	The corrective action for all Pre K milk has been change to them not being serve anymore flavored milk any only fat free low fat milk as of January 15,2020.				
	Flagged by Dianne Kennedy 01/29/2020 10:36 AM				
	Chocolate fat free milk was served. Only unflavored low-fat (1 percent) or unflavored fat-free (skim) milk is allowed to be served to children 2-5 years of age. Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Civil Rights	Civil Rights (On-Site Assessment Tool - Site) (811H)	PAC SITE #2	811	02/29/2020	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Dianne Kennedy 02/18/2020 09:54 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Mary Dickens 01/30/2020 02:09 PM				
	The New Justice for All posted have been place in all area and old one taken down on January 15, 2020				
	Flagged by Dianne Kennedy 01/29/2020 10:36 AM				
	SFA did not have the current USDA "And Justice for All" poster displayed in a prominent location and visible to the students that do not eat in the cafeteria (Pre-K). Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	PAC SITE #2	1411		Flagged
<b>Corrective Action History</b>	Flagged by Dianne Kennedy 04/21/2020 01:05 PM				
Fresh Fruit and Vegetable Program - Review Period	Fresh Fruit and Vegetable Program - Review Period (On-Site Assessment Tool - Site) (1900H)	PAC SITE #2	1901	10/25/2020	CAP Accepted

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<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Janet Celi 11/09/2020 01:48 PM
	CAP Accepted
	Corrective Action Plan: Submitted by Shavon Harris 11/09/2020 01:42 PM
	To Whom It May Concern:
	For School Year 20-21 there will be no labor claims on the FFVP reimbursement vouchers. This should eliminate any discrepancies moving forward. Effective September 2020.
	Flagged by Janet Celi 09/25/2020 10:15 AM
	The time sheet at PAC Site #2 indicated that 8 hours were worked but the labor claim in SNEARS for February was 7 hours.
	<b>Indicate how you will monitor that the FFVP reimbursement claims for labor agree with the monthly time sheets.</b>

## Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged