

SOMERVILLE BD OF ED-03504820 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Off-Site Assessment Tool	Revenue from Nonprogram Foods		710	11/22/2019	CAP Accepted
Corrective Action History	CAP Accepted Lisa Garland 11/22/2019 11:53 AM	CAP Accepted			
	CAP Submitted BRYAN BOYCE 11/22/2019 11:13 AM	<p>Corrective Action:</p> <p>The district will increase prices on non-program food so that the percentage of non-program food revenue generated is at least as great as the percentage of non-program food costs incurred during the year so the district is in compliance with Federal requirements.</p> <p>Method of Implementation:</p> <p>The Business Administrator will work with the Food Service Provider to determine the amount of non-program food price increases necessary to meet the minimum non-program revenue and food cost ratio as required under 7 CFR 210.14(f).</p> <p>Person Responsible for Implementation:</p> <p>Bryan Boyce, Business Administrator</p> <p>Date of Implementation:</p> <p>Non-program food prices will be increased effective for the 2020-2021 school year.</p>			
	Flagged Lisa Garland 11/18/2019 02:23 PM	<p>Finding: Revenue from Non-program Foods</p> <p>In addition, Revenue Ratio DID NOT equal or exceed its Food Cost Ratio as required under 7 CFR 210.14(f).</p> <p>A CAP is required</p>			

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Section	Form subsection	Site Name	Question #	Due Date	Status
Off-Site Assessment Tool	Revenue from Nonprogram Foods		709		CAP Removed
Corrective Action History	CAP Removed Lisa Garland 08/16/2019 10:00 AM	CAP Removed			
On-Site Assessment Tool	Verification		207		CAP Accepted
Corrective Action History	CAP Accepted Kristin Lawton 03/25/2019 12:14 PM	CAP Accepted			
	CAP Submitted BRYAN BOYCE 03/15/2019 03:17 PM	We will ensure the proper number of applications are reviewed going forward.			
	Flagged Kristin Lawton 03/15/2019 01:51 PM	The number of applications verified by the SFA must be exactly the same as the sample size number identified in Part 1 of the Verification Collection Report. With the exception of any questionable applications verified for cause, SFAs must not verify more than or less than the sample size calculated. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..			
On-Site Assessment Tool	Certification and Benefit Issuance		131		CAP Accepted
Corrective Action History	CAP Accepted Kristin Lawton 03/25/2019 12:14 PM	CAP Accepted			
	CAP Submitted BRYAN BOYCE 03/15/2019 03:18 PM	We will double check all applications to ensure they are processed correctly going forward.			
	Flagged Kristin Lawton 03/15/2019 01:51 PM	During the state agency review of selected denied applications, determination errors were found. Errors were recorded on the Other Eligibility Certification and Benefit Issuance Errors Worksheet (SFA-2). The SFA must record the corrective action and date corrected on the SFA-2. The completed SFA-2 must be uploaded in Documents within the required deadline. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool	Certification and Benefit Issuance		126		CAP Accepted
Corrective Action History	CAP Accepted Kristin Lawton 03/25/2019 12:14 PM	CAP Accepted			
	CAP Submitted BRYAN BOYCE 03/15/2019 03:24 PM	Going forward we will make every effort to double check each application to ensure all are processed correctly.			
	Flagged Kristin Lawton 03/15/2019 01:51 PM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.			