



# BOARD OF PUBLIC UTILITIES

## NOTICE OF VACANCY



<b>POSTING: 21-2026</b>	<b>OPENING DATE: APRIL 22, 2026</b>	<b>CLOSING DATE: MAY 13, 2026</b>
<b>TITLE: DEPUTY DIRECTOR, DIVISION OF REVENUE &amp; RATES (GOV. REP. 1 OR SES)</b>	<b>WORKWEEK: 35 HOURS (NL)</b>	<b>EXISTING VACANCIES: 1</b>
<b>SALARY: \$140,000.00 - \$145,000.00</b>	<b>DIVISION/OFFICE: DIVISION OF REVENUE &amp; RATES</b>	
<b>OPEN TO: GENERAL PUBLIC</b>		

### GENERAL DESCRIPTION

Under the supervision of the Director in the Division of Revenue & Rates, assists in managing the Division specifically to oversee administrative matters involved in reviewing and rating employees; attends to administrative functions in coordination and in the absence of the Director; and manages and tracks work assignments.

### WORK RESPONSIBILITIES

Assist the Director in managing the day-to-day operations of the Division. In conjunction with the Director, coordinate and manage all rate and regulatory filings, including base rate cases (revenue requirements, engineering, cost of service, and rate design); annual adjustment petitions; engineering matters; as well as acquisition and merger petitions. In cooperation with the Director, create, manage, and lead, as appropriate, various cross-functional teams to address rate cases, special projects, and petitions. Supervises Division Staff, responsible for approving biweekly timesheets, preparing employee performance evaluations (PARS) to include creating development plans and handling disciplinary matters as needed. Review administrative rules and proposed revisions/modifications thereto; and provide timely responses and comments to proposed rules. Prepare presentations in support of the Division positions to brief the Executive Director and BPU Commissioners in connection with BPU Agenda Meetings, and present agenda items. Provide substantive technical and policy input and advice on regulatory and policy matters, including state and regional policy statements, plans, and reports. Participate in a cross-functional BPU team to keep abreast of proceedings and developments at the regional and federal level to determine the impact on New Jersey. Participate and intervene in regional and federal proceedings when appropriate. Monitor emerging trends in utility regulation through participation in industry and regulatory groups. Work closely with the Attorney General's Office in cases before the Office of Administrative Law.

### REQUIREMENTS

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree. An advanced degree is preferred but not required.

**EXPERIENCE:** Minimum of five (5) years' experience supervising managers and analysts in a regulatory environment. Candidates must have experience involving the operation and/or regulation within the regulated utility industry, including familiarity with utility regulatory policies, standards, and procedures.

Demonstrated managerial skills, including such factors as inter-personal skills, decision-making, problem analysis and creative thinking, administrative acuity, delegation, interdepartmental cooperation/liaison, development of subordinates, and organizational awareness and discretion, are required. Good communication and leadership skills are necessary.

**NOTE:** We value inclusion, integrity, innovation, empowerment, a culture of learning, and hard work above all else. Candidates with relevant undergraduate or professional experience are encouraged to apply, as are candidates who have shown a strong commitment to remedying the historical under-representation of people of color in energy through their work promoting equity, inclusion, and diversity, as well as through their own lived experiences.

**RESUME NOTE:** Eligibility determination will be based upon information presented on the resume and/or education documents provided. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

## GENERAL INFORMATION

**BENEFITS:** The State of New Jersey offers a variety of employee benefits statewide, including:

- Health and Dental Benefit Plans
- Prescription Drug Plan
- Vision Care Reimbursement
- Deferred Compensation
- 12 Vacation Days, 15 Sick Days, 3 Administrative Leave Days
- 13 Paid Holidays
- Telework available for some positions\* (*Pursuant to the BPU's policy, procedures, and/or guidelines.*)
- Flexible and Health Savings Accounts
- Public Student Loan Forgiveness
- Paid Leave for Military Training

**HOURS OF WORK:** The hours of work for this position are Monday through Friday from 9:00 a.m. to 5:00 p.m. All No Limit (NL) titles will be required to perform work beyond the stated hours of work as needed, in compliance with applicable collective bargaining agreements and laws.

**STATE AS A MODEL EMPLOYER (SAME) APPLICANTS** If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. [The SAME program allows candidates, who identify as having a significant disability, to apply for non-competitive and unclassified positions through a fast track hiring process. For more information about the SAME program and the Fast Track Hiring program, please \[4 here\]\(#\) if you have any questions, please email, or call the contact as indicated on the job vacancy announcement.](#)

**TELEWORK:** This position may be eligible to participate in the Department's pilot Telework Program/Policy, which offers eligible employees the opportunity to work remotely up to two (2) days per week, if approved by Management per operational needs, subject to all requirements of the Department's Telework Program/Policy. For questions regarding Telework eligibility, please ask during the interview process if selected for an interview.

**WORK AUTHORIZATION:** In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment verification forms upon hire. Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship, and Immigration Services Regulations. The State of New Jersey does not provide sponsorships for citizenships or Visas to the United States.

**RESIDENCY REQUIREMENTS:** The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70) effective September 1, 2011, contains new residency requirements for public officers and employees, unless exempted under the law. Current, new, or prospective employees should be aware of the following: *Effective September 1, 2011, all employees of State and local government must reside in the State of New Jersey, unless exempted under the law. If you already work for the State or local government as of September 1, 2011, and you do not live in New Jersey, you are not required to move to New Jersey. However, if you begin your office, position or employment on September 1, 2011, or later, you must reside in New Jersey. If you do not reside in New Jersey, you have one year after the date you take your office, position, or employment to relocate your residence to New Jersey. If you do not do so, you are subject to removal from your office, position, or employment. For more information, visit: <https://www.nj.gov/labor/research-info/njfirst.shtml>*

**APPLICATION INSTRUCTIONS:** Submissions must be received in time to the email address listed below to be considered.

**Failure to submit all required documents may result in an ineligibility determination.** Interviews will be granted based on the resume.

If you are qualified, please submit the documents listed below by 4:00 pm on the closing date of this vacancy:

- Cover letter/letter of interest indicating the posting number
- A current resume
- Proof of degree (a copy of your final official/unofficial transcripts and/or foreign degree evaluation)
- Writing Sample
- A complete [State of NJ Employment Application](#) and [Personal Relationships Disclosure Form](#)

**All documents must be submitted via email at [humanresources@bpu.nj.gov](mailto:humanresources@bpu.nj.gov) (Subject line must include the specific job posting number).**

*The New Jersey Board of Public Utilities is an Equal Opportunity Employer.*