

## PRINCETON PUBLIC SCHOOLS-02104255 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	PRINCETON PUBLIC SCHOOLS-02104255	126	07/07/2025	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Genel Cook-Wright 06/05/2025 10:58 AM CAP Accepted				
	Corrective Action Plan: Submitted by Leslie Pettersen 06/05/2025 10:40 AM All families were contacted via phone on 6/3/25 and social security info was received and recorded on the applications.				
	Flagged by Genel Cook-Wright 06/04/2025 01:21 PM  Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) <b>The SFA must indicate the date of correction for all application errors in the SFA-1 and SFA-2. Do not identify the students' names when providing the documentation under the SFA comments.</b>				
	<b>Corrective Action Finding:</b>  Applications # 11, 28, 30, 40, 78, 80 and 95 were missing the SSN on the school meal application.				
Revenue From Non-Program Foods	Revenue from Nonprogram Foods (Off-Site Assessment Tool) (710H)	PRINCETON PUBLIC SCHOOLS-02104255	709	12/24/2025	CAP Accepted

## PRINCETON PUBLIC SCHOOLS-02104255 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised system-wide.

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lisa Garland 12/22/2025 03:07 PM CAP Accepted				
	Corrective Action Plan: Submitted by Leslie Pettersen 12/19/2025 09:04 AM  The Princeton School District raised prices for non-program foods at the start of the 24-25 school year upon hiring a new FSMC. We will also confirm that only food costs are provided in the non-program cost of sales to ensure that the Non-Program Revenue tool accurately reflects the minimum revenue required.				
<b>Corrective Action History</b>	Flagged by Lisa Garland 12/17/2025 11:38 AM FINDING: Non-Program Food Revenue Tool.  Revenues from the sales of non-program foods are insufficient to cover the costs of those non-program foods in the school food service account. Therefore, in-compliant per 7 CFR 210.14(f) Additional Revenue needed to comply  Please submit a required Corrective Action Plan  Thank You				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	PRINCETON HIGH-1183	402	07/07/2025	CAP Accepted
	Corrective Action Plan: Accepted by Genel Cook-Wright 08/07/2025 08:49 AM CAP Accepted				
	Corrective Action Plan: Submitted by Tracy Hart 07/31/2025 11:08 AM  All staff trained on proper portion size and use of 1/2 cup spoodle on 6/5/2025. Management team will monitor portions on the serving line daily to ensure proper portions are served.				

## PRINCETON PUBLIC SCHOOLS-02104255 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svst

Flagged by Genel Cook-Wright 06/04/2025 02:05 PM

Portion sizes offered for each required lunch component must meet daily and weekly minimum requirements for the appropriate grade group (K-5, 6-8, K-8, 9-12). When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture Forms web site for specific requirements. To determine the creditable amount for each menu item's contribution to the meal pattern, refer to the following resources: Child Nutrition (CN) Labels, Signed Manufacturers Product Formulation Statements, USDA Food Buying Guide, Whole Grain Rich (WGR) Resource, USDA Foods Information Sheets.

### Corrective Action History

#### Corrective Action Finding:

*Lunch Observation 6/3/25: (Grades 9-12)* String beans were offered as the vegetable component and were less than a 1/2c serving. However, per the production records, the string beans credit as a 1/2 c. Schools must offer at least 1 cup of vegetable daily to students in grades 9-12, signage was posted that states that students can take unlimited fruits and vegetables. Under Offer vs. Serve, a student must take at least three components in the required serving sizes. One selection must be at least 1/2 cup from either the fruit or vegetable component.

The state agency auditor observed students that selected a hot entree with the string beans also took a 1/2 c of fruit with each meal, therefore the meals were reimbursable. The FSD was notified that the vegetable component did not meet the daily required quantity of 1/2 cup under OVS and it was corrected during the lunch meal service.

**Finding is a first time violation for insufficient quantities. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations.**

**Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.**

### Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged