New Jersey Board of Public Utilities
44 South Clinton Avenue
P.O. BOX 350
Trenton, NJ 08625

NOTICE OF VACANCY

****This position may be eligible for telework up to two days per week****

POSTING NO.: 50-2023

TITLE: Director of Clean Energy (Gov. Rep. 1 or SES)

SALARY: $130,000.00 – $140,000.00, Commensurate with Experience

WORKWEEK: 35 hours (NL)

EXISTING VACANCIES: One (1)

OPENING DATE: July 18, 2023

CLOSING DATE: August 8, 2023

DIVISION/LOCATION: Division of Clean Energy

The Division of Clean Energy manages and coordinates the clean energy policies, programs and initiatives of the New Jersey Board of Public Utilities (NJBPU). Guided by statutes, Executive Orders and other policy statements (such as the Energy Master Plan) the Division develops and implements programs to advance offshore wind, solar, community solar, energy efficiency, electric vehicles, microgrids, and energy storage, and administers New Jersey's Clean Energy Program. The Division aims to advance the development of clean energy to put New Jersey on a path to 100% clean energy by 2035.

At the NJBPU, you will be working to implement the State's Energy Master Plan, statutory guidance, and Executive Orders, and will work with colleagues at other agencies and departments across State government to achieve New Jersey's clean energy goals.

GENERAL DESCRIPTION: The Director of the Division of Clean Energy will manage the day-to-day operations and staff of the clean energy programs at the NJBPU. The Director will work alongside a team of dedicated professionals in the Division of Clean Energy at the NJBPU working to achieve 100 % clean energy for the State, managing and coordinating the clean energy initiatives of the State of New Jersey.

WORK RESPONSIBILITIES

- Manage the day-to-day operations of the clean energy programs at the NJBPU. Manage staff responsible for administering existing and launching new programs within the Division of Clean Energy. Coordinate policy and program development and implementation with and between the other technical Divisions at the Board.

- Lead, support and develop early- and mid- career professionals on the teams within the Division; create and support a culture of learning and professional growth.

- Plan, develop and implement initiatives included in the New Jersey Energy Master Plan. Provide policy oversight and direction in developing and operating the existing Clean Energy programs to include Energy Efficiency, Offshore Wind, Solar, Storage, Microgrid, Distributed Energy Resources, other Renewable Energy, and Electric Vehicles. Supervise outside contractors and vendors.

- Make policy recommendations; ensure policy consistency within and across programs and sectors; perform the technical review, grant proposal review and grant management, market analysis, program oversight, budget assessment, as well as the review and preparation of comments on relevant legislation as required. Manage agenda process for the Division, including the preparation and presentation of Board Orders and other regulatory documents.

- Manage the preparation of RFPs/RFQ's, compliance filings, goals, and progress tracking metrics. Supervise, in conjunction with the Fiscal Office, the application, acceptance, and distribution of State, federal and private grants or other sources of funding.

- Monitor emerging trends in energy and other areas through participation in industry and regulatory groups. Interact regularly with Commissioners, Legal staff, representatives of other state agencies, utility representatives, market participants, and other stakeholders. Coordinate and engage effectively with stakeholders and constituents.

- In cooperation with other staff, provide briefings and education to Staff, Commissioners, and other elements of State government while emerging innovative and leading-edge financial products for providing incentives for the development and deployment of advanced technology.

- Oversee and monitor fiscal affairs of the Division, in conjunction with the Fiscal Office, including drafting proposed budgets, as well as monitoring budget issues, program expenditures and administrative and consultant fees. Ensures the accuracy of proposed budgets and management and oversight of the budget.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree. An advanced degree in policy, environment, sustainability, or science-related field is preferred.

EXPERIENCE: Seven (7) to ten (10) or more years of management experience, including project management, team leadership and team leadership. Experience in clean energy, environment, energy, law, engineering or science preferred.

The successful candidate will possess and demonstrate a broad range of managerial and leadership skills, including strong communication and interpersonal skills; thorough problem analysis; creative thinking; prudent decision-making, and sound judgment. The ability to manage, develop, and delegate to staff, coordinate and lead interdepartmental cooperation, and understand the importance of organizational awareness is required.

NOTE: We value inclusion, integrity, innovation, empowerment, and hard work above all else. Candidates with relevant undergraduate or professional experience are encouraged to apply, as are candidates who have shown a strong commitment to remedying the historical under-representation of people of color in energy through their work promoting equity, inclusion, and diversity as well as through their own lived experiences.

RESUME NOTE: Eligibility determinations will be based on information presented in the resume and proof of degree submitted. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency.

OPEN TO THE FOLLOWING: Open to New Jersey residents.

RESIDENCY LAW: *Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey.*

WORK AUTHORIZATION: Applicants must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services regulations.

SAME APPLICANTS: If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit the following website: https://nj.gov/csc/same/overview/index.shtml, email: SAME@csc.nj.gov or call 833-691-0404.

HOW TO APPLY: Interested applicants should submit a letter of interest, resume, writing sample, a copy of the college transcript/diploma indicating the date the degree was conferred, if applicable, the State of New Jersey Employment Application and the Personal Relationships Disclosure Form (Click Here – listed under HR policies). Please make sure to include the posting number in the subject line via email. All documents must be submitted by the closing date shown above to the following:

NJ Board of Public Utilities
Office of Human Resources
44 South Clinton Avenue
P.O. BOX 350
Trenton, NJ 08625
humanresources@bpu.nj.gov

Visit us at https://nj.gov/bpu/

The New Jersey Board of Public Utilities is an Equal Opportunity Employer.