# Corrective Action Report

**Section:** Meal Counting and Claiming - Review Period  
**Form subsection:** Meal Counting and Claiming - Review Period  
**Site Name:** LINCOLN MIDDLE SCHOOL  
**Question #:** 325  
**Due Date:** 07/20/2020  
**Status:** CAP Accepted

## Corrective Action History

<table>
<thead>
<tr>
<th>Date/Time</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/02/2020 09:04 AM</td>
<td>CAP Submitted MICHAEL STRATTON</td>
</tr>
<tr>
<td>07/02/2020 10:25 AM</td>
<td>CAP Accepted Fatima Malik</td>
</tr>
</tbody>
</table>
| Flagged Fatima Malik 06/19/2020 01:33 PM | Lunch counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.  

Production records for daily lunch meals were used to determine the total meals served each day of the review week. The production record was then compared to the edit check worksheet. On February 27th at lunch- there was an under claim of 1 meal. Based on the production record 196 reimbursable meals were served whereas in the edit check worksheet 195 were claimed.