



BOARD OF PUBLIC UTILITIES NOTICE OF VACANCY



POSTING: 12-2026	OPENING DATE: APRIL 22, 2026	CLOSING DATE: MAY 13, 2026
TITLE: SENIOR REGULATORY & LEGISLATIVE COUNSEL (GOV. REP. 2)	WORKWEEK: 35 HOURS (NL)	EXISTING VACANCIES: 1
SALARY: \$140,000.00 - \$155,000.00	DIVISION/OFFICE: CHIEF OF STAFF'S OFFICE	
OPEN TO: GENERAL PUBLIC		

GENERAL DESCRIPTION

Under direction of the Chief of Staff or other supervisory position, assists the BPU's Office of Government Affairs in tracking legislation, preparing BPU communications with elected officials and on legislative matters, and responding to legislative, local government, and constituent inquiries. Coordinates with BPU technical staff and BPU Counsel's Office to obtain feedback on proposed or pending New Jersey state legislation; drafts comments and proposed bill revisions; communicates with legislators, legislative staff, and stakeholders regarding BPU's positions. Performs research on legislation, regulations, and policies of federal, state, and local governments in connection with BPU's programmatic and policy needs.

WORK RESPONSIBILITIES

Supports the work of the Office of General Counsel and Director of Government Affairs with respect to the development and review of legislation and regulations. Reviews bills and drafts legislative proposals related to matters under the jurisdiction of the Board of Public Utilities. Prepares memoranda summarizing and analyzing legislation, regulations, and policies of federal, state, and local governments pertaining to BPU programs and policy initiatives; provides advice to BPU President, BPU Senior Staff, and BPU Government Affairs staff on legislative matters. In consultation with the President and BPU Senior Staff, and with input from BPU technical divisions and BPU Counsel's Office, communicates and coordinates with Governor's Office, other state agencies, legislators, and legislative staff about proposed and pending legislation. Prepares or directs the preparation of agency legislative testimony and agency written communication in response to legislative, local government, and constituent inquiries and regarding legal and regulatory aspects of BPU programs. Assists BPU Government Affairs in tracking legislation, preparing BPU communications with elected officials and on legislative matters, and responding to legislative, local government, and constituent inquiries. Supervises development of BPU rules and regulations as Administrative Practice Officer for BPU, including reviewing legislation to determine when regulations must be adopted or updated, developing timeframes for rulemaking, tracking rule status, overseeing work of assigned technical staff and regulatory officers, reviewing all rules for clarity and compliance with Administrative Procedure Act and Office of Administrative Law (OAL) requirements, and serving as primary point of contact with the OAL and the Governor's Office on rulemaking. Works with BPU technical staff and senior leadership to develop responses to petitions for rulemaking and ensure compliance with all timelines for action. Reviews all notices that will be published in the New Jersey Register and serves as the point of contact with Office of Administrative Law for such notices.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with Juris Doctor (J.D.) Degree and licensed to practice law in New Jersey or ability to become a New Jersey-licensed attorney.

EXPERIENCE: Six (6) to Eight (8) years as a practicing attorney. Experience in government affairs or, the utility sector or energy policy sector with primary responsibility for interaction with the New Jersey Legislature preferred.

PREFERENCE: Preference will be given to attorneys with experience involving energy, clean energy or regulatory matters, drafting rules, regulations and/or legislation, and the application of government policies, rules and regulations. Specific experience in a subject matter regulated by the Board is preferred.

RESUME NOTE: Eligibility determination will be based upon information presented on the resume and/or education documents provided. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

GENERAL INFORMATION

BENEFITS: The State of New Jersey offers a variety of employee benefits statewide, including:

- Health and Dental Benefit Plans
- Prescription Drug Plan
- Vision Care Reimbursement
- Deferred Compensation
- 12 Vacation Days, 15 Sick Days, 3 Administrative Leave Days
- 13 Paid Holidays
- Telework available for some positions* (*Pursuant to the BPU's policy, procedures, and/or guidelines.*)
- Flexible and Health Savings Accounts
- Public Student Loan Forgiveness
- Paid Leave for Military Training

HOURS OF WORK: The hours of work for this position are Monday through Friday from 9:00 a.m. to 5:00 p.m. All No Limit (NL) titles will be required to perform work beyond the stated hours of work as needed, in compliance with applicable collective bargaining agreements and laws.

STATE AS A MODEL EMPLOYER (SAME) APPLICANTS If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. [The SAME program allows candidates, who identify as having a significant disability, to apply for non-competitive and unclassified positions through a fast track hiring process. For more information about the SAME program and the Fast Track Hiring program, please \[click here\]\(#\) if you have any questions, please email, or call the contact as indicated on the job vacancy announcement.](#)

TELEWORK: This position may be eligible to participate in the Department's pilot Telework Program/Policy, which offers eligible employees the opportunity to work remotely up to two (2) days per week, if approved by Management per operational needs, subject to all requirements of the Department's Telework Program/Policy. For questions regarding Telework eligibility, please ask during the interview process if selected for an interview.

WORK AUTHORIZATION: In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment verification forms upon hire. Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship, and Immigration Services Regulations. The State of New Jersey does not provide sponsorships for citizenships or Visas to the United States.

RESIDENCY REQUIREMENTS: The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70) effective September 1, 2011, contains new residency requirements for public officers and employees, unless exempted under the law. Current, new, or prospective employees should be aware of the following: *Effective September 1, 2011, all employees of State and local government must reside in the State of New Jersey, unless exempted under the law. If you already work for the State or local government as of September 1, 2011, and you do not live in New Jersey, you are not required to move to New Jersey. However, if you begin your office, position or employment on September 1, 2011, or later, you must reside in New Jersey. If you do not reside in New Jersey, you have one year after the date you take your office, position, or employment to relocate your residence to New Jersey. If you do not do so, you are subject to removal from your office, position, or employment. For more information, visit: <https://www.nj.gov/labor/research-info/njfirst.shtml>*

APPLICATION INSTRUCTIONS: Submissions must be received in time to the email address listed below to be considered.

Failure to submit all required documents may result in an ineligibility determination. Interviews will be granted based on the resume.

If you are qualified, please submit the documents listed below by 4:00 pm on the closing date of this vacancy:

- Cover letter/letter of interest indicating the posting number
- A current resume
- Proof of degree (a copy of your final official/unofficial transcripts and/or foreign degree evaluation)
- Writing Sample
- A complete [State of NJ Employment Application](#) and [Personal Relationships Disclosure Form](#)

All documents must be submitted via email at humanresources@bpu.nj.gov (Subject line must include the specific job posting number).

The New Jersey Board of Public Utilities is an Equal Opportunity Employer.