

MANSFIELD TWP BD OF ED-04102970 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	MANSFIELD TWP BD OF ED-04102970	126	05/28/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 05/03/2024 02:52 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Paul Deangel0 05/03/2024 02:48 PM				
	<p>Only Second income is entered and without a frequency - how is eligibility determined?(Application #44)</p> <p>4/23/24 A trouble ticket was sent to our student information system and a phone call was placed to find out the answer.</p> <p>4/23/24 Spoke with the income earner on the application, on 4/23/24 at 2:45 PM. Call was placed in language and confirmed that the frequency of income is weekly. The application was updated to reflect this information on the same day. Determination remains free income.</p> <p>4/23/24 response from student information system. Below is a screenshot of information provided by our student information system regarding as to why the system processed the application without the income frequency.</p>				
	<p>Flagged by Katie Hunter 04/26/2024 01:32 PM</p> <p>Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.</p>				

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Verification	Verification (On-Site Assessment Tool) (207H)	MANSFIELD TWP BD OF ED-04102970	208	05/28/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 05/03/2024 02:53 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Paul Deangel0 05/03/2024 02:48 PM				
	<p>4/25/24 - confirming official signed and dated the tracking report.</p> <p>4/25/24 - confirming and verifying official reviewed training on verification process so this will not be missed in the future.</p>				
Corrective Action History	Flagged by Katie Hunter 04/26/2024 01:32 PM				
	The Confirming Official must record on the Verification Tracker the date of the confirmation review. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	MANSFIELD TWP BD OF ED-04102970	209	05/28/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 05/03/2024 02:52 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Paul Deangel0 05/03/2024 02:48 PM				
	Application #116 - incorrect household size was used in verification.				
	<p>4/23/24 - Student Information System was updated to reflect the change from reduced to free income.</p> <p>4/24/24 - A form 255 was sent to the family notifying them of the change in status.</p> <p>4/25/24 - confirming and verifying official reviewed training on verification process so this will not be missed in the future.</p>				
Corrective Action History	Flagged by Katie Hunter 04/26/2024 01:33 PM				
	The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Revenue From Non-Program Foods	Revenue from Nonprogram Foods (Off-Site Assessment Tool) (710H)	MANSFIELD TWP BD OF ED-04102970	709	07/24/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lisa Garland 08/20/2024 01:51 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Kelly Morris 08/19/2024 08:38 AM				
	<p>Cafeteria accounting has been set up in our district's accounting software (CDK Accounting) under Fund 62. Daily deposits from operations, online pre-paid deposits, and cash/check pre-paid deposits will be recorded daily. No a la carte items will be purchased on credit moving forward; only those with money on their account or cash in hand may purchase a la carte. This will be implemented beginning August 26, 2024 when students return for the new school year. John Melitsky, Principal, and Kelly Morris, SBA, will work with Maschio's (FSMC) staff to ensure that these parameters are followed.</p> <p>Flagged by Lisa Garland 07/17/2024 02:22 PM</p> <p>FINDING: Non-Program Food Revenue Tool.</p> <p>Revenues from the sales of non-program foods are insufficient to cover the costs of those non-program foods in the school food service account. Therefore, in-compliant per 7 CFR 210.14(f) Additional Revenue needed to comply</p> <p>Please submit a required Corrective Action Plan</p> <p>Thank You</p>				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged