

ACAD of ST JAMES of the MARCHES-03209799 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	ACAD of ST JAMES of the MARCHES-03209799	126	03/05/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 03/01/2024 08:21 AM CAP Accepted				
	Corrective Action Plan: Submitted by Lelia Pappas 02/27/2024 09:05 AM Those applications that had errors were corrected and submitted on various days following the review. From this point forward, there will be greater attention paid to the specific questions that were left unanswered in the review ie: SSN , and signatures. In addition, the verification process of eligibility will be tightened and reviewed more closely.				
	Flagged by Katie Hunter 02/05/2024 10:08 AM Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.				
Verification	Verification (On-Site Assessment Tool) (207H)	ACAD of ST JAMES of the MARCHES-03209799	209	03/05/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 03/01/2024 08:20 AM CAP Accepted				
	Corrective Action Plan: Submitted by Lelia Pappas 02/27/2024 01:50 PM Due to the inconsistency of accurate verification, all staff who are responsible for an element of the application process will be required to use the training tools that are available for viewing to insure a accurate process. Typically those materials are available in August and they will be reviewed prior to the start of school in September.				
	Flagged by Katie Hunter 02/05/2024 10:08 AM The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	ACAD of ST JAMES of the MARCHES-03209799	214	03/05/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 03/01/2024 08:20 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Lelia Pappas 02/27/2024 01:56 PM				
	Effective immediately all applications will be dated to insure that a response is made and communicated to the applicant family within the required 10 calendar days. IN addition, advance written notice will be provided to any family who is reduced or terminated due to the verification process. In addition, attention will be given to all EP applications to insure there is follow up to determine accurate verification.				
Verification	Flagged by Katie Hunter 02/05/2024 10:09 AM				
	Households for whom benefits were to be reduced or terminated, due to verification, must be given 10 calendar days written advance notice of the change. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..				
	Verification (On-Site Assessment Tool) (207H)	ACAD of ST JAMES of the MARCHES-03209799	215	03/05/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 03/01/2024 08:20 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Lelia Pappas 02/27/2024 02:14 PM				
	The SFA will more closely follow the EP applications. It will be done in a more timely manner but definitely completed by the November 15 deadline.				
Professional Standards	Flagged by Katie Hunter 02/05/2024 10:09 AM				
	The SFA must complete the Verification Process which includes sending the "Verification Results Letter" (Form 244) by the November 15th deadline. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Professional Standards (On-Site Assessment Tool)	ACAD of ST JAMES of the MARCHES-03209799	1217	03/05/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 03/01/2024 08:20 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Lelia Pappas 02/27/2024 02:23 PM				
	Effectively immediately, all staff associated with any part of the Child Nutrutrition Program will document their training hours and will be utilizing the SOARS Teamwork Tracker Tool.				
	Flagged by Katie Hunter 02/05/2024 10:09 AM				
	Documentation of training hours completed by all employees must be kept. The USDA Training Tracking Tool or the SOARS Team Work tracker can be used to document training hours. Both tools contain all required fields for documenting compliance with professional standard training requirements. If the SFA is using a different tracking tool, it must include all required fields. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..				

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Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged