

VERNON TWP BD OF ED-03705360 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	VERNON TWP BD OF ED-03705360	126	06/21/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 07/02/2024 03:09 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by PAMELA KACHUR 07/02/2024 02:57 PM				
	The families whose applications were incorrectly determined received an email as well as a letter mailed home on May 21, 2024 indicating the new status for each application. All applications were updated to the new status in Genesis as well. We will have all applications received cross checked weekly to help avoid any errors when entering the applications into Genesis. We will also be more aware of how Genesis determines the application status as some errors were caused by Genesis.				
	Flagged by Katie Hunter 05/21/2024 04:09 PM				
Corrective Action History	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.				
	Incorrectly determined applications have been found, students must be assigned to the correct category. Households must be notified of the eligibility change using the "Letter of Audit Results" (Form #255). Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	VERNON TWP BD OF ED-03705360	209	06/21/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 07/02/2024 03:09 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by PAMELA KACHUR 07/02/2024 03:02 PM				
	We used the wrong income (net income) for determination during the verification process, causing errors. We will use the applications gross income going forward during the verification process. Those applications received notice by email and mail on May 21, 2024 of their status change. Genesis was updated as well.				
	Flagged by Katie Hunter 05/21/2024 04:09 PM				
Corrective Action History	The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Maintenance of Non-Profit School Food Service Account	Maintenance of Non-Profit School Food Service Account (Off-Site Assessment Tool) (700H)	VERNON TWP BD OF ED-03705360	701	12/11/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lisa Garland 12/04/2024 02:12 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by PAMELA KACHUR 12/04/2024 12:54 PM				
	The District started working with its architect in the 2023-2024 school year to create a bid package for replacement of kitchen equipment at each school. This bid is being advertised next week and bids will be due in January.				
	Flagged by Lisa Garland 12/04/2024 12:28 PM				
	FINDING: Net Cash Resources exceeded three months average expenditures which represents incompliance per USDA CFR 210.14				
	Please submit a required Corrective Action Plan				
	Thank You				

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Revenue From Non-Program Foods	Revenue from Nonprogram Foods (Off-Site Assessment Tool) (710H)	VERNON TWP BD OF ED-03705360	709	11/26/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lisa Garland 12/04/2024 02:11 PM				
	CAP Accepted				
	<p>Corrective Action Plan: Submitted by PAMELA KACHUR 11/26/2024 04:04 PM</p> <p>For our Corrective Action Plan we are reviewing and revising our non program pricing to ensure all costs are covered with no shortfalls.</p> <p>Our method will be to continue to increase approved pricing to meet our costs of our non program pricing. Pricing was increased in September of 2023. New pricing will be approved in July / August for the upcoming school year.</p> <p>Our Food Service Manager and the SFA's Business Administrator will be responsible for implementing the CAP.</p>				
Corrective Action History	Flagged by Lisa Garland 11/19/2024 11:58 AM				
	<p>FINDING: Non-Program Food Revenue Tool.</p> <p>Revenues from the sales of non-program foods are insufficient to cover the costs of those non-program foods in the school food service account. Therefore, in-compliant per 7 CFR 210.14(f)</p> <p>Additional Revenue needed to comply</p> <p>Please submit a required Corrective Action Plan</p> <p>Thank You</p>				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged