

Al Minhaal Academy Colorado dba Salahuddi-04009858 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (Off-Site Assessment Tool) (100H)	Al Minhaal Academy Colorado dba Salahuddi-04009858	119	03/21/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:28 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:05 AM				
	All benefit issuance documents will include the complete date for the school year.				
Corrective Action History	Flagged by Erlisa Levin 02/21/2025 04:18 PM				
	The SFA must update student eligibility status when there are changes in eligibility made after the initial approval process (due to verification results, transfers, reported change in household income, etc.). If any change is made, the determining official must update the benefit issuance document with the new eligibility and date of change. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of imple				
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	Al Minhaal Academy Colorado dba Salahuddi-04009858	806	03/21/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:26 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:04 AM				
	The civil rights training will take place the week of August 11, 2025, as part of our professional development for the staff. The civil rights training will take place annually in August. We will make available the State Agency Civil Rights Self Study Guide and Webinar from SNEARS.				
Corrective Action History	Flagged by Erlisa Levin 02/12/2025 05:53 PM				
	Annual civil rights training is required for all staff who interact with program participants or applicants (e.g. cafeteria staff, free/reduced application approval). The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered. Staff must complete the State Agency Civil Rights Self Study Guide or view the Civil Rights Webinar which can both be found in SNEARS. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
SFA On-Site Monitoring	SFA/Sponsor On-Site Monitoring (Off-Site Assessment Tool) (900H)	Al Minhaal Academy Colorado dba Salahuddi-04009858	900	03/21/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:29 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:05 AM				
	On site monitoring for breakfast was completed in February 2025.				
	Flagged by Erlisa Levin 02/21/2025 04:05 PM				
	All SFAs must conduct, at a minimum, one on-site accountability review of each school's breakfast program under its sponsorship by February 1st each year. The on-site review must be conducted by a SFA employee. The The NSLP and SBP On-Site Review Form (#142) must be used. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Professional Standards	Professional Standards (On-Site Assessment Tool)	Al Minhaal Academy Colorado dba Salahuddi-04009858	1212	03/21/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:23 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:01 AM				
	Masaudah Yasin, was hire November 2023 Certified Food Protection Manager. Salahuddin Future Academy currently has under 100 students. We have one (1) site, and should be in compliance.				
	Flagged by Erlisa Levin 02/21/2025 04:19 PM				
	New food service directors hired on or after July 1, 2015 must meet specific education/experience requirements. Minimum hiring standards are based on the SFA's total student enrollment. If the SFA has less than 500 students enrolled, approval from the State agency must be obtained for a candidate who meets the education standards, but may have less than the required experience. For guidance, refer to the the following link: https://fns-prod.azureedge.us/sites/default/files/resource-files/Profes				
Professional Standards	Professional Standards (On-Site Assessment Tool)	Al Minhaal Academy Colorado dba Salahuddi-04009858	1213	03/21/2025	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:22 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:01 AM				
	The required food safety training will take. In April 2025, the Food Service Director will register for the free online training course offered by the Institute of Child Nutrition. The Food Protection Manager Certification was effective 10/30/2023.				
Corrective Action History	Flagged by Erlisa Levin 02/21/2025 04:20 PM				
	The food service director is required to either have completed 8 hours of food safety training within the last 5 years prior to the on-site AR date or should have completed the training within 30 days of hire, if new. Food safety training must now be completed. A free Food Safety in Schools online training course is available from the Institute of Child Nutrition at https://theicn.org/ or the SFA can choose their own online or in person training resource to obtain the required food safety traini				
	Food Safety, Storage and Buy American (On-Site Assessment Tool) (1400H)	Al Minhaal Academy Colorado dba Salahuddi-04009858	1403	03/21/2025	CAP Accepted
	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:30 PM				
Corrective Action History	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:04 AM				
	All products procured since the inception of this program were purchased from local New Jersey vendors, i.e. Restaurant Depot, Driscoll, and Shoprite. We now purchase bread and milk products from Paramount Bakeries and Jersey Dairy which will help keep are products in compliance with the NSLP nutritional requirements. Buy American provision 7 CFR 210.21(d) will be followed.				
	Flagged by Erlisa Levin 02/14/2025 01:07 PM				
Corrective Action History	Exemption documentation was not available for foods that did not meet the Buy American provision. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:30 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:04 AM				
Group 1: CA Count (3)		Al Minhaal Academy Colorado dba Salahuddi-04009858		03/21/2025	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/26/2025 10:22 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:00 AM				
	Effective April 1, 2025:				
	Muffins will no longer be on the monthly menus for breakfast or snacks. The whole grain and multigrain items that are approved will be added to all monthly menus,				
	Pre-K meals served in the classroom will be plated with all five (5) components offered daily.				
	Offer versus Serve will not be applicable for the Pre-K students.				
	Flagged by Erlisa Levin 02/21/2025 04:20 PM				
	Grain based desserts no longer count towards the grain component. Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Flagged by Erlisa Levin 02/21/2025 04:20 PM				
	If a vegetable was served in place of a fruit at lunch, then two different vegetables must be served. Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Flagged by Erlisa Levin 02/21/2025 04:20 PM				
	At lunch Offer Versus Serve is not an option for pre-school age students. All students must get all five components. Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Group 2: CA Count (2)		Al Minhaal Academy Colorado dba Salahuddi-04009858		03/21/2025	CAP Submitted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:00 AM				
	Salahuddin Future Academy has their own kitchen and storage area. Our standard operation procedures will include how and where the food should be stored.				
	The areas of storage i.e. refrigeration, cabinets, and racks will be designated and labeled for school meal program. The kitchen and nonfood storage area will be lock down daily. This will be in effect June 2025.				
	A copy of the HACCP is housed in the kitchen. Our SOP will be with the Food Protection Manager located in her office.				
Corrective Action History	Flagged by Erlisa Levin 03/05/2025 10:34 AM				
	The SFA must ensure that all food (commercial or USDA) is stored properly in any contracted or self operated warehouses or other facilities. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..				
	Flagged by Erlisa Levin 03/05/2025 10:34 AM				
	The SFA must have a food safety plan in place that includes HACCP standard operating procedures (SOP), as well as monitoring, corrective action, and record keeping procedures. Further guidance on required elements for the HACCP plan can be found in "HACCP Based Standard Operating Procedures" available on the NJDOA website. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Ind A copy of the written HACCP food safety plan must be available at each school. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Dietary Specification Assessment Tool (On Site Observation)	Dietary Specification Assessment Tool (On Site Observation) (Nutrition/Meal Compliance)	Salahuddin Future Academy	2	03/21/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:25 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:03 AM				
	As of March 3, 2025, we were able to secure a milk vendor, Jersey Dairy. We will purchase 1% and nonfat white milk and nonfat flavored until the end of the school year.				
Corrective Action History	Flagged by Erlisa Levin 02/11/2025 02:51 PM				
	Unflavored low-fat 1% milk or fat-free (unflavored or flavored) milk are the only choices that can be offered to students and should also be used in standardized recipes. Technical assistance was provided.				
Dietary Specification Assessment Tool (On Site Observation)	Dietary Specification Assessment Tool (On Site Observation) (Nutrition/Meal Compliance)	Salahuddin Future Academy	20	03/21/2025	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:26 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:04 AM				
	Since the last review we do three (3) daily menu production record sheet, Pre-K, K-8, and 9-12 for breakfast and lunch.				
Corrective Action History	Flagged by Erlisa Levin 02/11/2025 02:52 PM				
	The required components and portion size for the appropriate age/grade groups (K-5, 6-8, K-8, 9-12) for lunch must be used for menu planning. Weekly requirements for meats and grains must be considered when planning menus. Technical assistance was provided.				
	Meal Counting and Claiming - Day of Review (On-Site Assessment Tool - Site) (317H)	Salahuddin Future Academy	317	03/21/2025	CAP Accepted
	Corrective Action Plan: Accepted by Erlisa Levin 03/26/2025 10:22 PM				
Corrective Action History	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/24/2025 07:31 AM				
	The class meal roster recording sheet was updated on February 12, 2025 to remove the wording free, reduce or denied.				
	Corrective Action Plan: Rejected by Erlisa Levin 03/23/2025 08:28 PM				
Corrective Action History	Please provide the date this action was implemented				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:05 AM				
	Since the site review, the class meal roster recording sheet was updated, and does not include the wording free, reduce or denied in calculating the numbers of meals served.				
	Flagged by Erlisa Levin 02/21/2025 04:18 PM				
Corrective Action History	<u>Rosters used by upper class students had Free, reduced, paid words on rosters, please remove ASAP.</u>				
	SFAs are required to protect the identity of students receiving free or reduced meal benefits when lunches are served. Meal cards, tickets, rosters, etc. used to obtain reimbursable meal counts cannot be coded or colored in a manner that would overtly identify free or reduced eligible students. For POS systems, steps must be taken to assure that computer screens cannot be viewed by other students or the information should be masked or coded so that student eligibility information is not easily i				
	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	Salahuddin Future Academy	403	03/21/2025	CAP Accepted
	Corrective Action Plan: Accepted by Erlisa Levin 03/26/2025 10:22 PM				

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:29 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:05 AM				
	As of March 3, 2025, we now purchase 1% and nonfat white milk and nonfat flavored for the meals served.				
	Flagged by Erlisa Levin 02/21/2025 04:18 PM <u>On Day of Review: only white 1% milk</u> A minimum of two varieties of fluid milk must be offered throughout the lunch meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation. A minimum of two varieties of fluid milk must be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	Salahuddin Future Academy	406	03/21/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:24 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:03 AM				
	Since the review, the Pre-K meal reporting has been separated from the K - 8. The portion size given to Pre-K is in accordance with guidelines. The Food Protection Manager has the proper size serving utensils and utilizes them corresponding to the age group who is lined up to be served. The class meal roster reflects the different age groups, ie Pre-K, K, 1st - 2nd, 3rd - 4th, 5th - 6th, 7th - 8th, and 9th - 12th. Flagged by Erlisa Levin 02/21/2025 04:19 PM The required breakfast meal patterns for each age/grade group (K-5, 6-8, K-8, 9-12) are intended to result in age-appropriate and nutritious meals. However, since the daily breakfast portion sizes for all age/grade groups overlap, the menu planner may offer the same food quantities to all students provided that the meet weekly requirements of each grade group. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Correctiv				
Dietary Specifications and Nutrient Analysis	Dietary Specifications and Nutrient Analysis (On-Site Assessment Tool - Site) (603H)	Salahuddin Future Academy	603	03/21/2025	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:23 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:01 AM				
	In viewing the assessment tool it referenced muffins used. We will discontinue the use of non whole grain products effective April 1, 2025.				
	Flagged by Erlisa Levin 02/21/2025 04:19 PM				
Dietary Specifications and Nutrient Analysis	Technical assistance for areas of concern for lunch is indicated on the On-Site Dietary Specifications Assessment Tool. Refer to the assessment tool for the specific information.				
	Technical assistance for areas of concern for breakfast is indicated on the On-Site Dietary Specifications Assessment Tool. Refer to the assessment tool for the specific information.				
	Dietary Specifications and Nutrient Analysis (On-Site Assessment Tool - Site) (603H)	Salahuddin Future Academy	605	03/21/2025	CAP Accepted
	Corrective Action Plan: Accepted by Erlisa Levin 03/26/2025 10:23 PM				
	CAP Accepted				
Corrective Action History	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/24/2025 07:42 AM				
	The USDA week will be discussed and the dates will be determined then and sent to us for reporting.				
	Corrective Action Plan: Rejected by Erlisa Levin 03/23/2025 08:31 PM				
	The USDA week for review will be discussed and then the dates sent to the SFA				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:04 AM				
	Since the last review, it was requested that we watch the nutritional value on the packaging more closely and select another week from upcoming menu to report the dietary specifications for compliance. We will select the week of April 14, 2025.				
	Flagged by Erlisa Levin 02/14/2025 01:02 PM				
Civil Rights	new sponsor, 2023-24, did not complete 9 cents yet.				
	Civil Rights (On-Site Assessment Tool - Site) (811H)	Salahuddin Future Academy	811	03/21/2025	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:28 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:05 AM				
	The PS-K, and 1st and 2nd classrooms where meals are served have poster displayed.				
Corrective Action History	Flagged by Erlisa Levin 02/21/2025 04:14 PM				
	SFA did not have the current USDA "And Justice for All" poster displayed in a prominent location and visible to the students. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
SFA/Sponsor On-Site Monitoring	SFA/Sponsor On-Site Monitoring (On-Site Assessment Tool - Site) (901H)	Salahuddin Future Academy	901	03/21/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:24 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:02 AM				
	Since the review, we were made aware of form #142. We only have one site and the review will be done every year prior to February 1st. The Director of Food will be responsible for this review.				
Corrective Action History	Flagged by Erlisa Levin 02/21/2025 04:19 PM				
	All SFAs must conduct an on-site accountability review of lunch prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
	All SFAs must conduct an on-site accountability review of breakfast prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Water	Water (On-Site Assessment Tool - Site) (1300H)	Salahuddin Future Academy	1300	03/21/2025	CAP Removed
Corrective Action History	Corrective Action Plan: Removed by Erlisa Levin 02/21/2025 04:19 PM				
	CAP Removed				
	Flagged by Erlisa Levin 02/11/2025 01:39 PM				
	Potable water must be available for students at lunch. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation. Potable water must be available for students at breakfast for students served in the cafeteria. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				

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Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	Salahuddin Future Academy	1408	03/21/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:26 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:04 AM				
	Since the last review the logs are being recorded and maintain on each refrigeration appliance by the Food Protection Manager daily.				
	Flagged by Erlisa Levin 02/11/2025 01:46 PM				
Corrective Action History	SFA did not have temperature logs on the day of review. Temperature logs must be completed, maintained and filed for each school service site. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
	each piece of equipment needs to have a temperature log				
	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:24 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:02 AM				
Corrective Action History	The areas of storage i.e. refrigeration, cabinets, and racks will be designated and labeled for school meal program. The kitchen and nonfood storage area will be lock down daily. This will be in effect June 2025.				
	Flagged by Erlisa Levin 02/21/2025 04:19 PM				
	Observations on the day of review indicated storage violations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
	Reporting and Recordkeeping (On-Site Assessment Tool - Site) (1502H)				
	Salahuddin Future Academy				
Reporting and Recordkeeping	Reporting and Recordkeeping (On-Site Assessment Tool - Site) (1502H)	Salahuddin Future Academy	1502	03/21/2025	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 03/23/2025 08:25 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Rajaa Michell-Bilal 03/21/2025 11:03 AM				
	<p>The menus, and recipes will be organized and kept in individuals three (3) ring binders. The binders will be labeled and separated by dividers indicating month and/or category. The food labels will be housed in an accordion folder alphabetically. All documents will be stored in the office located in the kitchen, and retained for three (3) years. This process was corrected on March 3, 2025.</p> <p>Flagged by Erlisa Levin 02/11/2025 01:41 PM</p> <p>SFA must retain program records for 3 years after the final Claim for Reimbursement for the fiscal year or until resolution of any audit findings. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged